

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 27th JANUARY 2021 AT 7.15 VIA ZOOM

PRESENT:-Councillors Massey (Chairman)
 Barker
 Bradshaw – Joined mtg late
 Cruickshank
 Kennedy – left mtg early
 Roberts – lost connection to mtg so left early

Rhodes

 Paul
 Bullas
 S. Burton (Clerk)

2021/01/1 APOLOGIES

Cllrs. Mrs Briggs (HPC), Ainsworth (AVBC) and Buttery (DCC), PCSO Worrall,

2021/01/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda item 7 Update of Village Hall

2021/01/3 PUBLIC SPEAKING:

Cllr Barker informed the Council that the defibrillator which has been sited at the Miners Welfare Club had been donated and was now in place and working on the wall of the shop as it was felt to be appropriate to re-site it in the village as the Club was not likely to be re-opening. Cllr. Massey thanked Cllr. Barker for taking this on and adding another defibrillator in the village.

Clerk suggested looking into community training to boost confidence about using a defibrillator.

ACTION – THE CLERK

2021/01/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 28th OCTOBER2020.

The minutes were proposed as correct by Cllr Cruickshank, Seconded by Cllr Rhodes, unanimously agreed.

2021/01/05 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey informed the Council that Cllr Mrs Briggs was unable to join the meeting due to being in hospital.

2021/01/6 CLERK'S REPORT

Mellors Lane Park

The Clerk referred to the revised Inspection Report produced by Cllr. Bradshaw and asked if everyone wanted a copy of this improved format to either print/complete/scan and return to Clerk or to pass on to Cllr Massey as a paper copy (or if a bank signatory, hang onto it for monthly collection by the Clerk); everyone said yes.

ACTION - THE CLERK

Cllr. Bullas advised that the waste bins have been regularly full and that currently the ground was extremely muddy.

The Clerk advised that Playdale had emailed a quotation above the current budget. Cllr. Massey reminded the Council that the refurbishment of the park had been slow in progressing and that Council was keen to get things moving. Cllr Massey recommended that in order not to lose the current impetus and commitment from Playdale, that the Clerk send all Councillors the full plans and quotation from Playdale to enable an email vote take place as soon as possible about accepting the quotation – but that the Clerk should call on previous experience and explore grants to “bridge the gap” between budget and quotation for the equipment and works.

AGREED ACTION - THE CLERK

Potterell Charity

Cllr. Massey advised that accounts for 2020 had been agreed.

Highways, Footpaths, hedges and verges

The Clerk has been in touch with Cllr. Ainsworth detailing the difficulties with access on the footpath (No. 5) and has forwarded these details (and photographs) to Mr Richard Bonner (Economy, Transport and Environment) at his request. Will chase this and circulate response.

ACTION- THE CLERK

Clerk to check with Horsley and Kilburn PCs that they are “on side” with application for Right of Way designation on track section of footpath 5 and progress this.

ACTION- THE CLERK

A missing grate in Town Street was reported to the Council by Cllr. Cruickshank. The Clerk informed Highways about this matter and was informed (By DCC) that the grate was the householder's responsibility and that DCC would inform them of this. Cllr. Rhodes informed Council about a missing road sign for Mellors Lane. AVBC to be informed about this.

ACTION- THE CLERK

Adopted Phone Box for defibrillator

The Clerk advised that the power was now back on and it was RESOLVED to accept Karl Chamberlain's quote to install the defibrillator. **ACTION- THE CLERK**

Clerks advised that she will discuss with Johnathan Bryan and the Parish Warden to organise the final stages of the project. **ACTION- THE CLERK**

Clerk advised that the defibrillator is not secured in any way and though some are stolen or vandalised, it is not appropriate to have it locked away and that rural damage is not commonplace.

Environmental Issues in Holbrook

Cllr Bullas informed Council that he was interested in promoting wildflower seeding of parish verges – and particularly mentioned the verge opposite the Spotted Cow. Clerk to liaise with Cllr. Bullas in ascertaining who verges in parish belong to and to further explore wild flower seeding. **ACTION- THE CLERK**

Live and Local

No updates

Community Cinema

No Updates

Gorsey Piece

The Clerk to follow up the purchase of the agreed bench and picnic table as a priority. **ACTION - THE CLERK**

Tree Warden Update

Re: Tree work Sand Hollows the Clerk has submitted a notice certificate to AVBC and is awaiting authorisation of proposed works. Once received, this will be circulated and IT WAS RESOLVED that Jonathan Beard do the work as soon as practicable.

Re. tree work in Mellors Lane – IT WAS RESOLVED to appoint Jonathan Beard to carry out the proposed remedial work. Clerk to liaise with Cllr. Rhodes regarding authorisation from Fergus MacArthur. **ACTION- THE CLERK**

Footpath Officer Update

No further updates.

Cinderhill Development

No further updates though concern was expressed by Cllr Massey about potential flooding from the site and pollution potential into Bottle Brook.

Community Speedwatch

No further updates

Oil Wood and Farley's Wood updates

There are no updates.

Changes in Landscape Updates

There are no updates.

2021/01/7 Update On Village Hall

Cllrs. Massey and Rhodes declared an interest in this item.

Cllr Massey informed the Council that the Trustees of the Hall had offered the facility to the NHS as a vaccination venue but, due to limited access (separate entry/exit points), car parking and potential weather impacts, it was unfortunately not suitable. NHS were grateful for the offer. The Hall may be suitable as a local venue for yearly flu vaccinations and this will be explored by the Trustees.

2021/01/8 Bulging Wall Issues In Parish – Update

Cllr. Massey advised that he had spoken to the owner of wall opposite the Holbrook Autism School (that DCC claimed to have no details of) and was informed that he had received a letter that morning from DCC about the wall!

Clerk advised Council that all landowners had been notified to DCC who responded that they would all be contacted about their walls.

Cllr. Massey mentioned more bulges in the wall between Moorfield Road and Cllr Rhodes' house going North and asked other Councillors for their opinions before reporting to DCC.

Cllr. Bradshaw raised a concern about loose wall stones at Highfield Farm. Cllr Massey responded that it was his understanding that these were loose due to damage from construction vehicles and that they were aware of this.

2021/01/9 - Discussion/Decision regarding continued Facebook presence of Council

Following discussion IT WAS RESOLVED to close down FB and use only Website to inform Parishioners about Council matters. Proposed by Cllr. Rhodes and seconded by Cllr. Paul.

ACTION- THE CLERK

2021/01/10 - Discussion/Decision regarding changing the Council meeting night to 3rd Wed. of month

Following discussion, IT WAS RESOLVED to keep the current Wed. night meeting (last Wed. of month) but to ensure that AVBC and DCC Cllrs. had pertinent points of information/support requests highlighted on agendas sent to them. Proposed by Cllr. Massey, Seconded by Cllr. Rhodes.

ACTION - THE CLERK

2021/01/11 - Finance

The Cheques were proposed by Cllr Cruickshank, Seconded by Cllr Bradshaw and unanimously agreed .

S. Burton	Salary	£875.37
J Mitchell	Salary	£483.79
HMRC	PAYE	£134.00
MS Accountancy	Payroll	£ 30.60
H Owen	Zoom Fee	£ 14.39
Karl Chamberlain	Defibrillator installation	£150.00
J Mitchell	Fuel for Warden	£ 5.89
S. Burton	Working at home allowance	£ 26.00

2021/01/12 - Planning

Applications:

Planning Application AVA/2020/0905 – Land adjacent to A38 - Pole Barn:
Footpath issues

This application isn't in the Parish but Council have raised concerns about the footpath blockages with AVBC.

Planning Application AVA/2020/1235 - two storey extension Moorpool Crescent

The Parish Council have no observations.

Decisions:

None received

2021/01/13 – Elsie Peat 100th Birthday

Council agreed with gift of potted plant and card being delivered by Cllr. Massey on its behalf to Holbrook Hall for Elsie Peat.

2021/01/14 – Promotion of Census 2021

Clerk informed Council that this was possibly the last national Census and that a link had been placed on the website for parishioners to get further information about the Census if wished.

2021/01/15 – Correspondence for information

Email from Terry Tomlinson (Friendship Group) thanking PC for £50 donation.

Email rec'd from AV Employment Land Review regarding the supply of and demand/need for employment sites and premises in each parish (apparently something similar was done in 2016)

AVBC Committee papers, DCC emails – mainly re. Covid-19, playground supplier emails, N-W emails (some PCC promotions), flower seed companies

Email from parishioner informing Council of very low level of grit in box on Stoney Lane. To be taken up with Parish Warden. **ACTION - THE CLERK**

Derbyshire Police have sent a link to a booklet about Rural Safety.

2021/01/16 - DATE OF NEXT MEETING. Wednesday 24th February 2021

Meeting closed at 8.28pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD
ON WEDNESDAY 24th FEBRUARY 2021 AT 7.15 VIA ZOOM
(meeting started late due to Zoom difficulties)**

PRESENT:-Councillors R. Massey (Chairman)
 J. Bradshaw
 A. Cruickshank
 P. Roberts
 M. Rhodes – see below
 T. Paul
 Mrs Briggs
 T. Buttery – AVBC/DCC
 S. Burton (Clerk)

2021/02/1 APOLOGIES

Cllrs. T. Barker (HPC), T. Ainsworth (AVBC), S. Bullas (HPC) - Zoom link didn't work and M. Rhodes (HPC) Zoom link didn't work - joined without video for part of the mtg via mobile.

2021/02/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda item 7 Update of Village Hall

2021/02/3 PUBLIC SPEAKING:

Cllr Rhodes raised a concern about a van using the Spotted Cow carpark on a Friday afternoon which was selling goods. He didn't recognise anyone queueing and wondered whether planning permission to hold a retail activity from the carpark had been approved. Cllr Bradshaw informed the meeting that the van was selling "refills" e.g. cereal, rice etc and people had to bring their own containers. It was suggested that Cllr. Bullas may have more information about this.

Cllr Buttery informed the meeting that:

(a) the amount of financial support received from the Govt. during the pandemic had been - Derbyshire had received £445m, DCC £84.6m and AVBC £52.4m.

(b) a boundary review consultation is being undertaken and he will to send more detailed information, including numbers of electors in proposed new areas.

ACTION – Cllr BUTTERY

(c) the decision about grants for 2021-2022 had been made at the Feb. Cabinet Meeting.

(d) with regard to planning application only *material considerations* should be submitted from the Council to the planning authority (Cllr Buttery to send further information to the Clerk)

ACTION – Cllr BUTTERY

2021/02/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 27th JANUARY 2021

The minutes were proposed as correct by Cllr Roberts, Seconded by Cllr Cruickshank, unanimously agreed.

2021/02/05 CHAIRMANS ANNOUNCEMENTS

Cllr Massey informed the Council:

(a) that Cllr Barker was unable to join the meeting due to being in hospital.

(b) that the Clerk could be more time efficient if Cllrs, responding to a group email didn't "reply all" but sent an individual "reply" to the Clerk and more general documents were, where appropriate, kept back until the agenda under Correspondence.

(c) that he hoped Cllrs found the listing of correspondence received useful and that they were to ask the Clerk if they wanted further/fuller information about an item (Clerk to embed pertinent docs in the listing where useful).

ACTION - CLERK

2021/02/6 CLERK'S REPORT

(a) Mellors Lane Park

Discussion about new playground equipment; in particular, items of equipment that different Councillors had expected to be included/removed in the proposals considered.

It was RESOLVED and agreed by all to hold a meeting in the park with interested councillors before the next Council Meeting to discuss the layout, equipment wanted and budgetary issues. Dates to be offered and full information provided to councillors in order to progress this project as soon as possible.

ACTION - CLERK

The Clerk informed the meeting that an application to The National Lottery had been started and that match funding (to the maximum amount (£10k)) was being considered. No submission would be made without Council approval.

ACTION - CLERK

Installation of fencing along the boundary between the football pitch and the Spinney had been undertaken and was considered, by those who'd seen it, to be looking good.

Clerk informed meeting that a telephone call had been received from Geoff Hartshorn about this fencing; barbed wire had been removed as completely as possible along the boundary and on “our” side of it and thus improved safety, and the fencing was at least ½ metre away from the boundary line on the football pitch side.

(b) Potterell Charity – nothing to report

(c) Highways, Footpaths, hedges and verges etc.

(i) a leak on the junction of Chapel Street and Makeney Road had been reported to Severn Trent Water who, having sent a technician, stated that as there was no chlorine present it wasn't their responsibility and suggested it was ground water rising due to the excessive rain we'd had. Clerk notified DCC of this as should the weather turn very cold again the situation could be dangerous for both pedestrians as well as vehicles. Nearly two weeks later water is still running down Makeney Road. The Clerk to contact both STW and DCC about this again.

ACTION - CLERK

(ii) potholes in at least three places had been reported by the Parish Warden to the Clerk but there was confusion about the online form on DCC website which appeared to be asking for detailed measurements and other extremely specific details. Cllr Buttery suggested that the most important element was the exact location of the pothole and to complete the form giving as much of an accurate indication of size as possible.

ACTION - CLERK

(iii) missing tap cover in middle of road at the junction of Moorfield Road and Makeney Road was reported to Severn Trent Water and it was logged as a priority as it was a danger to pedestrians, cyclists and horses using the road. It was still missing three days later. A further check will be made very soon and if needed, STW will be contacted again.

ACTION - CLERK

(iv) Right of Way application relating to the footpath (No. 5) along the track near the A38 – this is progressing; forms received from DCC and confirmation of support from both Horseley and Kilburn. Clerk to follow up with Cllr Ainsworth of AVBC.

ACTION - CLERK

(v) Grit bins and associated responsibility; an ongoing and historical issue due to lack of definitive list from DCC (AVBC have supplied one) and confusion about which bins have been “transferred” to HPC. The bin at Stony Lane has been moved from its original location at the junction of Stony Lane/Town Street but it was RESOLVED and agreed by all to leave it where it is as residents in Stony Lane were more likely to have need of grit due to its steepness and the fact that Town Street is gritted by DCC as it is a bus route.

Cllr Buttery offered to check “ownership and responsibility” of bins thought to be DCCs if he was supplied with a list of locations in the parish.

ACTION Cllr BUTTERY and CLERK

The cost of an additional bin, a sack trolley for the Parish Warden and the amount of grit available to the parish is to be ascertained by the Clerk.

ACTION – CLERK

(vi) Cllr Bullas provided information (via text) that "... the railway footpath remains blocked by trees"

(d) Adopted Phone Box for defibrillator

Clerk advised the meeting that the defibrillator had been connected to the electricity supply and that full installation had been completed by Cllr Massey in communication with Community Heartbeat Trust (CHT).

The finishing touches to the phone box still needed to be completed i.e. floor, painting, cleaning windows, installing the 4 Defibrillator signs which have been ordered for the top windows, and the internal signage supplied by CHT. Discussion of recruiting volunteers to do these jobs is to be considered.

Cllr Roberts asked about tying in inspections of the defibrillator with the inspections of the play park and this was felt to be a good idea. A "check list" is to be drawn up and sent to all the Cllrs on the rota to enable them to do this (CHT have supplied a simple pictorial poster to facilitate this and will be added to by the Clerk).

ACTION – CLERK

(e) Environmental Issues (Cllr Bullas)

Cllr Bullas supplied the following information via text:

- * An owl box is up and ready for this year on the far side of Dumble.
- * A wild flower area is being developed opposite the Spotted Cow on the bank next to Stuart's. Volunteers who wish to get involved or have ideas about parish projects to promote biodiversity should let Cllr Bullas know.
- * He felt it would be good to see a pond return by Pond Road

(f) Live and Local – nothing to report

(g) Community Cinema – this item to go on the agenda for the March meeting as Public restrictions due to Covid are due to be lifted in May.

ACTION - CLERK

(h) Gorsey Piece

It was RESOLVED (proposed by Cllr Roberts and seconded by Cllr Bradshaw and agreed by all) to purchase a 6' long bench and 2m picnic table from TDP and to try and arrange delivery as soon as possible after 12th April. It was acknowledged that the weight of the items is going to require several people to move them into position from the delivery point.

ACTION - CLERK

(i) Tree Warden Update (Cllr Rhodes)

Tree work at Sand Hollows has commenced; the trees are out and the roots soon will be.

Tree work at Mellors Lane - commenced today and a tree will have to come down as it is rotten through and a serious danger.

Cllr Roberts requested that tree applications be sent to all councillors (not just Cllr Rhodes) as he wished to be kept informed about these . It was RESOLVED and agreed by all that this was to happen but that all comments to go to Cllr Rhodes and the Clerk.

ACTION - ALL

(j) Footpath Officer Update

It was RESOLVED and agreed by all that all footpath applications be sent to all councillors but that any comments only go to Cllr Bullas and the Clerk.

ACTION - ALL

(k) Cinderhill Development – nothing to report

(l) Community Speedwatch - nothing to report

(m) Oil Wood and Farley's Wood – nothing to report

(n) Changes in Landscape

Cllr Roberts raised concern about 2 huge “cattle sheds” and temporary workers lodgings off Sandy Lane. It was felt that some buildings were avoiding planning regulations by being classified as “agricultural buildings”. Doubts were raised about the legitimacy of subsequent activities being truly agricultural. Cllr Buttery said that these concerns could be raised with planning if changes in use were observed or evidence was provided and that once permission had been approved it was unrealistic to expect frequent inspections of such buildings.

2021/02/7 Update On Village Hall

Cllrs.Massey and Rhodes declared an interest in this item.

Cllr Massey informed the meeting that although the Trustees had received enquiries about hire it was felt that it was better to follow Govt. guidelines regarding closure during the pandemic and to remain closed until restrictions were fully lifted. Full cleaning was taking place monthly to ensure hygiene levels were maintained.

2021/02/8 Bulging Wall Issues

The Clerk informed the meeting that the bulge in the wall on the Belper Road near Blackbird Row had been notified to DCC as reported by Cllr Cruickshank.

2021/02/9 Discussion/Decision

Re. Handforth Parish Council

Cllr Massey raised matters relating to the recent publicity surrounding the Handforth Parish Council meeting debacle and the potential for a toxic culture becoming a reality for Parish Councils if they did not abide by the rules and also have abusive and bullying people involved. The situation at Handforth had caused him to recall a similar historical situation at Holbrook (but without the national publicity) and it was felt to be imperative that such a public situation be prevented from ever arising in Holbrook.

It was RESOLVED and agreed by all to amend the Standing Orders to include a clause stating that no meeting of the Council be recorded – in particular, when held remotely i.e. by Zoom (or suchlike). Proposed by Cllr Roberts and seconded by Cllr Cruickshank.

ACTION - CLERK

It was also RESOLVED and agreed by all to amend the Standing Orders to include a clause to enable remote meetings by Zoom (or suchlike) in future if the need arose. Proposed by Cllr. Cruickshank and seconded by Cllr Roberts.

ACTION – CLERK

2021/02/10 Discussion/Decision

Re. St Michael's Churchyard donation for maintenance post-pandemic

A letter was received from Mr Jonathan Styles asking if we wished to have the donation toward maintenance returned to us? In the light of the pandemic, the grass had only been cut once, so he requested the church retain the money to go towards costs in 2021. Mr Styles said that due to the huge rise in costs for participation in the Community Payback Scheme, it was likely that in future they would simply approach the groundsman who did the one cut in 2020 until such times as the remaining single burial space was filled and they applied to AVBC to assume responsibility of the churchyard.

It was RESOLVED and agreed by all to allow the church to retain the donation from last year and to advise them that any future contribution to costs would require a maintenance plan to be submitted (should they wish to apply before AVBC take over responsibility). Proposed by Cllr Mrs Briggs and seconded by Cllr Cruickshank.

ACTION - CLERK

2021/02/11 IT issues – Clerk input: Long term storage provision; laptop status, warranty etc, general support for IT related issues – discussion and decision re. exploring external support

The Clerk advised the meeting that she was working with Cllr Roberts to look at document storage options, system support and other IT related issues. It was suggested that OneDrive in the Cloud be explored as a repository for the 30+ years of documents that are currently in a hard format, as searchable pdfs.

The Clerk asked for approval to work with a professional tech support contact to have access to the computer system and website in order to provide a (free of charge) assessment of what we have and what would best suit the needs of the Council in the future. Proposed by Cllr Roberts and seconded by Cllr Cruickshank and agreed by all.

ACTION – CLERK

2021/02/12 Finance

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£875.37
J Mitchell	Salary	£483.59
HMRC	PAYE	£134.20
MS Accountancy	Payroll	£ 30.60
S. Burton	Home Working Allowance	£ 26.00
Karl Chamberlain Defibrillator Installation – replacement cheque		£100.00

Payments agreed by all.

2021/02/13 Planning

a) New Planning Applications

TRE/2021/0896: Residential Home Holbrook Hall Makeney Road Holbrook Belper, DE56 0TF Tree and laurel hedge work to specimens bordering the churchyard and which are leaning dangerously. Response submitted to AVBC

b) Decisions

AVA/2022/1149 : Garage On Land To North Of 97, Belper Road, Bargate, Belper, A new two storey 4 bedroom house with double garage to replace an existing industrial unit. REFUSED

2021/02/14 In Person meetings from May?

Discussion: resuming face-to-face meetings as Government has not extended the regulations relating to remote meetings beyond this time and there are implications relating to venues, H&S, risk assessment, continued social distancing, public engagement etc. should these be lifted with little notice.

This situation requires a “wait and see” attitude as although the Arkwright Hall is expecting to be open and functioning in time for May, the Govt. may have to change restrictions in the light of responses to lessening lockdown. There was also discussion about when Annual Parish meetings and Annual Council meetings are to be held when there are no Parish Council Elections being held – clarification needed.

ACTION - CLERK

2021/02/15 Correspondence for information/discussion

Discussion of the format change to reduce the number of more general emails being sent to Councillors and listing them in the agenda (with attachments or embedded documents accompanying as appropriate) was felt to be a good way to go.

Particular discussion arose about the “20s Plenty” initiative in Derbyshire, relating to general speed limit signage, how they are often ignored or not seen, generally unenforceable and the difficulties experienced by pedestrians when cars passed on roads without pavements which were going too fast. It was agreed by all to revisit it as a specific agenda item in March.

ACTION - CLERK

The clerk is to pass on recently received information about flashing speed limit lights to councillors. Permission is required from DCC to install flashing speed limit lights and Cllr Buttery stressed the importance of solid evidence of need (via Speedwatch) on roads considered dangerous due to speeding car (in particular the Makeney Road towards Pond Road stretch).

ACTION - CLERK

2021/02/16 Date of next meeting Wednesday 31st March 2021.

Cllr Massey informed the meeting that he was going to be absent from the May and July meetings and asked if Councillors wish to hold the meetings without him or bring the meetings forward a week. It was RESOLVED and agreed by all to move the meeting dates to the week prior to the usual.

ACTION - CLERK

Meeting closed at 9.40pm

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 31st MARCH 2021 AT 7.15 VIA ZOOM

PRESENT:-Councillors R. Massey (Chairman)
 J. Bradshaw
 A. Cruickshank
 P. Roberts
 M. Rhodes
 Mrs Briggs
 T. Barker
 S. Bullas
 R. Kennedy
 S. Burton (Clerk)

2021/03/1 APOLOGIES

T. Ainsworth (AVBC), K. Buttery (AVBC)

2021/03/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda item 7 - Update of Village Hall

2021/03/3 PUBLIC SPEAKING:

No speakers

2021/03/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY 24th FEBRUARY 2021.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Cruickshank – all agreed.

2021/03/05 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey welcomed everybody to the meeting and hoped it would not be too long until we could meet in person.

2021/03/6 CLERK'S REPORT

The Clerk informed the Council (and apologised for not being aux fait with the issue) that the Resolution made at last month's Council meeting was invalid as the Council has a Policy relating to recording, filming and broadcasting of meetings which is established under the Openness of Local Govt. Regs. 2014 and which the Council adopted in 2017.

(a) Mellors Lane Park

The Chairman asked that item 11 be included at this point.

Following the decision for interested Councillors to visit the park on 19th March 2021, the following Cllrs (Bullas, Cruickshank, Massey, Rhodes and Bradshaw) met to discuss the equipment and come to some decisions to progress the project (the Clerk attended to make notes):

Cllr. Massey led the discussion:

(i) **Cllr Massey put forward a motion** that the park and its equipment be focussed on younger children – with signage to that effect (seconded by Cllr Roberts). Discussion followed as to a suitable age-limit and it was agreed by a majority that the upper age limit would be 12 years of age - the **motion was carried**.

(ii) **Cllr Massey put forward a motion** to remove the zip wire equipment (seconded by Cllr Rhodes) – following discussion regarding misuse by older youth/adults, potential danger and inappropriateness of this equipment if park was focussing on younger children, the **motion was carried** by a majority vote. Enquiries to be made as to disposal of zip wire equipment – sell-on or remove and destroy, cost potential to remove it.

ACTION: CLERK/CLLR MASSEY

(iii) **Cllr Massey suggested** the installation of a “picket” fence (with small entrance gaps) around the Nest swing equipment to ensure safety of small children and perhaps to deter older youth from misusing it. Cllr Rhodes to go ahead and order the required additions for the chains. **This was agreed**.

ACTION: CLERK/CLLR RHODES

(iv) **Cllr Massey suggested** that active promotion of the project in the community be undertaken in order to get involvement with some of the practical work needed to remove an existing mound, move the frog-on-a-spring to a new position, surface preparation and any requirements to do with the zip wire removal. **This was agreed**.

ACTION: CLERK/CLLR MASSEY

General discussion took place about equipment plan put forward by Cllr. Bradshaw following the visit on 19th which blended existing and proposed equipment. With agreement to remove the zip wire it was suggested that a new piece of equipment (a rota-bounce type) could go in its position. It was also suggested, if budget allowed, that a new climbing/slide piece of equipment (“Littlebeck”-type) replace the rota-bounce as shown on Cllr. Bradshaw’s plan. It had also been suggested that the activity trail equipment which was still in order remain and the new activity trail equipment be added. **This was agreed by all**.

Cllr Massey suggested that he, together with Cllr Bradshaw and The Clerk look into final equipment wanted, costings and suppliers. This was agreed by all.

ACTION: CLLR MASSEY, BRADSHAW and CLERK

Clerk to look into cover of park equipment, in particular in relation to HPC Insurance.

ACTION: CLERK

(b) Potterell Charity – nothing to report

(c) Highways, Footpaths, hedges and verges

(i) Following the Clerk being in contact with DCC and Cllrs Buttery and Ainsworth about the issue of Footpath 5 being regularly blocked and the felling of trees, Cllr Buttery reported that he had been informed that the Rights of Way team at DCC had visited the site and that footpaths were clear. HPC Cllrs stated this was certainly not the case as the gate was tied and goats were now on the other side of it. Cllr Ainsworth is following up with a DCC Officer to further investigate the matter. Clerk to inform Cllrs Buttery and Ainsworth about goats and continued blockage of path. In response to the information that DCC were considering earmarking the former railway line as a future greenway route Cllr Mrs Briggs stated that this has "been in the pipeline for decades". It was also agreed that the Clerk should remind AVBC and DCC that the planning application for the pole barn alongside the old railway line involved DCC land.

ACTION: CLERK

(ii) Cllr Bullas informed the meeting that a resident had recently broken her arm after slipping on uneven and wet path surface in Watery Lane. It was reported that the Parish Warden had suggested that at some time in the past a pipe had carried water off the road surface but this was obviously no longer the case as rivulets of water were running on the top and making it treacherous for anyone who was a bit unsteady on their feet. It was suggested that a gully be created to take water direct to the field at edge of lane. Clerk to investigate with relevant authority.

ACTION: CLERK

(iii) It was reported that the wall damaged on Makeney Road was being repaired well and that a section falling was also going to be repaired.

(iv) Cllr Cruickshank reported that a footpath post by a stile had barbed wire wound round it – she will send the clerk a photo and clear placement of the footpath as discussion arose as to whether it was in the parish or not.

ACTION: CLERK/CLLR CRUICKSHANK

(d) Defibrillator

Clerk (and Cllr Massey) informed the meeting that the Parish Warden had finished the cleaning up of the paintwork on the phone box, including scraping off the excess which was on the glass; that the floor had been cleaned of soil and weeds and was ready to take a covering of a self-levelling compound (the Parish Warden is to undertake) which Cllr Roberts has offered to provide. Clerk to liaise with Parish Warden and Cllr Roberts to progress this job. Clerk also said that stickers had been purchased for the top 4 windows of the phone box (which show the word DEFIBRILLATOR) but they will need slightly reducing in size so as to fit inside the frame without any overlap and thus be more weather-proof. The last element of the practical readiness of the box is checking whether the lamp is working or not (it needs to be checked when night has fallen). Cllr Rhodes said he'd check. BT have been asked about the electrical supply to the lamp – awaiting for a response.

ACTION: CLERK/CLLRS ROBERTS and RHODES

(e) Environmental Issues

Cllr Bullas raised the issue of the benches in the Parish being in need of maintenance – cleaning and treating them to spruce them up. List has been supplied to Clerk who is to liaise with Parish Warden. Cllr Rhodes said that the bench at Sand Hollows has already been seen to. A bench in Red Lane was queried as to whether it was in the parish – Cllr Mrs Briggs thought it was in Erewash but Cllr Roberts said he has checked and that the boundary “kinked” around the stile and so it was within the Holbrook Parish boundary.

ACTION: CLERK

(f) Live and Local – nothing to report – to be an agenda item next month to discuss as lockdown restrictions lift further.

(g) Community Cinema – nothing to report - to be an agenda item next month to discuss as lockdown restrictions lift further.

(h) Gorsey Piece

Clerk informed meeting that the bench and picnic table had been ordered from TDP with proposed delivery date w/c 12th April. The new gates from J.B. Clowes were also ordered and the aim was to have these installed before the TDP order arrived. Cllr Massey said that some assistance would be needed to (i) trim some shrubs alongside the new North entry fence (ii) to bring the bench and table into position as a kerb-side delivery only was the case. Clerk to liaise with the Parish Warden and Cllr Massey to sort this soon.

ACTION: CLERK/CLLR MASSEY

(i) Tree Warden Update

Cllr Rhodes informed the meeting that JB Landscapes had finished the tree work at Mellors Lane and the work at Sand Hollows would be finished next week.

(j) Footpath Warden Update

Cllr Roberts and Cllr Bullas to liaise regarding a new footpath roundel to be placed on a post where the public were unsure of the direction to take after a stile at the bottom of Browns Lane.

(k) Cinderhill Development– nothing to report

(l) Community Speedwatch – nothing to report

(m) Oil Wood and Farley’s Wood updates–nothing to report

(n) Changes in Landscape Updates– nothing to report

2021/03/7 Update On Village Hall

Cllrs. Massey and Rhodes declared an interest in this item.

Cllr Massey reported that the Hall was due to be painted in mid-July; that contract cleaning was to resume on a weekly basis now that lockdown restrictions were lifting and the Hall could again be used – The H&S team from AVBC had been and undertaken an inspection in

connection with the Elections to take place on 6th May. The Scouts and Guides were due back within the next couple of weeks. Our meeting on 19th May would be an in-person meeting. Cllr Massey also said that resuming New Year's Eve parties at the hall was under consideration and that he would keep the Council informed.

2021/03/8 Defibrillator

(i) Clerk asked about the weekly inspection of the defibrillator required by Community Heartbeat Trust (CHT - who HPC are in partnership with for the provision etc of the defibrillator). The form is very simple and straightforward to complete but it needs to be done regularly. It had originally be briefly discussed as perhaps being included at the same time as the Park inspection rota but it is vital that the defibrillator inspection is reliable. After some discussion Cllr Bradshaw offered to undertake an inspection every Wednesday as that would fit in with a regular appointment that involved passing the phone box. Clerk to send through the form.

ACTION: CLERK/CLLR BRADSHAW

(ii) Clerk asked about the consideration of holding an "opening event" - this raised a brief discussion with the suggestion of actively inviting people from nearby businesses as well as the general public, together with perhaps having some form of "CPR demonstration" outside the box (weather permitting) and if CHT could be engaged to provide this prior to a more formal awareness raising session. To be an agenda item next meeting when Clerk has explored some elements of the discussion.

ACTION: CLERK

2021/03/9 Resuming face-to-face meetings

This was included in item 7 above.

2021/03/10 Ex-rail line at Coxbench

Cllr Roberts reported that he had been contacted by the owners of the Fox & Hounds public house whose fencing had been broken on a number of occasions by walkers finding the path they were on was a dead-end. The footpath stops a ¼ mile before the pub at Toad Lane but there are no signs showing this and the path looks as if it continues ahead. However, it doesn't and walkers are climbing or simply breaking the fence down rather than retrace their steps; they are also walking over property at Alfreton Road in order to try and get off the footpath. Cllr Kennedy (who lives in the area) added that he frequently has to inform walkers that there is no path further on. Clerk to liaise with Cllr Buttery about DCC displaying signage at the end of Toad Lane stating that the footpath ends.

ACTION: CLERK

2021/03/11 Mellors Lane Park

Covered in item 6a above

2021/03/12 Finance

(i) Clerk informed meeting that the Govt. Home Working Allowance (£26 per month) being paid during the pandemic could not be paid to the Clerk as home was her permanent place of work. However, Home Office Expenses could be claimed and were at a lower level than the pandemic payment (i.e. £24). Clerk to refund £6 as the difference between these two amounts (having been paid the allowance Jan-Mar) and MS Accountancy to be informed that Home Office Expenses is being claimed as of April salary (this is still tax free but goes through HMRC notification). **This was agreed by all.**

(ii) Cllr Massey explained to meeting that as the Precept is paid in two tranches and the first isn't paid until the end of April and VAT would not be refunded until May. It was necessary to transfer £2000 from the operational reserve to be transferred back when the precept was received. Proposed Cllr Massey and Seconded Cllr Roberts. **This was agreed by all**

(iii) Accounts for payment listed in agenda confirmed at meeting – Proposed by **Cllr Rhodes** and seconded by **Cllr Bullas**. **Agreed by all.**

2021/03/13 Planning

No comments on the application nor decision listed on the agenda.

2021/03/14 Correspondence

At this point, the Clerk lost contact with the meeting as the signal dropped but Cllr Massey informed her that no comments were forthcoming.

2021/03/15 - DATE OF NEXT MEETING. Wednesday 28th April 2021

Meeting closed at 8.30

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 28th APRIL 2021 AT 7.15 VIA ZOOM

PRESENT:-Councillors R. Massey (Chairman)
 J. Bradshaw
 A. Cruickshank
 P. Roberts
 M. Rhodes
 T. Paul
 Mrs G. Briggs
 T. Barker
 S. Bullas
 R. Kennedy
 S. Burton (Clerk)

2021/04/1 APOLOGIES

None received.

2021/04/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda items 7 and 8 (Update of Village Hall and Finance)

2021/04/3 PUBLIC SPEAKING:

(i) Cllr Bullas spoke as a member of the public: The lack of waste/dog bins in the parish was a frequent topic of conversation amongst residents and visitors, particularly along Shaw Lane. It was acknowledged that more people were coming into Holbrook since the lockdown forced people to stay local for their walks and that dog walkers were also thought to have increased which placed extra burdens on the existing bins.

Discussion by Council members RESOLVED to approach AVBC about providing (i) additional bin in Shaw Lane at the end of footpath 19 as one comes off the field onto the road OR (ii) moving one of the two bins near the bus stop in Shaw Lane.

ACTION: CLERK

(ii) Cllr Bradshaw asked if there was a reason why the green grassy area near Blackbird Row could not have swings or suchlike put on it – or other use – as it was simply a green grassy patch “doing” nothing.

Cllr Massey informed the meeting that the land belonged to AVBC and not the parish so it wasn't for the Council to decide on its use.

Cllr Bullas added to the discussion by suggesting if the area was not suitable for swings etc (as some concern was raised about disturbance to elderly residents if the patch became a magnet for children) then perhaps it could become a more conscious environmental area with some trees, heading and wild flowers.

It was RESOLVED to ask AVBC what plans they had for the area and to suggest that the Parish Council could make some suggestions if there were none.

ACTION: CLERK

2021/04/4 MINUTES OF THE PARISH COUNCIL MEETING WEDNESDAY
31st MARCH 2021.

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Cruickshank and unanimously agreed.

2021/04/05 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey said he was looking forward to everyone meeting again In Person at the Village Hall next month (if they were able to do so).

2021/04/6 CLERK'S REPORT

Mellors Lane Park

The Clerk briefly reported on a meeting which took place at the playground yesterday with Cllrs. Bradshaw and Massey to finalise the equipment wanted; the costings and areas of possible negotiation/saving; the preferred supplier and involvement of community volunteers to assist.

Following discussion, it was RESOLVED for the Clerk to finalise some costings, details relating to surfacing and to discuss possible areas of savings with preferred supplier.

ACTION: CLERK

Potterell Charity – nothing to report

Highways, Footpaths, hedges and verges

The Clerk informed the meeting that the issue of a broken gate and fence on a footpath in Farley's Wood had been reported to DCC a while ago but no response had been received.

Adopted Phone Box for defibrillator

The Clerk informed the meeting that a lamp had been installed in the phone box – 16w led – but due to the wiring it could not be fitted with a timer so was on all the time but it was extremely cost efficient and would only cost a nominal amount to run.

The top windows of the phone box now had Defibrillator signs displayed so it would be unmissable in the event of an emergency.

The floor needs a patch filling with concrete before levelling off. The Parish Warden has been given some levelling compound and some concrete mix will also be handed over next week.

ACTION: CLERK

Cllr Massey informed the meeting that a complaint had been made about the project and it would appear that a misunderstanding about a resident's involvement had occurred. It was made clear that this was a council project and had been all along. The complaint

had been made in the first instance to Cllr Bullas, who explained that he was not involved in the team concerned with the project, and that the complaint should be made in writing, sent to him and that he would pass it on. The complainant also contacted the Clerk who, being new in post, explained that everything that had occurred was decided by the full council and that details complained about had not been left on record.

Cllr Massey explained the protocol of all complaints (to be made in writing) being sent to the Clerk. If the complaint was about the Clerk then the written complaint should be addressed to the Chairman.

Cllr Roberts pointed out that the Council was in partnership with the Community Heartbeat Trust, that the project had been progressing extremely slowly, that we owed it to the community to get the defibrillator up and running as soon as possible and that the previous clerk had made every effort to move the project on. This movement forward had now occurred and the project is very nearly finished.

It was RESOLVED that an appropriate response to the complaint be made as soon as possible.

ACTION: CLLR MASSEY/CLERK

Environmental Issues in Holbrook

Cllr Bullas informed Council wild flower seed had been planted by the bench in Town Street. He particularly wished to mention appreciation and thanks to resident Jane Thomas who had stepped up as a volunteer to plant beds in the parish.

The Clerk reported that the Parish Warden had been asked to clean the 5-6 benches in the Parish and it was agreed that this was within the remit of his job description. It is thought that a couple may need more “heavy” maintenance (in terms of rubbing down, re-staining/preserving) but this was not required on all. Suitable equipment and materials would be provided. It was pointed out that some local volunteers “look after” the bench opposite the Spotted Cow. Cllr Bullas agreed to “look after” the 2 benches opposite his house.

ACTION: CLLR BULLAS

Live and Local

Discussion arose about the eventual opening up to events and concerns raised about ensuring that costs were covered if “normal” seating numbers could not be in place or if a “3rd wave” of Covid infections occurred. Cautiousness in opening up was the feeling of the meeting.

Community Cinema

Discussion centred on finding out what films the community might want and it was RESOLVED to ask for suggestions via the Village Magazine with a view to looking to open up fully in the autumn. Again, cautiousness in opening up to a full hall prevailed.

ACTION: CLERK

Gorsey Piece

Approval was voiced about the new bench, picnic table and gates installed in the Nature Reserve. Residents have also commented favourably.

A concern had been raised by a resident about perceived difficulty in getting an emergency vehicle in the gates if the bollard was up, but it the meeting felt that there would be little room for any manoeuvring but that hoses and stretchers if necessary, could get in via the open gate as well as alongside the bollard.

Cllr Massey reported he has had spare keys cut and that these will be distributed appropriately.

Cllr Roberts had sent to the team involved with the installation a suggested poster: "Welcome to Gorsey Piece Nature Reserve" and a Safety/warning notice. These were very well received and are to be sent to all. It was suggested that these be displayed in a way that some space remained for details about the diversity of wildlife/plants found in the Reserve to be added at a later date. Cllr Roberts suggested that the display board be placed by the damson bushes just inside the gates (perhaps in the style as that at Knappers Bay).

ACTION: CLLR ROBERTS

Cllr Roberts raised a concern regarding soil falling away from the area on the left hand side of the bench and it was RESOLVED that a more sturdy and solid handrail be sourced for installation.

ACTION: CLERK

Tree Warden Update

Nothing to report.

Footpath Officer Update

Cllr Bullas reported that some people had taken it into their own hands to clear some branches that were growing such that they blocked footpath a track used as a footpath but that the main blockage still remained...DCC have not cleared it despite being informed about it quite a while ago. Concern raised about continued lack of action by DCC.

It was agreed that this matter needs revisiting - with the replacement for Louisa Freeman at DCC and with Cllr Ainsworth.

ACTION: CLERK

The issue regarding footpaths Nos. 10 and 9 being restricted was raised again as the track which used to join them cannot be accessed...the land (which belongs to DCC) is now used to house goats. This has caused great inconvenience as it is a well used route (more so in the past 12-18 months due to people walking locally due to lockdown) and users are actively discouraged from walking down the footpaths due to goat owners actions. Cllr Ainsworth to be contacted again about this issue.

ACTION: CLERK

Responding to reports of some footpath posts being wrapped in barbed wire, Cllr Bullas reported that he had spoken to a couple of famers/landowners and felt that a friendly/informal approach is likely to result in a reduction in this behaviour. He also said

he had flattened some wire with pliers and therefore the routes were safer for walkers. It was commented on that more and more barbed wire was appearing on posts and along routes to discourage walkers on farmland and that many footpaths were becoming very narrow due to encroaching shrubs like holly. The regulations state that 4' should be the width of a footpath but many are considerably less, causing excessive wear, muddying in wet weather and forcing walkers to squeeze through narrow gaps. It was felt that these issues needed to be kept on top of and that DCC and County Councillors must be update every time use of public footpaths in compromised.

ACTION: CLERK

Cinderhill Development

Nothing to report

Community Speedwatch

Nothing to report

Oil Wood and Farley's Wood updates

Nothing to report

Changes in Landscape Updates

There are no updates.

2021/04/7 Update On Village Hall

Cllrs. Massey and Rhodes declared an interest in this item.

Cllr Massey informed the Council that elections were taking place in the Hall on May 6th and that bookings were starting to come in for when restrictions were eased.

2021/04/8 Defibrillator – See item 6 above

2021/04/9 - Finance

Cllrs. Massey and Rhodes declared an interest in this item.

Payments were proposed by Cllr Kennedy, Seconded by Cllr Bullas and unanimously agreed.

S. Burton	Salary	£875.97
J Mitchell	Salary	£617.76
HMRC	PAYE	£tba
MS Accountancy	Payroll	£ 30.60
S. Burton	Zoom Fee	£ 14.39
J Mitchell	Fuel for Warden	£ 5.86
DALC	Ann. Subs (no Grp 1 training).	£444.72
JB Landscapes	Ash Tree removal Mellors Lane	£570.00
JB Landscapes	Removal/replanting trees Sand Hollows	£570.00
Community Heartbeat Trust	Signs for 4 windows on phone box	£ 29.00
M. Rhodes	Shackles for Park Equipment	£ 23.94

Two extra cheque payments were approved by all:

Karl Chamberlain	Supply/Installation of lamp in phone box	£ 40.00
R. Massey	Spare keys for Gorsey Piece gates	£ 27.00

2021/01/10 - Planning

Applications:

(i) Ref: AVA/2021/0341

Proposal: Widening of existing vehicular access by an additional 4 kerbstones
Location: 18 Pond Road Holbrook DE56 0TX

No Comments submitted to AVBC

(ii) Ref: AVA/2021/0347

Proposal: Demolition and replacement of stable block, erection of barn for equipment and storage, provisions of menage for horse training

Location: Bowns Green Farm, Shaw Lane, Holbrook, DE56 0TG

No Comments submitted to AVBC

2021/04/11 – Correspondence for information– Please contact the Clerk if further information is required on anything listed in the agenda.

2021/04/12 - DATE OF NEXT MEETINGS - Wednesday 19th May 2021

PLEASE NOTE:

May 19th is also the date of the –

Annual Parish Meeting – at 7.15pm

Annual Meeting of Holbrook Parish Council – at 7.20pm

And the “ordinary” Parish Council meeting – at 7.30pm

- IN PERSON at the Holbrook Arkwright Hall Village Community Centre (to give it its full title!)

Meeting closed at 8.50pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL
GENERAL MEETING HELD ON WEDNESDAY 19th MAY 2021 AT 7.30p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-

Councillors:

Barker
Bradshaw
Bullas
Cruickshank
Kennedy
Massey (Chairman)
Rhodes
Roberts
and Siobhan Burton (Clerk)

PCSOs: Mark Worrall and Georgia Letham

2021/05/1 APOLOGIES FOR ABSENCE

HPC Cllrs T. Paul and Mrs Briggs
DCC Cllrs Ainsworth, Buttery and Hillier

2021/05/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda item 7 Update of Village Hall

2021/05/3 PUBLIC SPEAKING:

PCSO Worrall gave a brief report about statistics of crimes against people which he claimed demonstrated how “safe” Holbrook was in comparison to other towns/villages within his area. He stressed how “perception” of crime levels differed in relation to residents’ experiences of crime affected stress levels; e.g. he stated that people in Mackworth would experience lower levels of anxiety relating to burglary as they would “normalise” it due to its frequent occurrence; whereas in Holbrook, even just a couple of incidences occurring would raise residents’ anxiety levels much higher, because it was so much rarer. He said police went where there was crime so this unfortunately results in a very low level of any police presence in “safe” areas. Cllr Massey challenged the acceptance of this situation as it left people feeling that the police weren’t interested in their anxieties over burglary occurrences and that PCSO Worrall was suggesting that people (usually elderly) were “over-worrying”.

PCSO Worrall informed the meeting that “intelligence” about potential crimes is considered important and useful and would encourage residents to still contact police if they felt something was happening that shouldn’t, even if they didn’t see an immediate response from the Force.

2021/05/4 MINUTES OF THE PARISH COUNCIL MEETING WED.15th MAY 2019

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Roberts and unanimously agreed.

2021/05/05 CHAIRMANS ANNOUNCEMENTS

Cllr Massey stated he was very pleased to be able to have in-person meetings again and welcomed everyone.

2021/05/6 CLERK'S REPORT

Mellors Lane Park

The finalised details of requirements were shared with the preferred supplier at a meeting in the playground on 17th May and a revised quotation received. The proposal (sketched by Cllr Bradshaw) and the revised costings were shared at the meeting and subsequently unanimously accepted. An order to be raised with the supplier with installation and delivery to take place asap.

ACTION – CLERK

Cllr Massey informed the meeting that The Holbrook School for Autism was interested in the offer of the zip-wire equipment no longer wanted in the playground. Liaison between them and Cllr Massey on-going.

ACTION – CLLR. MASSEY

Potterell Charity

No updates

Highways, Footpaths, hedges and verges

Cllr. Roberts raised a query relating to the transfer of TPOs pre-1975 and Cllr Rhodes replied that he had a list of TPO'd trees in the Parish but would confirm this.

ACTION – CLLR RHODES

Discussion arose (following Cllr Bullas saying that the golf course had examples) about the possibility of “labelling” trees with a TPO in the parish so everyone knew which these were and to indicate to the general public that the Parish Council was “keeping tabs” on this so as to discourage tree work without required permissions. No decision reached...for future agenda.

ACTION - CLERK

Louisa Freeman has not been replaced at DCC as everything now gets forwarded to a “team” within the dept. but it was felt important to get a named contact for future contact.

ACTION – CLERK

Cllr Massey informed the meeting that he had been in touch with Cllr Ainsworth and had mentioned the railway line and associated footpath/track. DCC are pursuing the issue of the building on DCC land. A Greenway designation was on DCC radar (Anna Chapman was the contact with Greenway responsibility). Paths are still blocked and the encroachment onto DCC land was forcing walkers off the footpath and onto the old track. It was RESOLVED to maintain contact with Cllr Ainsworth regarding this matter and to get in touch with both Clerks at Kilbrun and Horseley PC as the footpaths are in their parishes too. There was mention of a diversion request but Council had no knowledge about this. To be followed up.

ACTION – CLERK

Adopted Phone Box for defibrillator

The Parish Warden has levelled the floor of the former phone box with mortar and will, if necessary, finish the work by applying a longer-lasting self-levelling compound. Clerk will report back when this is finished.

ACTION – CLERK

Cllr Bullas reported he's had received a call from Mr Ottowell mentioning the letter he had received from the Clerk on behalf of the Council, but nothing has been received by the Clerk or through formal channels.

Environmental Issues in Holbrook

Cllr Bullas reported that it was hoped that owls would take up residence in the Dumbles' boxes near Footpath 9.

Parish beds have been re-seeded with assistance from residents including Jane Thomas and this was gratefully acknowledged.

It was mentioned that footpath walk maps which were produced with assistance provided by Cllr Roberts (and gratefully acknowledged) could be perhaps to distributed through other avenues to increase fundraising.

Live and Local

No updates but will be on next meeting agenda

Community Cinema

It was suggested by Cllr Rhodes to hold a free screening to remind and encourage residents that the Community Cinema was still here and to encourage people back. No decision made about what to screen or when. Will be tabled for next meeting Agenda. Cllr Bradshaw enquired whether it was possible to get a mention of this in the Village Magazine – though the deadline for copy was the 17th. Clerk to enquire.

ACTION - CLERK

The Clerk was asked to contact the Secretary of the Arkwright Village Hall regarding the licensing and financial arrangements for holding a free screening.

ACTION - CLERK

Gorsey Piece

Cllr Roberts reported that his newly-designed Welcome sign was installed as was the History of the Nature Reserve sign. Visitors to the site are encouraged to report sightings of birds and other wildlife through the website and these will be collated by the Clerk to produce an overview of the diversity of the Reserve which will be updated regularly.

ACTION - CLERK

Cllr Roberts agreed, following a suggestion, to produce a No Open Fires sign to ensure that people were aware that this the Reserve was not a place to build and light fires or to host bbqs.

Cllrs Bradshaw and Bullas raised the idea of "pouch planters" which could be fixed to the new gates to soften their current hard, bright impact. Cllr Bradshaw had also obtained details of a similar item. Discussion about self-watering planters and those requiring watering only during very dry spells took place and will be looked into further.

ACTION – CLLRS BRADSHAW and BULLAS & CLERK

Concern was raised about the ground falling away from the bench and how this could be dangerous to visitors, particularly those in mobility scooters. Cllrs Massey and Roberts agreed to inspect the site and liaise with the Parish Warden about how to best remedy the situation.

ACTION – CLLRS MASSEY & ROBERTS

It was agreed to look into having a working party in the autumn as work needs doing in various places and to cut down saplings.

ACTION - CLERK

Tree Warden Update

No updates.

Footpath Officer Update

See above

Cinderhill Development

No updates

Community Speedwatch

No activity due to lockdown restrictions, but following a mention at the last meeting, some brochures for flashing speed signs have been requested by the Clerk and initial prices appear to be in the region of £2,250 plus optional extras and VAT.

Discussion took place about concerns raised by a resident (reported by Cllr Bullas) about alleged speeding on Killis Lane. Cllr Bullas stated that Killis Lane was named in a complaint as an area in which speeding occurred, but this was strongly refuted by Cllrs Rhodes and Massey as being possible due to the road not being conducive to going above speed limit. Cllr Bullas suggested that the naming was more indicative of a general sense of speeding taking place in the parish, particularly on the Belper/Makeney Road (locally known as the “top road”) even though this was not borne out by police speed checks and many locals were the very people both speeding and complaining about others speeding.

It was suggested that the community could be encouraged to participate in future Speedwatch sessions and to use the Village Magazine to both promote this and draw attention to the concerns about speeding in general in the parish.

ACTION - CLERK

Oil Wood and Farley's Wood updates

No updates

Changes in Landscape Updates

Cllr Bradshaw asked if there was an update on the green space near of Blackbird Row raised at the last meeting (Item 3) and contact with AVBC about any plans for this area and that the Parish Council would be pleased to submit some suggestions. The Clerk to report back once contact and discussion has taken place.

ACTION – CLERK

2021/05/7 Update On Village Hall

Cllrs. Massey and Rhodes declared an interest in this item

Cllr Massey reported that a planning application for the extension had been approved and quotes were being obtained. Cllrs Massey said there were plans for a New Year's Eve party.

ACTION – CLLRS MASSEY & RHODES

2021/05/8- Finance

- (a) Accounts for payment as on agenda unanimously accepted and payment agreed.
- (b) No word yet from the Internal auditor regarding the submitted accounts.

2021/05/9 –IT Software and Storage Upgrade

Following a meeting attended by Cllrs Massey and Roberts, and the Clerk, it was proposed to purchase an annual subscription to Microsoft 365 Personal package (for £59.99p.a.) to provide an up-to-date, supported office suite of software and access to 1TB of online storage via OneDrive. Unanimously agreed.

ACTION - CLERK

2021/05/12 - Planning

No comments from Council regarding Applications as on agenda.
No Comments submitted to AVBC

2021/05/16 - DATE OF NEXT MEETING. Wednesday 30th June 2021

Meeting closed at 8.53p.m.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD
ON WEDNESDAY 30th JUNE 2021 AT 7.15
At Arkwright Village Hall**

PRESENT:-Councillors R. Massey (Chairman)
 J. Bradshaw
 A. Cruickshank
 P. Roberts
 M. Rhodes
 T. Paul
 Mrs G. Briggs
 T. Barker
 S. Bullas
 R. Kennedy

Cllr Paul Hillier - AVBC

S. Burton (Clerk)

5 members of the public

SPECIAL NOTE:

The Chairman exercised his powers to amend the order of agenda items to enable members of the public to express their concerns about noise and disturbance at Peak Manor/Mohan House, as the main focus of the complaints related to planning which is not the responsibility of HPC and it would not be appropriate to discuss or debate this matter within the Council Meeting. Community members are angry at the number of clear covid-breaching events happening at the venue and are querying why the police are not, apparently, doing more in response to these breaches. They feel frustrated that the owners appear to be ignoring planning regulations and ask for HPC to be more pro-active in supporting the community by being a conduit to relevant bodies who have authority in dealing with this matter as it is causing a great deal of upset in the parish and they feel HPC could do more in terms of engaging with parish residents and other agencies.

The Chairman, on behalf of the Parish Council, expressed understanding and sympathy about the feeling in the community caused by these antisocial happenings. He stated that all complaints received by the Council had been passed on to AVBC as the relevant authority, that outcomes had resulted due to the joint efforts of residents and the Parish Council, and agreed that HPC will, going forward, liaise more actively with residents and other appropriate authorities when it is within their powers to do so. The Chairman stressed that the Parish Council did not make decisions relating to planning applications or related matters but commented, as appropriate and within regulations, when applications were received from AVBC.

Speeding in the Parish was briefly mentioned but the Chairman said this was an item later on in the agenda. Members of the public then left the Hall.

Cllr Hillier commented that it would be useful if HPC included AVBC Cllrs and pertinent AVBC teams in all communication loops with other agencies regarding matters causing concern to residents e.g. planning, environment, health and safety, police. Cllr Hillier then left the Hall.

Chairman to provide information to Mrs Bailey to be included in community update newsletter.

ACTION – CLLR MASSEY/CLERK

Chairman, on behalf of HPC to send letter to AVBC and Police and Crime Commissioner expressing disappointment at perceived slowness/lack of response to planning and covid breaches.

ACTION – CLLR MASSEY/CLERK

The formal council meeting commenced at 8.05p.m.

2021/06/1 APOLOGIES

Cllr Mrs Briggs, Cllr Ainsworth, Cllr Buttery

2021/06/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda item 7.

2021/06/3 PUBLIC SPEAKING:

See Special Note above.

2021/06/4 MINUTES OF THE ANNUAL PARISH MEETING, ANNUAL GENERAL MEETING OF THE COUNCIL AND ORDINARY GENERAL MEETING ALL HELD ON WEDNESDAY 19th MAY2021.

The minutes were approved for accuracy and were proposed as correct by Cllr Kennedy, Seconded by Cllr Rhodes and unanimously agreed.

2021/06/05 CHAIRMAN'S ANNOUNCEMENTS

Chairman re-ordered items on the agenda – see note above.

2021/04/6 CLERK'S REPORT

a) Mellors Lane Park

Clerk informed the meeting that an order has been placed for new equipment and installation is estimated to be w/c 16 Aug. 2021.

It had previously been agreed that a work party of community volunteers be formed to remove mound and re-site two small pieces of equipment currently in park – the frog and the spinner. Clerk to co-ordinate responses and to liaise with Cllr Bullas regarding these.

ACTION – CLERK/CLLR BULLAS

Cllr Roberts has designed a poster to inspire the local community to take part in the working party– two mornings – 10.00a.m. onwards on Sat. 17th and Sun 18th July.

Cllr Bullas wants to do a scoping visit on Mon 5th July at the park (9.30a.m.) and has asked that the Parish Warden assist.

ACTION - CLERK

b) Potterell Charity – nothing to report

c) Highways, Footpaths, hedges and verges

The Clerk has contacted Cllr Ainsworth for support/assistance to get a Dead End sign on Toad Lane in order to stop damage to fences and property when walkers realise they cannot go further on the lane but don't want to walk back the way they have come. Clerk to follow up with Cllr Ainsworth.

ACTION - CLERK

Clerk relayed Cllr Ainsworth email information relating to Footpath 10 blockages – now accessible, the “land grab” on the Pole Barn site – to be recovered from landowner for the planned greenway, and the felled trees on the old railway track – to be dealt with outside of bird breeding season and when DCC undertake work on the site. Clerk to maintain dialogue with Cllr Ainsworth and report to council.

ACTION – CLERK

A dog waste bin has been placed by AVBC at the end of the Shaw Lane footpath in response to a request via the Clerk.

Cllr Roberts reported that community volunteers had been involved in planting up some open ground on Portway and that it was looking very good. Thanks to these volunteers were offered and are recorded.

c) Adopted Phone Box for defibrillator

Clerk informed the meeting that the defibrillator was now ready for an “opening event” and that it might be useful to tie this in with an awareness raising community training session. Awaiting cost for this and availability once restrictions have been lifted.

ACTION: CLERK

d) Environmental Issues in Holbrook

Nothing to report not covered elsewhere.

e) Live and Local

Clerk has just received (30th June) information regarding performances able to be booked – earliest are late August/September for indoors but outdoor performers are available now and are considerably cheaper than for indoor performances. There was some reluctance to commit to anything now and before restrictions are lifted. To be revisited at a later date and Clerk to keep Cllrs Cruickshank and Massey informed.

ACTION - CLERK

f) Community Cinema

Information recently received from Cinema For All regarding process/costs etc for Community Cinema. Once Clerk is up to speed with this information, to liaise with councillors about the agreed Free “Welcome Back” event once restrictions are lifted.

ACTION: CLERK

g) Gorsey Piece

New gates fully installed. Cllrs Massey and Roberts have inspected the land in front of the bench where a new safety railing will need to be installed and the bank side built up. Work will involve cutting back nettles, digging post holes, cutting and installing railings and support posts. It was agreed to purchase the timber from J.B. Clowes who have agreed to drop it off free of charge.

ACTION – CLLRS MASSEY/ROBERTS/BULLAS

h) Tree Warden Update - Nothing to report.

i) Footpath Officer Update

Cllr Bullas reported a number of issues:

- i) many footpaths and associated stiles were showing barbed wire use by landowners. He will send to clerk references to enable notification to AVBC Env. Team and Health & Safety Team. **ACTION CLLR BULLAS/CLERK**
- ii) Asked clerk to find out if any policy exists regarding use of barbed wire on stile posts as some parishes have this. **ACTION - CLERK**
- iii) Paths are very overgrown – notify DCC that some are almost impassable and in serious breach of regulations. **ACTION - CLERK**
- iv) Watering Lane is currently very hazardous due to potholes and damaged road edges being overgrown and therefore not visible to pedestrians/other road users. AVBC to be notified. **ACTION – CLERK**

j) Cinderhill Development

An article found by Cllr Cruickshank to be shared with all councillors relating to toxic leeching into waterways and landscapes in Amber Valley. **ACTION - CLERK**

k) Community Speedwatch

Previous clerk had attempted to organise Community Speedwatch training but lockdown prevented this occurring. Current clerk to co-ordinate promotion of project to community to find out level of interest in forming a group before any training or equipment to be progressed. **ACTION – CLERK**

A member of the public commented strongly that speeding in the parish was the responsibility of the police and should be left to them due to instances of “road rage” occurring to community volunteers.

l) Oil Wood and Farley’s Wood updates - Nothing to report

m) Changes in Landscape Updates—nothing to report

2021/06/7UPDATE ON VILLAGE HALL

Cllrs. Massey and Rhodes declared an interest in this item.

Although some groups who are permitted have returned to the Hall others have to wait until all restrictions have been lifted.

2021/06/8 SPEED OF VEHICLES IN THE PARISH

Cllr Ainsworth informed Clerk that he'd received results of speed tests carried out April 2021 in Killis Lane, Kilburn but which is likely to be similar if carried out in Holbrook – traffic was well within the speed limit of 30mph and therefore nothing further was likely to be done by DCC or the Casualty Reduction Enforcement Support Team (CREST).

The Clerk reported findings about the cost of flashing 30mph signs and they range from ~£3000 upwards depending on various factors such as solar powered, battery power, moveable or fixed.

Cllr Kennedy felt that we should consider placing one or more of these (together with “30 for a reason” signs) in areas experiencing speeding traffic (particularly Belper Road/Makeney Road) as it would demonstrate to the community that we take community road safety seriously and are prepared to do something about it.

Clerk to contact the PCSO as police need to be seen doing something about regular, weekly, speeding of “boy racers” on B6179 and Alferton Road. **ACTION - CLERK**

Clerk to check with DCC Highways if permission is required to place a flashing speed sign. **ACTION – CLERK**

2021/06/9 PLANTERS/POUCHES ON NEW GATES AT GORSEY PIECE

Cllrs Bradshaw, Bullas and Roberts had explored quotes for a planter with water reservoir to be attached to the large gate and, following some input from the Clerk, it was decided (proposed by Cllr Roberts, seconded by Cllr Kennedy – agreed by all) to go for a Plantscape 1250cm black planter with 7-day water reservoir (with liners and installation) to be fixed to the 8' long gate at Gorsey Piece. Order to be raised and installation to be asap. Clerk to liaise with Cllr Roberts.

ACTION CLERK/CLLR ROBERTS

2021/06/10 RESIDENTIAL/ON STREET PARKING IN PARISH

Following a resident complaining about parking difficulties in Town Street when traffic, mainly from the Spotted Cow, prevented residents (some with blue badges) parking near their homes, Cllr Bullas enquired about obtaining parking permits and/or disabled bays for residents in Town Street. Cllr Massey suggested that such measures would simply move the problems elsewhere around the centre of the village, but it was acknowledged that Town Street was particularly crowded and narrow. It was agreed to write to DCC explaining the problem and asking their advice. **ACTION - CLERK**

2021/06/11 GREEN AREA IN MOORSIDE LANE

Cllr Bullas clarified that it was not proposed to “take over the whole” of the area but to work with AVBC to leave some designated areas unmown, i.e. landscape it a bit to make it more interesting and better for wildlife e.g. an oval around a couple of trees and a strip that enabled a meander path between unmown areas.

The clerk (with botanist hat on) suggested that if just left, the unmown areas would simply become dominant grasses with little biodiversity and that proper preparation for flowers etc would be necessary.

Cllr Massey asked if everyone was happy with the idea of changing the area and as there were some against the idea, asked for a vote. IT WAS RESOLVED (by majority) to (i) liaise with immediate residents as to their feelings about the idea (perhaps by producing a sketch of the proposal) and, if positive, work with AVBC to trial an oval area to be left unmown.

ACTION – CLERK/CLLRS BULLAS/BRADSHAW

2021/06/12 ISSUES ARISING IN PARISH RE. PEAK MANOR AND NOISE

See special note above.

201/06/13 2021 FOOTPATH WALK

It was agreed that Wednesday 28th July be the day for the Footpath Walk and that documents would be distributed the week before at the council meeting. It was agreed to promote the Walk to encourage residents to take part.

ACTION – CLERK/CLLRS BULLAS/ROBERTS

2021/06/14 NEW SOFTWARE/CLOUD STORAGE UPDATE

The Clerk now has Microsoft 365 and 1 TB cloud storage to work with though there are still teething problems with regard to OneDrive and backups. Cllr Kennedy to liaise with Clerk to assist in sorting these.

ACTION – CLERK/CLLR KENNEDY

2021/06/15 PENSION ENROLMENT FOR CLERK

The Clerk is eligible to enrol in the Derbyshire Local Gov. Pension Scheme and it was requested that approval to register with them for a workplace pension that the employer contributes to be granted and that backdated payments be made to when she started. The employer pays in 3% of the employee's salary to the scheme. Cllr Rhodes Proposed approval, seconded by Cllr Kennedy – agreed by all. Clerk to liaise with Derbyshire LGPS to sort out the process.

ACTION – CLERK

2021/06/16) Finance

(a) Internal Audit and Inspection of records by Council – Notice of Right of Inspection is on the website until 23rd July

END OF YEAR ACCOUNTS

It was RESOLVED to approve the end of year accounts as correct. This was proposed by Cllr Roberts, seconded by Cllr Kennedy and unanimously agreed.

(b) Accounts for payment – payments approved as per agenda

2021/06/17 PLANNING

a) New Planning Applications

Ref: AVA/2021/0616 **Proposal:** A new single storey 2 bedroom house to replace an existing industrial unit, **Location:** Garage On Land To North Of 97 Belper Road Bargate Belper Derbyshire

Comments submitted to AVBC

b) Decisions

Location: Holbrook Hall; **Proposal:** Roof work; **Decision:** application returned

Location: Pond Road; **Proposal:** widening access for vehicles; **Decision:** permitted

Location: Highfield Farm; **Proposal:** Non material amendment to AVA/2019/0631 for the reposition of cupboard, removal of internal wall and second floor plan; **Decision:** permitted

Location: Highfield Farm; **Proposal:** Listed building consent for the reinstatement of former opening, repositioning of cupboard and removal of ancillary beam; **Decision:** permitted

2021/04/11 – Correspondence for information– Please contact the Clerk if further information is required on anything listed in the agenda.

2021/04/12 - DATE OF NEXT MEETING - WEDNESDAY 21st JULY 2021

PLEASE NOTE: This is one week earlier than the usual last Wednesday of the month

Meeting closed at 9.40p.m

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD
ON WEDNESDAY 21st JULY 2021 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Massey (Chairman)
Barker
Bradshaw
Cruickshank
Kennedy
Roberts
Rhodes
Paul
Bullas
Cllr Paul Hillier (AVBC)
S. Burton (Clerk)
4 Members of the public

2021/07/1 APOLOGIES

Cllr Mrs Briggs and Cllr Trevor Ainsworth

2021/07/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in agenda item7 Update of Village Hall

2021/07/3 PUBLIC SPEAKING:

A member of the public addressed the meeting to share a response received relating to speeding concerns in the village. He will be following-up information he received about CREST and will keep the PC informed.

Other members of the public also made representation about excessive, regular speeding which was causing great disturbance in the parish. They felt very strongly that having brought their concerns to the PC that rather than continuing to report such issues to DCC/PCSO contacts, that a better result may be obtained if a complaint about poor service received by taxpayers was lodged with a higher level in Derbyshire Police Force – e.g. Chief Constable / Inspector.

ACTION - CLERK

2021/07/4 MINUTES OF THE PARISH COUNCIL MEETING WED.30th June 2021

The minutes were proposed as correct by Cllr Rhodes, Seconded by Cllr Roberts and unanimously agreed.

2021/07/05 CHAIRMAN'S ANNOUNCEMENTS: None made.

2021/7/6 CLERK'S REPORT

a) Mellors Lane Park

Work Party met on Sat. 17th July to remove 2 mounds, dismantle the zip wire and level the ground, wash ball and hole game and generally make the site ready for new equipment. Spinner and frog left in situ.

Pre-installation mtg with the suppliers Contracts Manager – 26.7.2021 at 10.30a.m. Cllr Bradshaw and Clerk attending

The entrance to the park was felt to need widening to enable wheelchairs/double buggies entrance and this aspect needs to be sorted asap. Cllr Cruickshank sent some suppliers of kissing-gates, Cllr Bradshaw suggested an 'S' shape path entrance (bordered to prevent motorcycle/bicycle entry. Suppliers and further ideas to be investigated as a matter of urgency.

ACTION - CLERK

3 Councillors and some of their family members, neighbours and Jonathan Beard (& Son) turned up to do the work on a very hot day. The Council wish to put on record their grateful thanks for the effort put into this project. Formal thanks will be sent.

ACTION – CLERK

b) Potterell Charity

Cllr Massey informed the meeting that a stalwart of the charity, Chris Lamb (Church Warden), has had to stand down due to ill health.

c) Highways, Footpaths, hedges and verges

Clerk reported on emails sent relating to issues that were still awaiting responses. Cllr Ainsworth was stimulating action on a couple of matters and is to be kept in the loop as to progress.

As of April 2022 it will become HPC responsibility to ensure Mellors Lane Park bins are emptied. Investigations about potential contractors to be explored.

ACTION – CLERK

d) Adopted Phone Box for defibrillator

See Items 8 and 9 below

e) Environmental Issues in Holbrook

Discussion regarding the “wilding” plans for the area in Moorside Lane –it was suggested a “news leaflet” to highlight HPC action on improving biodiversity for plants and animals might be produced to inform people (particularly in the immediate vicinity know what is planned).

ACTION - CLERK

Sketch of area to be sent to AVBC to assist discussions about future mowing regime of the area

ACTION - CLERK

It was pointed out that the wall at the end of the area is in need of repair as it is in very poor condition. This wall is AVBC's responsibility and they must be informed about its condition and a request made to inspect/repair it.

ACTION - CLERK

f) Live and Local

It was agreed to leave this for now – situation is still up in the air in relation to Covid and any potential future social measures – will re-visit at a later stage.

g) Community Cinema

Discussion about possible film to be shown as “welcome back” evening – it was pointed out that children’s films resulted in lowest turnout but adult family films were well attended. It was felt that nothing could happen until Oct/Nov as things were still changeable regarding covid and social gatherings.

It was suggested to ask – via the Village Magazine – what residents would like to see shown and Cllr Roberts suggested that a “feel good” film such as Dream Alliance might be worth considering.

ACTION - CLERK

h) Gorsey Piece

Cllr Bullas has filled up the planter reservoir up this week so it should be okay for a little while. Parish Warden to be asked to undertake the watering of the planter – once he’s been equipped with a water trolley.

ACTION – CLERK

Regarding the railing that a number of Councillors are proposing to install beside the path, near the bench, to improve safety, Cllr Bullas informed the meeting that there was wood and thick ground matting from the former zip wire that is available to be utilised – especially as some matting is required under the picnic table. Cllr Kennedy has available a post hole tool.

ACTION CLLRS MASSEY, ROBERTS AND BULLAS

i) Tree Warden Update - NTR

j) Footpath Officer Update

Cllr Bullas reported that many landowners were fixing barbed wire to poles/posts/railings on footpaths beside stiles – great danger of hands, clothing, children getting cut, scratched, torn whilst using the stile and even more so should they slip and hands grab a pole/post to break a fall. He has provided a list to the Clerk to pass onto AVBC as a matter of urgency.

ACTION – CLERK

Annual Footpath Walk

Posters given out to promote the walk in the parish in the hopes that some residents will join Cllrs on the evening of 28th July 2021. Cllr Bullas shared maps and routes with Cllrs present who will be participating and will meet those who wish to, at 7.00pm at the Arkwright Village Hall to set off.

k) Cinderhill Development - NTR

l) Community Speedwatch

Clerk said she had sent an email to PCSO Worral requesting information about setting up a CSW group with assistance from Derbyshire and was awaiting a reply.

Broad general discussion about this community-concerning topic; Cllrs discussed the comments put forward during public speaking and Cllr Kennedy suggested that this item be renamed “Traffic issues in parish” to better reflect the wider concerns and the fact that Community Speedwatch was not the sole focus. Initiatives taking place in Little Eaton were brought up – community signage– Clerk to contact and investigate. **ACTION - CLERK**

It was suggested that a “HPC Traffic Issue Strategy/Statement” be produced that clearly identified the issues and what the Parish Council could do to mitigate these to demonstrate to the community their commitment to safety in the parish. **ACTION – CLERK AND COUNCILLORS**

Cllr Hillier (AVBC) informed the meeting that a public Annual Crime Mtg held in Nov might be a good platform for the Parish Council to draw attention to the issues surrounding speeding and related anti-social behaviour. He will find out the specific details (date/time/venue etc) and pass these to the Clerk for dissemination. **ACTION - CLLR HILLIER/CLERK**

m) Oil Wood and Farley’s Wood update – NTR

n) Changes in Landscape Update

See Item 6e as well.

Cllr Roberts raised the issue of a planning application relating to some huge “agricultural” buildings on Sandy Lane/Horsley Lane and his belief that “re-jigging the application wording” may possibly be being undertaken to circumvent planning rules. This is being monitored.

ACTION – CLLR ROBERTS

2021/07/7Update On Village Hall

Cllrs. Massey and Rhodes declared an interest in this item.

Clerk informed meeting that as planning permission for the construction of a rear porch and storeroom, agreement to release funds for these works from the Long Term Project budget was needed.

Agreement to release funds Proposed by Cllr Roberts and Seconded by Cllr Barker – all agreed.

Secretary of HAHVCC to be informed of this agreed action. **ACTION – CLERK**

2021/07/8 CPR & Defib Awareness Session

Much interest in the proposal of holding an Awareness Session shown by Cllrs. but it was felt that the original date of 18th August was not a good one due to many people being on holiday. It was suggested that a date in Mid-October would be best and to request a change from CHT. Options of dates to be given to Cllrs. and then promoted widely in the parish. Each session will cost £175 +VAT and will last about 2hrs. If more people want to attend than the trainer feels is optimal, then the proposal was made to offer paid-for sessions to WI and Friendship Group on another date. Cllrs. to be informed of selected date by Clerk. Wider promotion via Village Magazine to be considered as well as obtaining a recommendation for perhaps a Youtube video to support/consolidate the session.

ACTION - CLERK

2021/07/9 Defibrillator Support & Consumables Package

Clerk informed meeting that the CHT support and consumables package would cost £165+VAT per year and was for a minimum 5 years. This was considered good value and that HPC should subscribe. Proposed by Cllr Kennedy and Seconded by Cllr Barker and all agreed.

ACTION – CLERK

2021/07/10 Queen's Platinum Jubilee Celebration June 2022

Clerk proposed an idea of holding a "Picnic in the Park" with entertainment for children (4-11 yrs) through participating in circus skills sessions provided by a commercial company using a local "leader". Cllrs. responded positively to this and it was suggested to perhaps tie this event in with a summer fete on either the previous or following day (bank holiday 2-5 June 2022). Cllr Bradshaw to liaise with Fete Team re. this aspect. The circus skills session will cost £250 + Vat for 3 hours of provision.

ACTION – CLERK/CLLR BRADSHAW

2021/07/11 Neighbourhood Plan (NP)

Discussion focused on the amount of work carried out by the former Clerk and Cllrs. which didn't result in a Plan being produced as residents didn't step up in spite of initial interest claimed. Cllr Roberts suggested that the Council should be considering the pros and cons of producing a NP. The fact that the Parish is surrounded by Green Belt is a strong barrier to development (though it was suggested that this wouldn't necessarily put off any development should land become available as developers were "waiting in the wings"). **It was suggested – and agreed by all – that the AVBC Local Development Scheme proposal should receive a response from HPC** (as well as individuals should they wish to comment). It was also suggested by Cllr Roberts that a Village design Statement might be more appropriate than the "much heavier" NP. This to be investigated further. Cllrs to be sent the notes from Hannah's course.

ACTION - CLERK

2021/07/12 Finance

Payments as listed in Agenda proposed as approved by Cllr Bullas and seconded by Cllr Bradshaw and all agreed.

2021/07/13 Clerk's 6 Month Probationary Period Review

Date agreed for the review with Cllr Massey and Cllr Roberts - 24th August

2021/07/14 Peak Manor – Factual Update

Clerk read out email of notification from AVBC Planning Enforcement to inform of latest situation – marquee has been dismantled and container to be removed imminently. No change of use planning application yet submitted.

2021/07/15 - Planning

Applications: As listed on Agenda – no further comments

Decisions: As listed for information on Agenda

2021/07/16 Correspondence

Clerk informed meeting that she had just received notification of a Grant from the PCC to tackle crime and ASB – almost all directed at preventing youth from a life of crime or participating in ASB.

2021/07/17 - DATE OF NEXT MEETING. Wednesday 25th August 2021

Meeting closed at 21.38pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD
ON WEDNESDAY 25th AUGUST 2021 AT 7.15p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT: -Cllrs: Massey (Chairman)
Barker
Bradshaw
Cruickshank
Kennedy
Roberts
Paul
Bullas
S. Burton (Clerk)

2021/08/1 APOLOGIES

Cllr Mrs Glenys Briggs and Cllr Malcolm Rhodes (HPC)
Cllrs Trevor Ainsworth (DCC) and Paul Hillier (AVBC)

2021/08/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in agenda item 7 Update of Village Hall

2021/08/3 PUBLIC SPEAKING:

No members of the public present

2021/08/4 MINUTES OF THE PARISH COUNCIL MEETING WED. 21st July 2021

The minutes were proposed as correct by Cllr Kennedy, Seconded by Cllr Roberts and unanimously agreed.

2021/08/05 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey informed the meeting that he and Cllr Roberts had, together with the Clerk, reviewed the 6 month probationary period undertaken by her and the Clerk's contract was now permanent.

2021/08/6 CLERK'S REPORT

a) Mellors Lane Park

The installation of the new equipment had overrun the proposed week (16-20 Aug) but is expected to be finished on Friday 27th August.

Issues with the supplier regarding extra costs have been resolved.

The Clerk gave the Cllrs details for a kissing gate to enable buggy/wheelchair access to the playground and IT WAS RESOLVED to purchase the Matlock kissing gate (£567+VAT) as they hold the gate in stock and it means we can get the gate within 7-10 days; and to have the installation work done by J.B. Clowes (approx. £300+VAT). Proposed by Cllr Bullas and Seconded by Cllr Kennedy and unanimously agreed.

ACTION – CLERK

Obtaining a post installation inspection that may have insurance implications if not done was discussed and going through AVBC to get this done. IT WAS RESOLVED to get the inspection done as soon as possible once relevant financial transfers had taken place. Proposed by Cllr Cruickshank and seconded by Cllr Bullas and unanimously agreed. **ACTION – CLERK**

Changing the lock on the large access gate (once all works are complete) was discussed and it was agreed to purchase a new one.

ACTION – CLLR MASSEY

b) Potterell Charity – Nothing to report

c) Highways, Footpaths, hedges and verges

Clerk reported that Cllr Ainsworth had informed her that a dead-end sign had been ordered for Little Eaton end of the Toad Lane footpath and that Footpaths 1 and 2 had had barbed wire removed from near the stiles.

Anna Chapman, Project Officer – Sustainable Travel Team, has been invited (and has accepted) to attend the September meeting and share information about the project.

d) Adopted Phone Box for defibrillator

See Items 8 below

e) Environmental Issues in Holbrook

Cllr Bullas has spoken to residents living adjacent to the area in Moorside Lane and they are delighted that something could be done to enhance the area for wildlife and those living nearby.

Clerk to contact AVBC regarding the cutting regime of the area so as to leave an oval shape around the two central trees, and to follow up with notifying them about wall at the end of the site – inspect/repair. **ACTION - CLERK**

f) Live and Local – Nothing to report

g) Community Cinema

So as to make progress on holding a free film night, it was agreed not to do a questionnaire on the first free showing and to simply go with the film Dark Horse: the Story of Dream Alliance in late November (20th-21st). Clerk to find out about if Sunday showings are permitted (have been in the past and have been well attended. Date to be confirmed depending upon response from Film Bank Media.

ACTION - CLERK

h) Gorsey Piece

Discussion about latest activity at the reserve; Cllr Bullas reported that the picnic table had been moved (there was plenty of matting to use underneath)

and the area around it, if mown regularly (and seeded where necessary) could provide a very pleasant area for people to stop a while, the nettles and hogweed have been cut back significantly and suggested that the bench be brought back a bit to more even and higher ground, as well as the rails in front, so as to widen the path used by buggies / mobility scooters to get to the seat and therefore make it safer. Cllrs Massey, Roberts and Bullas to get together on site for further discussions on site before actions are progressed further.

ACTION – CLLRS MASSEY/ROBERTS/BULLAS

i) Tree Warden Update - NTR

Cllr Massey (on behalf of Cllr Rhodes) informed the meeting that a resident wanted to plant a large tree (sweet chestnut) as a memorial to a family member but the Parish didn't have anywhere suitable for what may eventually be a very large tree so another site was needed. It was suggested that Cllr Bullas approach another resident who had sufficient land as the memorial tree might replace one on her land that had died.

ACTION – CLLR BULLAS

j) Footpath Officer Update

Cllr Bullas informed the meeting that following the Annual Footpath Walk, a report of the Parish's footpaths had been submitted to DCC to notify them of conditions of the paths and stiles, barbed wire on stile posts, roundels missing (and thus requested) etc.

The issue of severely overgrown hedges, verges etc was raised but as these are Highways/AVBC issues, the information will be passed onto them.

ACTION - CLERK

k) Cinderhill Development - NTR

l) Traffic Issues in the Parish (speeding, ASB, dangerous driving)

(i) Cllr Hillier (AVBC) informed the Clerk that the Annual Crime meeting is provisionally scheduled for 17th November (a possible platform to raise concerns over persistent speeding, joy riding and ASB related to weekend "races" in the parish. Clerk has queried time and place and will report back.

ACTION - CLERK

(ii) A traffic speed camera was seen on Belper Road for 4 hours so hopefully some data has been collected to support residents' concerns over speeding in the parish. Clerk to follow up with Little Eaton the measures they have used to draw attention to, and hopefully reduce, speeding in their parish.

ACTION – CLERK

(iii) "Green signs" in the Highway Code were mentioned in relation to traffic, speed etc. Clerk to research if there is anything that could assist the parish in tackling the issues.

ACTION – CLERK

(iv) Cllr Bullas reported that of late Pond Road has increasingly become a "commuters rat run" with cars speeding down the road and drivers are showing no consideration for pedestrians or parked cars. This is being monitored with a view to passing on information in the hope that some traffic calming may be initiated.

(v) Cllr Bradshaw suggested that a "poster-style" article be submitted to the Village Magazine to urge residents to submit complaints (with evidence – time, place, car details etc) to the police/Highways at DCC – Clerk to include relevant links – so that issues are logged and can potentially be used to bring about traffic calming measures.

ACTION – CLERK

(vi) **Oil Wood and Farley's Wood – NTR**

(vii) **Changes in Landscape Update**

See Item 6e above.

2021/08/7 Update On Village Hall

Cllr. Massey declared an interest in this item.

Cllr Massey reported that enquiries to hire the hall were continuing to rise as people feel more comfortable about resuming pre-covid activities.

2021/08/8 CPR & Defib Awareness & Confidence Building Session

The first CPR and Awareness session will be held on Wed. 20th October 2021 (6.00pm to 8.00pm) at the Village Hall. It will be promoted via the website, posters in the Parish and other avenues near the time.

ACTION - CLERK

2021/08/9 The Queen's Platinum Jubilee Celebration June 2022

Clerk reported to the meeting that Splats Entertainment (provider of leaders to work with children on Circus Skills) do not require a deposit and will accept a cancellation up until a month prior without penalty. Cancellation within a month would require payment to be made (unless for an unforeseen catastrophe). Payment would be required a week before the event. **IT WAS RESOLVED** to book the session for Saturday 4th June to fit in with the Picnic in the Park timing (tbc). Proposed by Cllr Bradshaw and seconded by Cllr Roberts and unanimously agreed. Costs to be included in Precept review discussions.

ACTION – CLERK

Clerk further reported that following a meeting with Rotary Belper President (Tony Waldron) they would be happy to assist the PC by providing 8 volunteers to “work shifts” (2 people every 2 hrs) to provide stewarding (and helping with ensuring numbers attending do not exceed maximum allowed) for a small donation to their general fund which is distributed to local charities/groups (£60-100). Clerk to keep in touch with Rotary. This idea was received positively by the meeting.

ACTION - CLERK

2021/08/10 Neighbourhood Plan/Parish Design Statement

It was agreed that the production of a Neighbourhood Plan would depend entirely on a strong, committed community group stepping forward to undertake the immense amount of work required. Such a project is expensive – both financially and in time-demand (the PC would offer support and guidance but the work would have to be conducted by the community).

Clerk reported that she had looked into Village Design Statements as a vehicle for the community to influence planning but it appears that such a statement would carry very little weight with the planning authority and would still require a lot of work from the community to produce. So, lots of effort for little return. It was not felt that this was a viable route.

The Clerk is preparing a very basic information article for submission to the Village Magazine about Neighbourhood Planning so as to provide further information to the community.

ACTION - CLERK

2021/08/11 Finance

S. Burton	Salary	£901.97
J Mitchell	Salary	£617.76
HMRC	PAYE (tbc)	£ 12.60
MS Accountancy	Payroll	£ 31.98
Plantscape	Gorsey Piece Planter	£134.00

Payments proposed as approved by Cllr Bullas and seconded by Cllr Paul and unanimously agreed.

2021/08/12 (13 on agenda) Peak Manor – Factual Update*

Clerk reported that Cllr Hillier had informed her that AVBC Enforcement Team had notified the owners that they had until Friday 27th to submit a planning application.

2021/08/13 (15 on agenda) - Planning *

Applications: As listed on Agenda – no further comments

Decisions: As listed for information on Agenda

2021/08/14 (16 on agenda) Correspondence*

Clerk informed meeting that if anyone wanted further details of anything listed to please contact her and she'd send it.

2021/08/15 (17 on agenda) - DATE OF NEXT MEETING. *

Wednesday 29th Sept. 2021

(* Apologies for mess of number sequence! Clerk)

Meeting closed at 20.45pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29th SEPTEMBER 2021 AT 7.15p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Massey (Chairman)
Bradshaw
Cruickshank
Kennedy
Roberts
Paul
Bullas

S. Burton (Clerk)

PCSO Mark Worrall – left meeting after his report
Cllr Trevor Ainsworth (DCC) – left meeting after Item 4
Ms Anna Chapman – DCC Project Officer – left meeting after item 4

2021/09/1 APOLOGIES FOR ABSENCE

Cllrs. Rhodes, Barker and Mrs Briggs

2021/09/2 DECLARATION OF MEMBERS INTERESTS

Cllr Kennedy declared an interest in Item 4 and Cllr Massey declared an interest in Item 9

2021/09/3 Public Speaking

PCSO Mark Worrall provided a brief overview of the latest crime statistics in the area which were mainly of a minor nature. He highlighted that AVBC have a page on the website for the public to report abandoned vehicles.

Cllr Trevor Ainsworth informed the meeting of a grant that is available to apply for relating to the Queen's Platinum Jubilee Celebrations in 2022. Applicants can apply for £300. There are also small grants available for provision of activities for young children that can be applied for. Regarding waste collection difficulties in the borough, Cllr Ainsworth said staff shortages were continuing to affect the collection of both statutory and non-statutory waste.

2021/09/4 Anna Chapman (DCC Project Officer – Sustainable Travel Team)

Ms Chapman provided an interesting overview of the trails project which was countywide. The project was very heavily reliant on funding and applications to a number of sources were in the pipeline. Although some work had begun many years ago, lack of funds and staff had impacted on the progress of the project but this year has seen both the Buxton and Little Eaton trails projects move forward. It is envisaged that the trail will be multi-use (cycling, walking, riding) and accessible to pedestrians, cyclists and mobility scooters/wheelchairs. The Little Eaton trail is 3.7 miles in length. In response to a question about developments without planning permission encroaching on DCC land abutting the trail, Ms Chapman stated that this was an issue after so many years of non-use of the land but assured the meeting that what belonged to DCC would be reclaimed and issues relating to this aspect would be sorted. In response to another query, Ms Chapman said the trail would be passed to the Countryside Team to manage long-term and they would be looking very closely at provision of interpretation boards that covered the history and other aspects of the trail route.

Cllr Ainsworth showed a large scale map of the trail which he will scan and send to the Clerk for distribution.

ACTION – CLLR AINSWORTH

Cllr Massey thanked Ms Chapman for coming to the meeting and for an informative talk.

2021/09/5 Minutes of the Meeting held on 25th August 2021

The minutes of the meeting were proposed as correct by Cllr Roberts, seconded by Cllr Bullas and unanimously agreed.

2021/09/6 Chairman's Announcements

Cllr Massey informed the meeting that a planning application relating to Peak Manor/Mohan House had been sent out by AVBC on 27th September. Clerk had shared it to all 29th September having been on leave but it was too late for the agenda. Cllr Massey suggested that an extraordinary meeting be held to discuss, solely, the application on the grounds of "material planning considerations".

It was agreed to hold a meeting on Wednesday 13th October at 7.15pm at The Arkwright Village Hall and that the application be the only item on the agenda for discussion.

ACTION - CLERK

Public notifications of the extraordinary meeting will be posted around the parish as for ordinary general meetings.

ACTION - CLERK

2021/09/7 Action Reports from previous meeting minutes

All actions minuted at the previous meeting were reported as completed and are covered below.

2021/09/8 Clerk's Report :-

(a)Mellors Lane Park: new equipment and access gate have been installed though there are some issues relating to surfaces – both general and safety surfacing. A post-installation inspection has been carried out by an independent inspector and the findings are the basis of ongoing discussions with the installer.

A new lock has had to be purchased for the entry gate as the original one went missing during the equipment installation.

Information regarding future PC inspections of playground being sought.

ACTION – CLERK

(b)Potterell Charity - NTR

(c)Footpaths, highways, hedges and verges: Information from AVBC about their mowing regime has been received by the Clerk and was shared at the meeting. Still awaiting response from DCC Highways on roadsides/around street signs.

(d)Defibrillator– Awareness session to be promoted nearer the time (20th October), max 25-30, two CPR dummies will be available and questions/interaction actively encouraged by facilitator.

(e) Environmental Issues: Area on Moorside Lane to be unmown and encouraged to become "wild" – sketch sent to AVBC together with details about size of patch to be left unmown. Apple trees for the community and flowering shrubs to also be planted. AVBC to be informed about this.

ACTION - CLERK

(f) Live and Local Updates- NTR

(g) Community Cinema: Clerk to take part in a zoom session with contact from Cinema For All to go over the process to obtain license and film for screening in November. There appeared to be agreement from Councillors to Clerk's comment that a community group should be leading and "owning" this project. This aspect to be re-visited after the November screening with a view to promoting and encouraging a community group to form and take over the project.

(h) Gorsey Piece: Cllr Bullas reported that the work relating to the picnic table, bench and re-siting of the safety railing was complete.

(i) Tree Warden Update– NTR as Cllr Rhodes not present

(j) Footpath Officer Update– Clerk has informed DCC about severely overgrown footpaths.

(k) Cinderhill Development - NTR

(l) Traffic Issues in the Parish:(i) The Annual Crime Panel meeting is confirmed for 17th November at Council Chamber, Town Hall, Ripley at 7.00pm.

(ii) Clerk contacted Little Eaton Parish Clerk regarding methods used to draw attention to current speed limits and reported that residents took it upon themselves to position “reminder” speed signs and “mannikins” in their gardens facing the road in an attempt to reduce speeding in the parish. Erecting signs on the roadside is not allowed.

(iii)Clerk couldn't locate any “green signs” relating to traffic speed etc. that Cllr Bullas mentioned – further searches to continue. **ACTION - CLERK**

(iv) Poster-style article in Village Magazine was submitted by Cllr Bradshaw to draw attention to speeding and where residents could report concerns.

(m) Oil wood and Farleys Wood updates- NTR

(n) Changes in Landscape update–Discussion arose over the apparent “ease” which agricultural buildings are granted planning permission and the fact that many are so huge that they are having a very detrimental effect on the environment.

It was suggested that Cllr Ainsworth be contacted about the planning criteria used in relation to agricultural applications. **ACTION - CLERK**

2021/09/9 Update on Village Hall: - Bookings are increasing in number and variety e.g. gold/jewellery valuers and buyers. Good news for the Hall's use.

2021/09/10 Crime Panel Meeting Date:– 17th Nov 2021, 7.00pm at Council Chamber, Town Hall, Ripley

2021/09/11 AVBC Development strategy consultation – PC response: maintain stance of no ribbon, tandem nor backland development and maintain green belt. IT WAS RESOLVED, with unanimous agreement, to submit the PC position via AVBC website by deadline – 30th September 4.30pm. **ACTION – CLERK**

IT WAS RESOLVED to include Development Policy on the next meeting agenda. **ACTION - CLERK**

2021/09/12 Playground Inspection Reports: Cllr Bradshaw will include the new equipment in an update of the weekly inspection reports (apologies for error in Agenda attributing the item to Cllr Cruickshank).

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£901.97
J Mitchell	Salary	£617.76
HMRC	PAYE	£ 12.60
MS Accountancy	Payroll	£31.98
J. Mitchell	Fuel for equipment	£ 10.99
S. Burton	Stamps	£ 13.50
Came & Company	Insurance	£844.63

It was proposed to confirm payment of the above by Cllr Cruickshank, seconded by Cllr Paul and unanimously agreed.

Payment was also confirmed for the additional invoice payment of the external Audit fee (received by the Clerk on Wed. 29th September) which was due on issue of invoice.

PKF Littlejohn LLP	2020-2021 Audit	£240.00
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(b) Unpaid salary

It was proposed by Cllr Bradshaw and seconded by Cllr Cruickshank, to pay the Clerk for her first two weeks work (December 2020) which got overlooked due to staff changes at the PC and the payroll company. Amount of £417.20 to be paid in the October payroll.

(c) Insurance

A review of the policy cover has been carried out and the premium for the next year (Oct '21 – Sept '22) has been reduced by nearly half of original quotation. This reduction was well received by the Council.

2021/09/14 Planning:

a) New Planning Applications – none received

b) Decisions—listed for information on Agenda – no further comment

2021/09/15 Correspondence for information – Cllrs forwarded pertinent mail and Clerk to Send more details of anything if requested.

2021/09/16 Date of Extraordinary Meeting Wednesday 13th October 7.15pm

Date of next Ordinary meeting Wednesday 27th October 2021

Meeting Closed at 8.55pm

**MINUTES OF THE HOLBROOK PARISH EXTRAORDINARY COUNCIL MEETING
HELD ON WEDNESDAY 13TH OCTOBER 2021 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Massey (Chairman)
Barker
Cruickshank
Kennedy
Roberts
Rhodes
Paul
Bullas
S. Burton (Clerk)

2021/10/1 APOLOGIES RECEIVED

Cllr Mrs Briggs and Cllr Bradshaw

2021/10/2 DECLARATIONS OF MEMBERS INTERESTS

None declared

The Chairman, Cllr Massey, swapped items 3 and 4 of the agenda to ensure the members of the public understood the protocols of the extraordinary meeting.

2021/10/04 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey informed the meeting that only the item on the agenda (No. 5) was the item to be discussed and only in relation to Material Planning Considerations which had been distributed.

2021/10/3 PUBLIC SPEAKING:

16 members of the public attended the meeting and 10 people addressed the meeting all stressing the following points:

- * repeated occasions of noise and disturbance – many weekends since Feb 2021
- * 7 nights in a row was logged as frequency of excessive noise – screaming, shouting, loud music*
- * Anti-social behaviour frequently occurring; vomiting, urinating, running up and down the road shouting and “mooning” (this from men of 40+ years of age!), banging on doors and tipping over bins – all in Pond Road
- * Disturbances are very distressing and debilitating – especially when having to get up for work and only having 2-3 hours sleep due to noise
- * Not just Pond Road is disturbed – Mellors Lane residents also hear the noise – it is horrendous
- * The whole situation is having a hugely negative impact on life – very fearful that nothing can stop it and any enforcement by AVBC or police is non-existent. Anything said to residents is suspect as nothing is being done to stop the noise and disturbances
- * During the hot weather in the summer it was impossible to have windows open due to noise as sleep was completely impossible – even when sleeping at the back of our houses (furthest point away from Mohan House)

- * Frequent assurances from agent/owners about monitoring the situation and “doing something about it” are meaningless as nothing was ever done following repeated calls informing them of the situation
- * It is obvious that the owners/agents have no respect for the community/immediate residents due to frequent breaking of Covid regulations – Police also did nothing about this – very disappointed in their response as they were called out on a number of occasions and they did nothing regarding the obvious flouting of numbers allowed to gather, the wearing of masks etc
- * A long-standing resident of 40+ years stated that this past year had been the worst ever in relation to hearing noise or being disturbed by events happening at Mohan House
- * Hen nights and Stag “do’s” produce the most unbelievable amount of screaming and yelling
- * An elderly resident was dissuaded from confronting a drunk man who had vomited in front of her house as although she was very angry and upset, her neighbour was concerned for her safety

Of Particular note:

- * There is no Planning Application Notice displayed outside the property
- * At least 18 responses to the planning application have been made by residents –some are very unhappy that people without access to computers etc are effectively cut-off from reviewing and responding as it is so difficult to do so via postal system if they cannot get to view the application in person

The Chairman brought to a close the public speaking and summed up the above in order for Councillors to discuss their response and the submission of comments to AVBC

Discussion by Councillors included the following points:

- * It was very strongly felt that the owners were deliberately “masquerading” the premises as a family residence and are well aware of the planning process relating to use, construction of buildings in the grounds and have been holding events in direct contravention of the claimed use of the property
- * Concern was raised about approval being granted by AVBC officers and not the Planning Committee and that any conditions to mitigate the noise situation attached to approval of the application will be unenforceable; that personnel at AVBC without local knowledge will not take seriously the detrimental effect the situation is having on residents nearby and the strength of frustration, anxiety and despair experienced
- * Full support was offered to residents and an understanding based on direct experience about the impact of the noise and disturbance was forthcoming as the current residential accommodation claims are not what is happening in reality
- * The immediate physical environment in Pond Road and Makeney Rd is becoming an eyesore and unpleasant to look at and contravenes agreed “rules”; i.e. the 2 very large commercial waste containers are parked outside the property boundary (they are supposed to be inside), the hedges including trees have been severely neglected and is closing off the footpath, the verge hasn’t been maintained at all and AVBC have been cutting a portion of it so that the verge is slowly growing up into the overhanging tree foliage

- * It was acknowledged that the Heritage Statement, together with the Design and Access Document accompanying the application, lacked any adequate proposals for enforcing the prevention of noise and disturbance from activities at the property
- * There is considered to be no positive impact on employment or tourism in the area and subsequently no benefit to the Parish from the activities taking place at Mohan House
- * The position of Holbrook Parish Council is that the application should be refused but if AVBC are minded to approve, the following suggestions were put forward as ways to ensure that noise and disturbance was minimised and should be agreed prior to granting final approval:
 - * The use of Mohan House should be limited to 28 individuals as stated in the Planning/Design and Access/Heritage Statement
 - * a 24hr contact number for the owners/agents be made available to the public to report noise and disturbance
 - * loss of deposit a condition on hiring if complaints about excessive noise/disturbance be received by owners/agents
 - * set time restrictions for particular activities that are central to noise/disturbance i.e. the hot tub in the grounds, music in house and grounds
 - * The approval should be subject to a trial period of 12 months during which the behaviour of people using Mohan House can be monitored with particular attention to unacceptable noise and disturbance to people living in the area
- * It was acknowledged that even with rejection of the planning application that noise/disturbance may not cease as some families can be extremely inconsiderate when it comes to noise levels

It was **RESOLVED** unanimously by Councillors to OPPOSE the proposed change of use from private accommodation to holiday accommodation for Mohan House, to AVBC in the strongest possible terms based on evidence received and that it has every reason to believe any claims to reduce or cease noise and disturbance are highly questionable.

It was **RESOLVED** to urge AVBC to put conditions on approval to enforce and mitigate noise/disturbance – perhaps for a trial period rather than a “blanket and permanent” approval of the application.

As the date for submission is very close it was agreed by all to explore, with urgency, ways that planning legislation and conditions can be used to support the Parish Council opposition to the application.

Members of the public left at:8.25pm

Meeting closed at 8.40pm

** Post Meeting request to amend this minute: “on a number of occasions the noise and disturbances have lasted a number of day”.*

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 27TH OCTOBER 2021 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Massey (Chairman)
Barker
Cruickshank
Roberts
Rhodes
Paul
Bullas

Cllr Trevor Ainsworth

S. Burton (Clerk)

2021/10/1 APOLOGIES RECEIVED

Cllrs Mrs Briggs, Kennedy, Bradshaw and Hillier

2021/10/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8.

2021/10/3 PUBLIC SPEAKING:

Cllr Ainsworth informed the meeting that he had raised, with the Planning Dept., the subject of Peak Manor/Mohan House and whether an ASBO could be served on it and the owners (in relation to the noise and disturbance issues). He will keep us informed about future developments with regard to this possibility and the implications this could have on the submitted planning application.

Cllr Ainsworth then left the meeting.

**2021/10/04 MINUTES OF THE MEETING HELD ON 29TH SEPTEMBER 2021 AND
EXTRAORDINARY MEETING OF 13TH OCTOBER 2021**

The minutes of the September meeting were proposed as correct by Cllr Tessa Paul, seconded by Cllr Paul Roberts and unanimously agreed.

The minutes of the Extraordinary meeting were proposed as correct by Cllr Tessa Paul, seconded by Cllr Paul Roberts and unanimously agreed.

2021/10/05 CHAIRMANS ANNOUNCEMENTS

None made

2021/10/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES

Covered in Clerk's Report (Item 7)

- (a) **Mellors Lane Park:** Orbit surfacing completed, monkey bars safety surface still an ongoing issue. The A-frame climber has had the old, damaged, matting removed. Check to be made if it has been replaced or left for grass to grow on sound soil.
ACTION - CLERK

Playdale have provided safety check information for the new equipment installed.

- (b) **Potterell Charity** - NTR

- (c) **Footpaths, highways, hedges and verges:** Clerk informed meeting that FP154 (Dark Lane) and FP9 (Day Park Farm) have been inspected and found to be open and are not creating a hazard for walkers.

Discussion arose about the possible link to the Little Eaton/Duffield trail of Watering Lane – Clerk to contact Anna Chapman about this and contact the footpath officers about its designation (if any).
ACTION - CLERK

- (d) **Defibrillator:** The Defib. and CPR session held last week was well attended and felt to be very informative and confidence-boosting. Certificates for those who requested them will be sent shortly.
ACTION - CLERK

- (e) **Environmental Issues:** With regard to the green space in Moorside Lane that Cllr Bullas and the Green Team are going to be working on in the future, he provided some details about the shrubs planned – they will be evergreens to provide winter interest – and the apple trees – cordons to be planted of a number of varieties in memory of his mother.

Cllr Massey informed the meeting that there was a small sum of money available (an historical cash donation from many, many, years ago) that could be used to go towards the cost of the shrubs/trees and that he'd pass it over.
ACTION – CLLR MASSEY

- (f) **Live and Local Update-** NTR

- (g) **Community Cinema:** Posters are up around the Parish about the screening on Sunday 21st November (7.30pm) and though free, tickets for entry are available from the Village Store – to monitor numbers attending.

Cllr Roberts to produce some (3-4) posters in A3 size, laminated, to be placed in prominent places in the parish where A4 may not be very viable.

ACTION – CLLR ROBERTS

- (h) **Gorsey Piece-** NTR

- (i) **Tree Warden Update:** A number of planning applications relating to trees have been received recently – all for trimming work –no issues with any of them.

- (j) **Footpath Officer Update:** Cllr Cruickshank had provided information to the Clerk and Footpath Officer (Cllr Bullas) about the registration deadline of footpaths set by the Government – 2026 –to highlight this fact and for the Council to bear this in mind should Any unregistered paths in the Parish be considered as appropriate for registration.

- (k) **Cinderhill Development:** NTR

(l) **Traffic Issues in the Parish:** With regard to the possible purchase of any flashing speed sign, clerk to find out if any specific permissions are required regarding location and installation. **ACTION - CLERK**

(m) **Oil wood and Farleys Wood update:** NTR

(n) **Changes in Landscape update:** Clerk shared Cllr Buttery's information in relation to agricultural planning permission – the Parish Council is not a required consultee so it will not be notified of any planning applications. This information raised questions about other PCs being listed as consultees in agricultural planning applications. Clerk to find out whether the PC can request to be notified and to feed back response. **ACTION – CLERK**

2021/10/08 Update on Village Hall: Cllrs Massey and Rhodes declared an interest.

Cllr Massey informed the meeting that enquiries for bookings were continuing and that there are now new sessions of Pilates, Weight Watchers and Circuit keep fit running. He also informed the meeting that there would be a New Year's Eve Party with posters with details coming soon.

ACTION – CLLR MASSEY

2021/10/09 Motion submitted by Cllr Massey to Update Planning Policy

That in order to accommodate current terminology used in connection with planning, Holbrook Parish Council's policy be amended to read: "The policy of Holbrook Parish Council with regard to development in the Parish is to refuse planning applications for ribbon development, tandem development, back land development and any development in the Green Belt."

Motion: Proposed by Cllr Massey, seconded by Cllr Bullas and agreed by all.

Policy to be amended.

ACTION – CLERK

Connected to the motion: Discussion arose about the statement made by the Prime Minister at the Conservative Party Conference about no building on green belt land. Clerk to contact Nigel Mills MP about whether this statement will see an amendment to the National Planning Policy Framework. **ACTION - CLERK**

2021/10/10 Discussion/Decision re. donation to Village Christmas Tree/lights

Clerk informed meeting that an email had been received requesting a contribution from the PC toward the Parish Christmas Tree/Lights. It was RESOLVED to make a donation of £50 (as made in the past) towards this. Proposed by Cllr Roberts, seconded by Cllr Cruickshank and agreed by all. Cllr Massey to contact Rosemary Spear regarding this. **ACTION – CLLR MASSEY**

2021/10/11 Remembrance Day

Cllr Rhodes will take a wreath to the memorial on behalf of the PC. It was RESOLVED to pay £30 for this. Proposed by Cllr Barker, seconded by Cllr Roberts. Cllr Barker to organise the purchase.

ACTION – CLLR BARKER

12) Finance

(a) Transfer agreement required to be made for sums between a/cs.

Cllr Massey explained that this year had seen a large outlay from the Reserve Account to cover the costs of the new playground equipment. Transfers between accounts had had some issues with the bank duplicating payments but not reversing all the transactions.

Still outstanding, the balance to Playdale of £12,450.00 (incl VAT) once current issues satisfactorily resolved confirmation to pay proposed by Cllr Cruickshank, seconded by Cllr Rhodes and agreed by all.

Confirmation of action to internal transfers to sort out balances proposed by Cllr Bullas, seconded by Cllr Cruickshank and agreed by all.

(b) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£1252.08 (incl. Dec 2020 salary)
J Mitchell	Salary	£ 617.76
J. Mitchell	Expenses for strimmer	£ 21.18
MS Accountancy	Payroll (Sept)	£ 31.98
HMRC	PAYE	£ 63.00

Confirmation of payments proposed by Cllr Rhodes and seconded by Cllr Cruickshank and agreed by all.

SPECIAL FINANCE ITEM:

Cllr Massey informed the meeting that the Clerk had been asked on Monday 25th October for a Minuted item to shown agreement to her eligibility designation to join the Derbyshire Local Government Pension Scheme. This was received too late for the agenda but was felt important not to delay it any longer.

Designation of Siobhan Burton (Clerk) as eligible to joining the Derbyshire LGPS proposed by Cllr Roberts, seconded by Cllr Cruickshank and agreed by all.

2021/10/13 Peak Manor – Factual Update

Clerk informed the meeting that Cllr Hillier had sent an email stating he had “called in” the Mohan House (Peak Manor) planning application to the Planning Board so that consideration can be given at a public meeting and cited the Parish’s objections.

This information was very positively received, and discussion arose about members of the public and others possibly attending the meeting. Clerk to confirm details and circulate.

ACTION – CLERK

Following the Extraordinary meeting on 13th October, many residents commented that they appreciated the support given by the PC.

201/10/14 Planning

- a) **New Planning Applications**—as listed on agenda for Information, no further comment.
- b) **Decisions** – as listed on agenda for information, no further comment

2021/10/15 Correspondence for information

Clerk confirmed that emails of appreciation regarding PC stand on Peak Manor application appreciated.

2021/10/16 Date of next meeting: Wednesday 24th November 2021 - 7.15pm at the Arkwright Village Hall

Meeting Closed at 8.15pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 24TH NOVEMBER 2021 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Massey(Chairman)
 Barker
 Cruickshank
 Roberts
 Rhodes
 Paul
 Bullas
 Kennedy

 S. Burton (Clerk)

2021/11/1 APOLOGIES RECEIVED

Cllrs Mrs Briggs, Bradshaw and Ainsworth

The Chairman asked for it to be formally minuted (to rectify an omission of minuted acceptance in the minutes of the September 2021 meeting) that the Council accepts Cllr Mrs Briggs apologies for absence at meetings due to ill health and that this may continue for a while. Cllr Bullas proposed and Cllr Roberts seconded this formal minuting of acceptance.

2021/11/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Items 8 and 11
Cllrs Barker and Bullas declared an interest in item 11.

2021/11/3 PUBLIC SPEAKING:

Cllr Barker reported to the meeting that she had been informed that young men on scooters had been congregating and parking at Gorsey Piece Nature Reserve and then entering the site for a while before leaving, very noisily. Discussion arose about the frequency of this activity, whether any damage was occurring in the reserve and the likely purpose for the gathering. Cllr Bullas said that he would start taking his dog for walks at the Reserve to check out any damage and to see if anything had been left behind.

2021/11/04 MINUTES OF THE MEETING HELD ON 27TH OCTOBER 2021

The minutes of the October meeting were proposed as correct by Cllr Rhodes, seconded by Cllr Roberts and unanimously agreed.

2021/11/05 CHAIRMANS ANNOUNCEMENTS

None made

2021/11/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES

Covered in Clerk's Report (Item 7) and referred to specific Cllrs where appropriate.

- (a) **Mellors Lane Park:** Project is now complete as the surfacing under the monkey bars has been confirmed as having been installed as per suppliers instructions.

Cllr Bullas confirmed he has been re-seeding bare patches in the playground area, including under the A-frame climber

The inspector has confirmed that another check is not required as we now have installation compliance confirmation.

Cllr Bradshaw will update the Inspection reports for Councillors once the details of the new equipment have been passed over by the Clerk. **ACTION - CLERK**

Cllr Bullas confirmed that he had dealt with the goal post issues for the present time. Replacement at some future date will have to be considered.

Cllr Rhodes reported that the springy frog needs some attention and that he will undertake this asap. **ACTION – CLLR RHODES**

- (b) **Potterell Charity - NTR**

- (c) **Footpaths, highways, hedges and verges:** To follow-up an email sent by Cllr Cruickshank re. 2026 being the deadline for Rights of Way being registered or lost: all ancient “ways” not registered by 2026 will be closed to public access...this could mean 446 miles of Ways” in Derbyshire being removed from Public access. The deadline proposes to close the definitive maps to the claim of historic paths which existed before 1949 (section 53 of the Countryside and Rights of Way Act 2000 (CROW Act)), with the aim of providing certainty to landowners about what highways exist on their land.
<https://www.ramblers.org.uk/get-involved/campaign-with-us/dont-lose-your-way-2026.aspx>

Clerk asked if Councillors know of any “ancient” ways or suspect a route they know may be so, to inform her and she will make enquiries and take it further as appropriate. **ACTION - CLERK**

Clerk reported that DCC were notified that the wall (nearly) opposite the Holbrook School for Autism (on Portway) is severely bulging (again). DCC fed back that the landowner has been contacted again about this issue and it will be monitored.

Clerk reported that Watering Lane is fully adopted as a RoW and therefore has to be maintained by DCC (Clerk notified the team responsible about this due to its very poor condition) and has also asked Anna Chapman about possible linkage of Watering Lane with the Little Eaton Trail. Awaiting a response to report back. **ACTION- CLERK**

- (d) **Defibrillator:** Clerk confirmed that all certificates have been sent to those who requested them.
- (e) **Environmental Issues:** Cllr Bullas reported that the “Moorside Orchard” proposal has been very well received by people in the area local to the site – he gratefully accepted on behalf of the PC a £50 donation from Mr Woodward to go toward shrubs/other plants; has had an offer of water being available when needed and has received many positive comments

Cllr Massey passed to Cllr Bullas a small sum of money (held since about 2005) to go towards the cost of the shrubs/trees.

(f) **Live and Local Update-** NTR

(g) **Community Cinema:** Cllr Roberts was thanked for producing some A3 posters to promote the film screening.

Clerk reported that 16 people attended the screening and that by all accounts was well received.

It was agreed to have an item on the January 2022 agenda to discuss/decide on another film/date for a further community screening. It was acknowledged that it will take some time to develop a group to take it forward. **ACTION - CLERK**

(h) **Gorsey Piece**—Already covered

(i) **Tree Warden Update:** NTR

(j) **Footpath Officer Update:** Cllr Bullas reported on a very rotten stile post on FP 6 (off FP 14) and that he had reported this to DCC.

(k) **Cinderhill Development:** NTR

(l) **Traffic Issues in the Parish:** Cllr Kennedy reported that he had notified Derbyshire Constabulary direct (there not being an ASB category on their website!) of the details (Reg. No. and colour/make) of a car frequently racing in Coxbench. By providing these details the issue “boy racers” now exists as far as the police are concerned.

The van “abandoned” on Makeney Road is now being vandalised. Clerk to report it again to Highways. **ACTION – CLERK**

Cllr Bullas informed the meeting of a car that routinely parks fully on the pavement opposite the junction of Bradshaw Drive and which severely restricts walking on the footpath and asked the Clerk to follow this up with Highways and that he would try and get reg. number/make details to be passed on. **ACTION - CLERK**

(m) **Oil wood and Farleys Wood update:** Cllr Cruickshank reported that the LH post (on the gateway facing the entrance to the wood) was very rotten and that this toxic site was now accessible to children, safety was compromised and that this is a serious issue. The Clerk was asked to report this to AVBC asap. **ACTION - CLERK**

(n) **Changes in Landscape update:** NTR not already covered.

2021/11/08 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey gave notice of the AGM to be held on Tuesday 14 December 2021 at 7:00pm and that everyone who lives in the Parish was welcome to attend.

He also reported that unfortunately, the proposed New Year’s Eve Party will not be happening as hoped due to difficulties arising with music provision.

Cllr Rhodes left the meeting at 7.40pm

2021/11/09 HOLBROOK VILLAGE FETE 2022

Clerk reported that a formal request to use the Mellors Lane Playing Field had been received from Tony Flowers for the Fete proposed for Saturday 9th July. The gates would open from 12.00 noon with an official opening at 1.00pm and continue until 11.00pm. Access would be required from Wednesday 6th July 2022 through to Sunday 10th July 2022 in order to assemble and then dismantle all the equipment. Appropriate insurance cover would be in place.

Cllr Massey said that in the past he had undertaken being the compere and the licensee for the event but that he was standing down from both these positions. He said he had spoken to Tony Flowers about the requirement of the Fete Committee to get a responsible person to be the licensee, authorised by AVBC, and that agreement to use the Playing Field was contingent on the PC being informed who this was in good time prior. Clerk to confirm in writing to Tony Flowers.

ACTION - CLERK

Agreement to the use of the Playing Field for the Fete with the provision above was proposed by Cllr Bullas and seconded by Cllr Paul and accepted by all.

2021/11/10 REMEMBRANCE DAY

Thanks were offered to Cllr Rhodes for placing a wreath on behalf of the PC.

2021/11/11 FINANCE

(a) Discussion/Decision to approve the budget/precept for 2022-23

Cllr Massey provided some background to the precept/budget setting process and that as a working document the final figure was slightly less than originally proposed but that a tough year had passed (with large expenditure) and that the coming year would see a continuation of the careful management of funds. The proposed increase in the precept was 5.69% on the 2021-22 year with a total amount required of £29,665.00

It was proposed to accept this precept/budget by Cllr Bullas, seconded by Cllr Kennedy and agreed by all.

(b) Accounts for payment (subject to confirmation at the meeting)

Cllrs Barker, Bullas, Massey and Rhodes declared an interest and did not take part in the discussion.

S. Burton	Salary	£	901.97
J Mitchell	Salary	£	617.76
J. Mitchell	Fuel	£	12.00
MS Accountancy	Payroll (Sept)	£	31.98
HMRC	PAYE	£	12.60
Mrs T. Barker	Remembrance Day Wreath	£	35.00
Donation to Christmas Tree and Lights		£	50.00
Playdale	Balance of project cost	£12,440.00	
JB Clowes	Park Gate installation	£	329.10
HAHVCC	Hire of Hall	£	43.63
S. Burton	Stamps	£	18.60
Simon Bullas	New lock for play ground gate	£	10.00*

(*error on agenda – it was not £12.00)

(b1) An additional cheque transfer payment was approved to the LTP Fund held by HSBC in order to ensure the account remains open and active following a letter received from them stating that lack of activity on the account could result in the account being closed.

Payment approval proposed by Cllr Cruickshank, seconded by Cllr Paul and agreed by all

(c) HSBC - Changing our status and future charges and inactivity triggering closure

Clerk informed the meeting that two letters from HSBC had been received (i) notification to change the status of the account to that of a Charitable entity with resulting charges of £5.00 /month and cheque payments into the account incurring a charge of £0.40/cheque (ii) notification that activity on the account must be more frequent in order to maintain it as a viable account.

Cllr Massey said that all the accounts currently used will be reviewed in the new year and this may result in accounts being merged and some being closed.

As stated above, a cheque for £100 to be sent to HSBC to ensure account remains active, together with a covering letter stating the PC wish to continue banking with HSBC.

ACTION - CLERK

d) Authorisation for the Chairman, Vice-Chairman and the Clerk to deal with any urgent matters during December including payments of accounts, salaries etc

The above authorisation was proposed by Cllr Barker, seconded by Cllr Cruickshank and agreed by all.

2021/11/12 PEAK MANOR– Factual Update

Next Planning Board Committee Mtg is on 6th December – no agenda on website yet (23.11.21)
The Clerk will monitor it and share any information that is published.

ACTION – CLERK

Discussion arose about some Councillors attending the meeting to show support for residents in the community.

2021/11/13 PLANNING

a) New Planning Applications – none received

b) Decisions – listed for information on agenda – no further comment

2021/11/14 CORRESPONDENCE FOR INFORMATION– particulars listed on agenda and Cllrs forwarded pertinent mail. Clerk to send more details of anything requested.

2021/11/15 DATE OF NEXT MEETING: Wednesday 26th January 2022 - 7.15pm at the Arkwright Village Hall

Meeting closed at 8.00pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 26th JANUARY 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Massey(Chairman)
Barker
Cruickshank
Roberts
Rhodes
Paul
Bullas
Kennedy (minute taker)
Bradshaw

Cllr Mrs Glenys Briggs

Before the meeting started Cllr Massey provided some background on the life and parish involvement – including the decades of service as Clerk to the Parish Council - of Cllr Mrs Glenys Briggs who has passed away. Councillors held a minute's silence as a mark of respect.

2022/01/1 APOLOGIES RECEIVED

S. Burton (Clerk), Cllrs Ainsworth, Buttery and Hillier

2022/01/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Items 8 and 10

2022/01/3 PUBLIC SPEAKING:

Cllr Rhodes reported that he had received complaints from a resident about speeding in the parish. It was noted that Peak Manor was for sale with no further action on planning application or approval.

2022/01/04 MINUTES OF THE MEETING HELD ON 24TH NOVEMBER 2021

The minutes of the meeting were proposed as correct by Cllr Rhodes, seconded by Cllr Barker and unanimously agreed.

2022/01/05 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey mentioned that documents (for information) relating to the closure of St. Michael's Churchyard have been received. No comments submitted by the Parish Council.

2022/01/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES

Covered where applicable in Clerk's Report (Item 7) and referred to specific Cllrs where appropriate.

2022/01/07 CLERK'S REPORT

(a) Mellors Lane Park

Cllr. Bradshaw has circulated an updated inspection sheet which incorporates the new equipment. Clerk would like to record her thanks.

(b) Potterell Charity – NTR from Clerk

(c) Footpaths, highways, hedges and verges

Clerk has contacted DCC (early Dec) about the condition of Watering Lane and stressed the dangerous condition it is in. Awaiting response.

(d) Defibrillator – NTR from Clerk

(e) Environmental Issues

Pond Road flowerbed Sponsorship – Mr Varney has agreed to continue with sponsorship

(f) Live and Local Updates - NTR from Clerk

(g) Community Cinema

The suggestion to hold another viewing in Feb/March was positively received but film suggestions still required – to be followed up.

ACTION - CLERK

(h) Gorsey Piece

A work party gathered recently at the Reserve for coppicing, path levelling and clearance for planting flowers and gorse. A new volunteer, Adam Howard was welcomed.

(i) Tree Warden Update-NTR

(j) Footpath Officer Update - NTR

(k) Cinderhill Development -NTR from Clerk

(l) Traffic Issues in the Parish

Abandoned van on Makeney Rd : initial report chased with DCC and van has subsequently vanished!

Car(s) parking on pavement on road opposite Bradshaw Drive – Clerk submitted report to DCC with photos and Google Earth evidence. Awaiting response.

(m) Oil wood and Farleys Wood updates

Clerk reported rotten access gate post to DCC (just before Christmas) and a new gate was installed between Christmas and New Year (it must have been in the landowners pipeline already to be sorted so fast!)

(n) Changes in Landscape update

Reported to DCC the seriously overgrown verge on Pond Road/Makeney Road and was informed that a letter would be sent to the landowner to cut back vegetation affecting the highway. It is to be monitored by DCC.

Reported a blocked drain in Mellors Lane (just down from the playground) to DCC in New Year, response said it has been passed to the relevant person.

Reported potholes in road at junction of Derby Road/Alfreton Rd have been mended

2022/01/08 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey reported continued increase in the level of bookings.

Cllr Bradshaw updated council on new blinds installation.

2022/01/09 QUEEN'S PLATINUM JUBILEE

Cllr Massey updated Council on planned activities including the Clerk working (as a volunteer) with HAHVCC and their Over 70s Tea Party.

2022/01/10 FINANCE

Cllrs Massey and Rhodes declared an interest.

(a) Accounts for payment (subject to confirmation at the meeting)

Travis Perkins	Rock Salt	£82.68
HAHVCC	Hall Hire Oct/Nov	£26.18
S. Burton	Salary	£901.97
S. Burton	Expenses	£ 9.74
J Mitchell	Salary	£617.76
HMRC	PAYE	£ 12.60
MS Accountancy	Payroll	£ 31.98

Payment approval proposed by Cllr Roberts, seconded by Cllr Cruickshank and unanimously agreed.

2022/01/11

a) New Planning Applications

- (i) **Ref:** TRE/2022/0002
Proposal: T1 - Copper Beech. Reduce 300mm past previous cut points around the tree to allow more light into the garden. T2 - Copper Beech. Reduce 300mm past previous cut points around the tree to allow more light into the garden.
Location: 3 Chapel Street, Holbrook DE56 0TQ
COMMENTS SUBMITTED TO AVBC
- (ii) **Ref:** AVA/2021/1256
Proposal: Works to outbuilding to fit a new pitched roof and convert to garden room
Location: 72 Pond Road, Holbrook DE56 0TX
COMMENTS SUBMITTED TO AVBC
- (iii) **Ref:** TRE/2022/1109
Proposal: Fell 4 no. conifers
Location: Coxbench Hall, Alfreton Road, Coxbench DE21 5BB
COMMENTS SUBMITTED TO AVBC

b) Decisions

- (i) **Ref:** AVA/2021/0815
Proposal: The erection of an agricultural style steel portal framed building for the use of housing livestock, fodder and machinery
Location: Midshires, Birchwood Farm, Portway, Coxbench, Derby, DE21 5BE
DECISION: PERMITTED
- (ii) **Ref:** AVA/2021/1068
Proposal: Replacement of conservatory with single storey rear extension. Loft conversion with rooflights to rear.
Location: 16 Pond Road, Holbrook, DE56 0TX
DECISION: PERMITTED

- (iii) **Ref:** AVA/2021/1136
Proposal: Proposed front extension
Location: 145 Belper Road, Bargate DE56 0SU
DECISION: PERMITTED
- (iv) **Ref:** TRE/2021/1109
Proposal: Fell 4 no. conifers
Location: Coxbench Hall, Alfreton Road, DE21 5BB
DECISION: PERMITTED

2022/01/12 **CORRESPONDENCE FOR INFORMATION** – Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Committee Papers; Neighbourhood Watch newsletters; Clerk to send more details of anything requested.

2021/11/15 **DATE OF NEXT MEETING:** Wednesday 23rd February 2022 - 7.15pm at the Arkwright Village Hall

Meeting closed at 8.10pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 23rd FEBRUARY 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Massey (Chairman)
Cruickshank (arrived 7.35pm)
Roberts
Paul
Bullas
Kennedy

S. Burton (Clerk)

2022/02/1 APOLOGIES RECEIVED

Cllrs Barker, Bradshaw, Rhodes

2022/02/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Item 8

2022/02/3 PUBLIC SPEAKING:

2022/02/04 MINUTES OF THE MEETING HELD ON 26th JANUARY 2022

The minutes of the meeting were proposed as correct by Cllr Roberts, seconded by Cllr Bullas and unanimously agreed.

2022/02/05 CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey informed the meeting that no election requests had been received by AVBC by the closing date of yesterday and therefore a Co-Option Notice was posted as of today. A direct enquiry for some information had been received by the Clerk yesterday afternoon.

2022/02/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES

Covered where applicable in Clerk's Report (Item 7) and referred to specific Cllrs where appropriate.

2022/02/07 CLERK'S REPORT

(a) Mellors Lane Park

Two quotes still needed for grass cutting.

ACTION - CLERK

Discussion arose relating to inspections of equipment – clarification that except for Cllr Rhodes who had undertaken specialist training, Cllrs were only expected to do a general visual check of the equipment and either submit paper copies of the report form or directly refer to it and then submit findings to Clerk.

Cllrs Paul and Kennedy agreed to join the rota and Cllr Massey to step back unless required as an "emergency substitute". The rota now stands at Cllrs Bullas, Rhodes, Roberts, Bradshaw, Kennedy and Paul so each would be expected to do an inspection once every 6 weeks. A new Rota will be sent asap by the Clerk and copies of the new form to Cllrs Paul and Kennedy.

ACTION - CLERK

(b) Potterell Charity – NTR

(c) Footpaths, highways, hedges and verges

Clerk reported that DCC Senior Technician was still to act on the complaint submitted to them in November 2021.

Several trees down in the Parish due to high winds over last few days – one house damaged (reported to Clerk)

(d) Defibrillator – NTR

(e) Environmental Issues

(f) Live and Local Updates - NTR

(g) Community Cinema

Clerk reported that 2 people who attended the previous screening in Nov. had responded to requests for feedback on film choices sent. Discussion arose over lack of community involvement and it was agreed that the Clerk was to contact one of the responders and ask if they would be interested in working with the Clerk to (i) canvas WI and Friendship groups to ascertain possible preferences and thus potential attendance at a screening and (ii) produce a poster and be involved in ticket production. If the response to this request is negative then it is unlikely that a screening will be held due to lack of interest in the community to take the community cinema idea forward.

ACTION – CLERK

A query was raised about a restriction on screening on a particular day of the week – Clerk to check this.

ACTION - CLERK

(h) Gorsey Piece

Steps in the reserve have been repaired/replaced by the Parish Warden and a photo was shared to show how good a job had been done.

Cllr Bullas raised concerns about a possible badger cull in the area taking place and inadvertently involving the badgers living on the reserve. Clerk to check Env.

Agency/DEFRA websites for details about culling zones and other pertinent details.

ACTION - CLERK

(i) Tree Warden Update - NTR

(j) Footpath Officer Update - NTR

(k) Cinderhill Development -NTR

(l) Traffic Issues in the Parish

(m) Oil wood and Farleys Wood updates

(n) Changes in Landscape update

2022/02/08 UPDATE ON VILLAGE HALL

Cllr Massey declared an interest.

Cllr Massey informed meeting that (i)the Hall Committee had agreed to rename the North Room the Glenys Briggs Room. Unveiling of the plaque will take place on Friday 18th March at 7.15 and (ii) New curtains have been agreed to help reduce noise.

2022/02/09 QUEEN'S PLATINUM JUBILEE

Plans progressing – Cllr Roberts has produced a lively poster promoting the Picnic in the Park and the Circus Skills activities – to be posted around the parish nearer the time. A positive response was forthcoming to the comment from the Clerk about hiring a toilet for the day. Quotes will be got.

ACTION – CLERK

Clerk shared Cllr Bradshaw's news relating to a proposed Jubilee banner to be produced by the Knit and Stitch Group for the Hall. Cllr Bradshaw to make contact with the Hall regarding this.

ACTION – CLLR BRADSHAW

2022/02/10 – ADDITIONAL BANK SIGNATORY

As Cllr Briggs had been a signatory for the PC, a replacement was now needed to enable sufficient signatories to be available for cheque signing in the event of holiday or illness.

Cllr Cruickshank offered to be the additional signatory. Acceptance was proposed by Cllr Kennedy, seconded by Cllr Paul and agreed by everyone present. Banks to be notified and details to be sorted.

ACTION - CLERK

2022/02/10 ELECTRIC CAR CLUB SURVEY

Discussion arose regarding the survey circulated to all. It was agreed that the Clerk was to complete the survey on PC behalf.

ACTION - CLERK

2022/02/12 FINANCE

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£901.97
S. Burton	Expenses – Oil (for PW), Ink	£ 30.97
J Mitchell	Salary	£617.76
J. Mitchell	Expenses – fuel for equip.	£ 12.00
HMRC	PAYE	£ 12.60
MS Accountancy	Payroll	£ 31.98

Payment approval proposed by Cllr Paul, seconded by Cllr Bullas and unanimously agreed.

2022/01/13

Cllr Roberts asked if in future all Cllrs should be informed about all applications coming before the PC as well as knowing what comments have been made. This is supported by all Cllrs present.

ACTION - CLERK

a) New Planning Applications

(i) Ref: AVA/2022/0062

Proposal: Two storey extensions to sides, rear and front elevations, double garage to front elevation, works to retaining walls, patio and landscaping

Location: 30 Pond Rd., Holbrook

COMMENT SUBMITTED TO AVBC

(ii) Ref: TRE/2022/0020

Proposal: T1 - Cherry - Crown reduce by 3.5 meters in height and up to 3 meters on the lateral branches leaving a balanced crown.

Location: Hillside Cottage, Town Street, Holbrook

COMMENT SUBMITTED TO AVBC

b) Decisions

(i) **Ref:** TRE/2022/0002

Proposal: T1 & T2- Copper Beech. Reduce 300mm past previous cut points around the tree to allow more light into the garden.

Location: 3 Chapel St. Holbrook

DECISION: PERMITTED

2022/02/14 CORRESPONDENCE FOR INFORMATION – Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Committee Papers; * Letter received regarding continuing the grass cutting contribution to St. Michael's Churchyard though it is about to be taken over by AVBC (see (i) below) * Resource Table for various services in Derbyshire e.g. falls prevention advice, ASB/Safety advice, practical tasks * Letter received regarding hedgehog highway + hole surrounds in shape of hedgehog for HPC to buy and sell for profit as a fundraiser for the PC or a local group (see (ii) below).

(i) It is Cllrs understanding that it would be unlawful to use Precept collected through Council Tax to donate money for work that is the responsibility of AVBC and which would be paid for from Council Tax. Clerk to respond to Mr Styles. **ACTION - CLERK**

(ii) As Hedgehogs R Us is not a registered charity it was made clear that the PC do not support commercial enterprises that relate to spending precept for fundraising or not. **ACTION - CLERK**

2021/11/15 DATE OF NEXT MEETING: Wednesday 30th March 2022 - 7.15pm at the Arkwright Village Hall

Meeting closed at 9.15pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 30th MARCH 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Massey (Chairman)
Barker
Cruickshank
Roberts
Rhodes
Paul
Bullas
Kennedy
Bradshaw
S. Burton (Clerk)
Cllr Trevor Ainsworth – DCC/AVBC
Jenny Dadd – Parish Councillor candidate
3 members of the public presenting on Item 11

2022/03/1 APOLOGIES RECEIVED

None

2022/03/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 9

2022/03/3 PUBLIC SPEAKING:

Cllr Ainsworth reported that discussion was still ongoing for funding for footpath at Watering Lane.

Cllr Bullas asked questions (on behalf of residents who'd asked him) relating to the lack of activity regarding the planning application submitted for Peak Manor/Mohan House and Cllr Ainsworth responded by suggesting that inactivity was probably due to a lack of response from the owners to questions raised by officers. This situation means the application is deferred until some answers are received. Clarification about this was requested. **ACTION - CLERK**

Cllr Roberts asked Cllr Ainsworth who owned the bus stop near the Portway/Alfreton Road junction as the roof was considered to be in very poor condition. Cllr Ainsworth said he'd check with AVBC (Dave Shaw) and liaise with the Clerk regarding this.

ACTION – CLERK/CLLR AINSWORTH

2022/03/4 MINUTES OF THE MEETING HELD ON 23rd FEBRUARY 2022

The minutes of the February meeting were proposed as correct by Cllr Rhodes, seconded by Cllr Roberts and unanimously agreed.

2022/03/5 CHAIRMAN'S ANNOUNCEMENTS

(i) Cllr Massey talked briefly about how important documents about the parish once held by the late Cllr Mrs Glenys Briggs needed to be archived in an accessible manner and which needed to be highlighted to current and future councillors so historical information wasn't simply lost when people were no longer around to remember. He said this process was under way with "the archive team" (Cllrs Massey, Roberts and the Clerk) and that Councillors would be kept informed as to progress.

(ii) Cllr Massey then went onto to raise the issue about succession planning and elections, and expectations and experience about roles.

2022/03/6 CASUAL VACANCY FOR PARISH COUNCILLOR

There was one candidate for the vacant office and Jenny Dadd presented her interest, skills and experience to the meeting.

Cllr Bullas proposed to offer the position of Councillor to Jenny Dadd, this was seconded by Cllr Roberts and this was unanimously agreed.

The Declaration of Acceptance of Office was duly signed. The PC now has its full complement of 10 Councillors.

2022/03/7 ACTION REPORTS FROM PREVIOUS MEETING MINUTES

Covered in Clerk's Report (Item 8) and referred to specific Cllrs where appropriate.

Clerk informed meeting that one item was outstanding from last meeting: that of notifying the banks of additional signatories. This to be dealt with asap. **ACTION - CLERK**

2022/03/8 CLERK'S REPORT

(a) Mellors Lane Park:

2 Grass cutting quotes received as AVBC no longer doing for free; one from AVBC and the other from JB Landscapes. AVBC quotation was half that of JB Landscapes (£1231 compared to £2472)

Cllr Roberts proposed that the PC accepted the AVBC quote for the work. This was seconded by Cllr Kennedy and all agreed.

ACTION – CLERK

Notification of road closure had been received regarding the Summer Fete on 9th July. Nomination of the licensee to the PC hadn't yet been received...Clerk to follow up. **ACTION - CLERK**

(b) Potterell Charity – Cllrs Cruickshank and Massey informed the meeting that a replacement bathroom was being planned and quotes were being awaited.

(c) Footpaths, highways, hedges and verges:

Clerk informed the meeting that the Parish Warden needed a portable pressure washer and that info had been gathered too late for the agenda. However, everyone had been circulated the preference as well as alternatives quotes. Cllr Bullas proposed that the preferred item be purchased for £18.99, this was seconded by Cllr Roberts and all were in agreement. **ACTION – CLERK**

Cllr Bullas asked if the appropriate authority had been notified of the overgrown verges and fallen tree owned by Peak Manor/Mohan House in Pond Rd. Clerk reported that DCC and AVBC had been notified after receiving a complaint from a resident. Cllr Roberts and Cllr Massey said that residents had to complain in numbers via DCC website instead of just a single complaint coming from the PC Clerk.

(d) Defibrillator: NTR

(e) Environmental Issues:

Cllr Bullas confirmed that a dangerous bench in Pond Rd had been removed and the memorial plaques were to be placed on the remaining bench. Cllr Bullas' new bench in memory of his mother would ensure the number of benches remained the same in the area.

(f) Live and Local Update - NTR

(g) Community Cinema:

Clerk reported that she had had a meeting with Martin Reid (a resident interested in Being involved in community cinema) and that it had been agreed to carry out a 3 month trial to gauge interest in the Parish: April-June and show Dune, Belfast and Sing-along Mama Mia. Clerk and Mr Reid to work together to achieve screenings

ACTION – CLERK/MR REID

(h) Gorsey Piece:

Cllr Bullas reported that work was underway to improve the entrance to the nature reserve by managing the brambles and increasing the diversity and number of wildflowers.

(i) Tree Warden Update:

Cllr Rhodes reported that visits had been carried out relating to planning submissions and tree work.

(j) Footpath Officer Update:

Cllr Bullas reported that some work had been done in Watering Lane but was not sure whether it was by a local resident or DCC, but a large hole was now filled.

(k) Cinderhill Development: NTR

(l) Traffic Issues in the Parish:

Information about a trial of the effects of speed activated signs across Derbyshire on traffic by DCC had been shared with Councillors. The PC is very interested in being involved if possible but confusion around what, if any, funding assistance from PCC and/or DCC towards the equipment required needs clarification with both PCC and DCC.

ACTION – CLERK

Discussion/questions arose: where to place Speed Indicator Devices (SIDS)? How many? Whether they could be moved around the parish? Were there any accident spots in the Parish? Time scales involved?

ACTION - CLERK

Cllr Massey suggested that Clerk liaise with PCC/DCC/PCSO and Cllrs discuss between themselves to draw up responses to the “wheres/why/how many” queries.

ACTION - CLLRS

(m) Oil wood and Farleys Wood: NTR

(n) Changes in Landscape update: NTR not already covered.

2022/03/9 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest. Cllr Massey thanked everyone for turning up at the re-naming ceremony which saw the North Room renamed the Glenys Briggs Room and the unveiling of a plaque to commemorate her huge involvement in the refurbishment of the Hall.

Another plaque commemorating the refurbishment of the hall was also unveiled.

2022/03/10 KNAPPERS BAYS

Cllr Roberts provided some information about "Derbyshire Treasures" of which Knappers Bays is one site. Although the Parish Warden had done some very welcome tidying up of the vegetation, the wall was in need of attention as were some sycamore trees. He proposed a working party to re-instate fallen stones and, later in the year (autumn) further vegetation tidying and managing. **ACTION - CLERK**

2022/03/11 PROPOSED NEW EQUIPMENT FOR MELLORS LANE PARK – TABLE TENNIS TABLE

Three members of the Holbrook Belper Table Tennis Club presented a request for installing a permanent table tennis table and had provided documents detailing models and prices for consideration which were circulated prior to the meeting. The club would take care of raising funds for the table but uncertainty about funds for preparation of the ground base and the type of base still need sorting out. What was preferred as a base for a table was tarmac but the question of planning permission in a rural recreation ground arose. It was felt that a safety surface would be allowed for the size required: 8m x 3m upon which the table would be placed. The club essentially were seeking support from the PC to enable the purchase and placement of a permanent table to benefit the community, without asking the PC for financial contribution.

After discussion and questions a vote of councillors was taken as to whether the PC should support the suggestion. A proposal to support the purchase and placement of the table was carried 6:2 but the project is to proceed in two stages: (1) purchase and placement on existing grass through the use of concrete ground anchors and (2) creating a more robust surface of possibly tarmac or safety surface once assessment of the usage and treatment of the table had taken place and the considerable funds needed for the new surface had been raised. Both these stages are subject to deciding on a location and an understanding that the PC are unable to provide financial support.

Cllrs Roberts, Bullas and Kennedy offered to liaise with the club to find the most suitable location in the Park for the placement of the table. **ACTION - CLERK**

2022/03/12 QUEEN'S PLATINUM JUBILEE – PICNIC IN THE PARK

Clerk informed the meeting that 3 quotes for hiring 1 accessible toilet for the day had been received: from Kniftons, Dove Valley Loo Hire and Derbyshire Loo Hire.

A proposal to accept the cheapest option was made by Cllr Cruickshank, seconded by Cllr Paul and agreed by everyone. Dove Valley Loo Hire will be contacted by the clerk to finalise details. **ACTION – CLERK**

2022/03/13 27TH JULY MEETING

No change to this date for meeting.

2022/03/14 FINANCE

(a) DISCUSSION/DECISION - Pay award for Clerk

JNC for Local Govt. services have agreed new rates of pay for those using the Scales backdated to April 2021. The Parish Clerk is on Scale 24 - current hourly rate of £14.90. The new hourly rate is £15.16 (+1.75%)

Proposed to approve made by Cllr Roberts, seconded by Cllr Bullas and agreed by all.

(b) DISCUSSION/DECISION – Pay increase for Parish Warden

As of April 2022 the National Living Wage is to increase from £8.91 per hour to £9.50 per hour (+6.6%)

Proposed to approve made by Cllr Bullas, seconded by Cllr Roberts and agreed by all.

Payroll company to be informed.

ACTION - CLERK

(c) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£901.97
J Mitchell	Salary	£617.76
J. Mitchell	Fuel expenses	£ 7.22
S. Burton	Expenses – stamps and paper	£ 10.92
S. Burton	Expenses – PW equipment	£ 65.53
AVBC	Annual Park Inspection	£ 42.00
AVBC	Park Post Installation Inspection	£396.00
HMRC	PAYE	£ 12.60
MS Accountancy	Payroll	£ 31.98

Proposer to approve payment was Cllr Kennedy, seconded by Cllr Bradshaw and agreed by all.

(d) **Approve:** Transfer of £2000 from Business Reserve a/c to Current a/c to bridge “gap” until precept is received later in April.

Proposal to approve the transfer made by Cllr Barker, seconded by Cllr Cruickshank and agreed by all. Letter of instruction to be sent on Monday 5th April. **ACTION - CLERK**

(e) **Approve:** Small Donations £50 each to be made to Rainbows, Derbyshire Children’s Holidays, Holbrook Friendship Group

Proposal to pay donations made by Cllr Barker, seconded by Cllr Rhodes and agreed by all. Payments to be made this financial year. **ACTION - CLERK**

2022/03/15 PLANNING

a) New Planning Applications

(i) **Ref:** AVA/2022/0106 **Proposal:** Non material amendment to AVA/2020/1025 showing a change to the roof design from a single pitch to a double pitch

Location: 14 Chapel Street, Holbrook, DE56 0TQ

COMMENTS SUBMITTED TO AVBC

a) Decisions

(i) **Ref:** TRE/2022/0020 **Proposal:** T1 - Cherry - Crown reduce by 3.5 meters in height and up to 3 meters on the lateral branches leaving a balanced crown. **Location:** Hillside Cottage, Town St. DE56 0ST **DECISION: PERMITTED**

(II) **Ref:** AVA/2021/1256 **Proposal:** Works to outbuilding to fit a new pitched roof and convert to garden room **Location:** 72 Pond Rd., Holbrook, DE56 0TX **DECISION: PERMITTED**

2022/03/16 CORRESPONDENCE FOR INFORMATION

Various newsletters and updates from AVBC, Rural Action Derbyshire and DCC (some forwarded to Cllrs); Committee Papers; Carers Drop-in sessions Heanor; Games/quizz natter session to tackle isolation in Heanor;

2022/03/17 DATE OF NEXT MEETING WEDNESDAY 27TH APRIL 2022.

Meeting closed at 9.30pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 27th APRIL 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- PC Cllrs: Massey (Chairman)
Roberts
Rhodes
Paul
Bullas
Kennedy
Dadd

Cllr. Ainsworth (DCC)
S. Burton (Clerk)

2022/04/1 APOLOGIES RECEIVED

Received from Cllrs. Bradshaw, Cruickshank and Barker

2022/04/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8 and 12

2022/04/3 PUBLIC SPEAKING:

Nothing to report

2022/04/4 MINUTES OF THE MEETING HELD ON 30TH MARCH 2022

The minutes of the March meeting were proposed as correct by Cllr Roberts, seconded by Cllr Paul and unanimously agreed.

2022/04/5 CHAIRMAN'S ANNOUNCEMENTS

- (1) Cllr Massey informed the meeting that Cllr Barker had resigned with immediate effect due to health and work issues. Cllrs responded with concern, thanks for her contribution to the Council and said that she would be missed.
- (2) Further to previous meetings discussions about succession planning, Cllr Massey stated that all councillors should be aware that any councillor could stand for any role on the council and should feel able to vote for any councillor putting themselves forward for a role – no role was permanent.

2022/04/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES

Covered in Clerk's Report (Item 7) and referred to specific Cllrs where appropriate.

2022/04/07 CLERK'S REPORT

- (a) **Mellors Lane Park:** Councillors on the inspection rota had been sent an email by the Clerk to draw attention to the transverse rope drop equipment which is beginning to show some signs of deterioration at the poles bases.
- (b) **Potterell Charity - NTR**
- (c) **Footpaths, highways, hedges and verges:**
 - (i) the Parish Warden now had a new pressure washer so benches should be able to be kept clean more frequently without undue effort requiring moving lots of water around
 - (ii) Clerk has received a request from a resident to fix a memorial plaque on a bench in Makeney Road. All agreed that as there was no known "ownership" of the bench there was no objection to placing a plaque on one. Clerk to inform resident of this. **ACTION – CLERK**
 - (iii) Following a complaint that 3 major routes into the parish had been closed at the same time due to road works, the Clerk passed on information received from AVBC – no authorised works had taken place on the roads in question. Therefore, if councillors hadn't received notification of road closures via the Clerk, it was to be assumed that any works were unauthorised and people should, if possible, get some details/photos (without confrontation) about who was carrying out the work and let the Clerk know these.
- (d) **Defibrillator - NTR**
- (e) **Environmental Issues:**
 - (i) Re. Bus Stop shelter in Coxbench that is in need of repair/replacement – Cllr Ainsworth confirmed that DCC would not replace the shelter but would offer a 50% grant towards works/replacement if it couldn't be repaired. Awaiting inspection report from DCC.
 - (ii) Killis Lane "fly tipped" pole had now been removed but the "30" sign itself has not yet been replaced by DCC

Re. fly-tipping: Cllr Bullas reported that he had notified AVBC that rubbish near the Toll House on Makeney Road was still there 3 weeks after first reported. Clerk to follow up. **ACTION – CLERK**
 - (iii) Clerk made everyone aware that the Peak Manor/Mohan House application had been withdrawn. Cllrs reported that noise disturbance was still continuing and that AVBC appeared to not be doing anything about this even though they have been notified by residents. Clerk to follow up. **ACTION - CLERK**
- (f) **Live and Local Update - NTR**

- (g) **Community Cinema:** Clerk announced that the film DUNE would be screened in the Village Hall on Saturday 7th May at 7.30pm, tickets (£2.50) would be available from the Village Store as well as on the door. Resident Martin Reid had produced the posters which were prominently displayed around the parish.
- (h) **Gorsey Piece:** The Parish Warden has reported a damaged step on the main footpath and will check to see what is required to repair it and make it safe for the public to use.
- (i) **Tree Warden Update - NTR**
- (j) **Footpath Officer Update - NTR**
- (k) **Cinderhill Development: NTR**
- (l) **Traffic Issues in the Parish:**
 - (a) Regarding the proposed “trial” of Speed Activated Devices on slowing down traffic speed by DCC, following discussion, it was agreed that a working group (comprising Cllrs Rhodes, Paul, Bullas and Kennedy) would look further into the matter in terms of potential sites, current speeds experienced, number of devices, cost implications, existing data relating to speed/incidents etc. The group to report back to the Council. Clerk to send through information already received relating to this matter to Cllr Paul who will be the group co-ordinator. **ACTION - CLERK**
- (m) **Oil wood and Farleys Wood update - NTR**
- (n) **Changes in Landscape update: NTR not already covered.**

2022/04/08 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey said that new curtains would be hung on Saturday 30th April in an effort to deaden sound, improve insulation and heat retention.

2022/04/09 PROPOSED NEW PERMANENT EQUIPMENT FOR MELLORS LANE PARK – UPDATE

Following a meeting between Cllrs Roberts, Bullas and members of the Holbrook Table Tennis Club, it had been agreed to position the table tennis table further up the field from the adult fitness equipment. The table is due to be delivered/installed on Thursday 5th May. Cllr Kennedy will be available to attend (time to be confirmed) together with some from the Table Tennis Club. Gate code to be shared with parties who need it. **ACTION - CLERK**

2022/04/10 QUEEN’S PLATINUM JUBILEE PICNIC IN THE PARK – UPDATE – NTR

2022/04/11 GIFTS AND HOSPITALITY POLICY – CLARITY

Cllr Massey clarified that the policy had always been that any/all gifts/hospitality received by councillors were to be declared. All agreed with this position. Clerk to ensure policy is clear about this and update it if required. **ACTION - CLERK**

2022/04/11 FINANCE

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary	£964.75
J Mitchell	Salary	£658.66
J. Mitchell	Fuel expenses	£ 8.38
S. Burton	Expenses – stamps	£ 15.48
DALC	Annual Sub.	£449.17
HAHVCC	Hall Hire (Jan-Mar 2022)	£ 26.18
HMRC	PAYE	£ 22.56
MS Accountancy	Payroll	£ 31.98
M. Rhodes	Wood pres./bearings for park equip	£ 40.39

Payment approval proposed by Cllr Bullas, seconded by Cllr Kennedy and agreed by all

(b) DISCUSSION/DECISION: 2021-2022 Accounts and accompanying documents to be submitted for Internal Audit.

Cllrs agreed with a statement made by Cllr Kennedy that, not being financial people, they had looked over the accounts as received but bowed to greater expertise of the finance team as to the readiness of the accounts for audit and accepted that agreement had to be a collective council decision to submit.

Proposal to accept the accounts for submission for Internal Audit proposed by Cllr Bullas and seconded by Cllr Kennedy.

Clerk to provide a clear synopsis of Current Financial situation. **ACTION – CLERK**

(c) Item not on agenda due to situation arising after agenda circulated:

Cllr Massey informed the meeting that NatWest had made dormant our deposit account held with them “due to inactivity”. We only became aware of this when he chased up lack of statements received from them despite the Clerk’s requests for these. They will not re-instate the account but will transfer the funds to the current account held with them. The forms to enable this have been received and duly submitted and signed by two signatories – Cllrs Massey and Roberts.

2022/04/13 PLANNING

a) New Planning Applications

(i) Ref: AVA/2022/0254

Proposal: 2 storey side extension, 1 storey rear extension, 1st floor extension over garage, alterations to roof to include loft conversion

Location: 37 Makeney Road Holbrook Belper Derbyshire DE56 0TZ

COMMENTS SUBMITTED TO AVBC

Discussion arose about councillors carrying out planning inspections – how only material considerations were to be form feedback for submission to AVBC. The impact of any application on the parish (even if works affected the rear of the building) was only relevant if it was listed on the material considerations provided by AVBC to HPC. Views of the applications are provided by the plans available on AVBC website. Clerk to clarify situation with DALC regarding communicating with the property residents whilst carrying out an inspection. **ACTION - CLERK**

b) Decisions

(i) Ref: AVA/2021/0970

Proposal: Change of Use from private dwelling to Holiday Accommodation

Location: Mohan House (aka Peak Manor), Makeney Road, Holbrook DE56 0TZ

DECISION: WITHDRAWN

2022/04/14 CORRESPONDENCE FOR INFORMATION – general items listed on agenda and specific pertinent items are forwarded to Cllrs. Clerk to send more details of anything requested.

2022/04/15 DATE OF NEXT MEETING: Wednesday 25th May 2022 at the Arkwright Village Hall

PLEASE NOTE:

May 25th is also the date of the –

Annual Parish Meeting – at 7.15pm

Annual Meeting of Holbrook Parish Council – at 7.20pm

And the “ordinary” Parish Council meeting – at 7.30pm

Meeting closed at 8.45pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL
GENERAL MEETING
HELD ON WEDNESDAY 25th MAY 2022 AT 7.35 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Massey (Chairman)
Cruickshank
Roberts
Rhodes
Paul
Bullas
Kennedy
Bradshaw

S. Burton (Clerk)

2022/05/01 APOLOGIES RECEIVED

Cllr J. Dadd (HPC), Cllrs Ainsworth, Buttery and Hillier (DCC/AVBC), PCSO Worrall

2022/05/02 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8

2022/05/03 PUBLIC SPEAKING:

No declarations

2022/05/04 MINUTES OF THE MEETING HELD ON 27TH APRIL 2022

The minutes of the October meeting were proposed as correct by Cllr Rhodes, seconded by Cllr Bullas and unanimously agreed.

2022/05/05 CHAIRMANS ANNOUNCEMENTS

(a) Approval sought for AGAR documents (Internal Audi having just been completed) and which were circulated to all Cllrs prior to meeting: Proposed as approved by Cllr Kennedy, seconded by Cllr Cruickshank and agreed by all.

(b) Agreement sought to issue immediate payment for invoice received by Clerk late as it had been sent to the wrong address, for contract payment to empty bins in Mellors Lane Park: Proposal to agree payment made by Cllr Roberts, seconded by Cllr Bullas and agreed by all.

2022/05/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES NOT COVERED ELSEWHERE

None to report.

- (a) **Mellors Lane Park:** Cllr Kennedy reported that the new Table Tennis table was fully installed and had been used. It was suggested to approach Mrs Barker at the Village Store about the possibility of selling bat and ball sets and having a notice in the park to direct people there should they want to play but not have the equipment.
- (b) **Potterell Charity** – Clerk raised a query from Cllr Dadd regarding the spelling of the alms houses (“Arms”) – this was explained to be historical usage. Cllr Dadd also commented on the condition of the mortar/brickwork and the Chairman and other Cllrs stated that it had never been pointed during their memory, so this too was obviously very old work. Further discussion to take place to clarify the condition of the exterior and any impact on the interiors.

ACTION: CLLRS MASSEY/CRUICKSHANK/DADD

- (c) **Footpaths, highways, hedges and verges:** Clerk reported that the condition of Watering Lane was still being investigated by DCC (since first raised in Nov 2021). Discussion followed about keeping Cllr Ainsworth informed the situation and follow up with DCC to stress that if the Little Eaton Trail proposal comes to fruition, then the currently dangerous surfacing and gully (which gets covered with vegetation in the summer) will need to be made good once and for all as Watering Lane will be the main access to/from the Trail and must be safe. Currently heavy rains simply washes away efforts at “patching” the surface. Further, an increase in use could impact on the village and the PC want this to be a positive experience. It was suggested that drainage, which currently stops part way down the gully, be continued straight on or take a right turn at the end to carry water to the field on the right.

ACTION: CLERK

- (d) **Defibrillator:** NTR

- (e) **Environmental Issues:** Cllr Bullas reported that the “Moorside Orchard” was coming along nicely – trees growing well. Unmown areas were flowering well and it was being monitored to see what species are present. The wall at the end which AVBC were notified about has not had anything done to improve it. Clerk to follow up. Cllr Bullas particularly mentioned the involvement of a number of people and offered thanks to residents Jane Thomas, Julie Marshall and Kathleen Eley , as well as Cllrs Bradshaw and Roberts for their work.

Cllr Bullas went on to mention the Village in Bloom scheme if community members were to show interest – without this the idea wouldn't get off the ground. Cllr Bradshaw suggested using the Village Magazine and the Summer Fete as vehicles to encourage interest and recruitment to join in. A PC working group, to include Cllrs Bullas, Bradshaw, Roberts and Cruickshanks to take the promotional idea forward with ideas for copy, posters, etc. Possible involvement could come from local clubs/groups, the school, pubs, shop, allotments, residential homes, football clubs. Clerk to book a stall at the Summer fete. Cllr Bullas stressed that the Village in Bloom scheme is not just about planting flowers in the Village but a showcase to demonstrate real community action which encourages biodiversity, is ecologically friendly and climate aware.

ACTION; CLLRS BULLAS, BRADSHAW, ROBERTS, CRUICKSHANK, CLERK

- (f) **Live and Local Update - NTR**

- (g) **Community Cinema:** Although the screening of Dune had not drawn a large audience, feedback suggested that those who attended enjoyed the film. The next showing will be the film Belfast and the date booked at the Hall is Saturday 30th July. Promotion copy to go in the next edition of the magazine. Clerk to liaise with resident Martin Reid to produce posters for distribution around the parish, obtain the license and the dvd.

ACTION: CLERK

- (h) **Gorse Piece NTR**

- (i) **Tree Warden Update:** Cllr Rhodes informed the meeting that a tree at Mellors Lane was on the way to needing to be removed – it is ivy clad and not in good health and a budget for its removal must be included in the next precept. It will be monitored.

ACTION: CLERK

Cllr Roberts suggested planting a new “Jubilee Tree” in its place – to occur this autumn – and he was willing to make a donation towards a good sized specimen tree. It was suggested that it would be a good idea to drum up community support and donations for a new tree and to use the Summer Fete to promote this idea. An item to appear in the next edition of the Village Magazine.

ACTION: CLERK liaising with CLLRS

- (j) **Footpath Officer Update:** With reference to the Annual Footpath Walk, Cllr Bullas suggested the evening of Wednesday 13th July be the day/date for a community gathering – all to meet at the Spotted Cow at 7.00pm. Information to be posted on the website, in the Village Magazine and via posters in the shop and around the parish. If the weather was bad then the walk could be undertaken over the following days.

ACTION: CLERK

- (k) **Cinderhill Development: NTR**

- (l) **Traffic Issues in the Parish:** Cllr Kennedy reported that the working group had met, that they had actions to go forward and that a report would be presented at the next meeting regarding Speed Activated Devices.

ACTION: CLLR KENNEDY

- (m) **Oil wood and Farleys Wood: NTR**

- (n) **Changes in Landscape update: NTR not already covered.**

2022/05/08 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Rhodes pointed out that an exit door was in urgent need of replacement as it was in very bad condition but the committee were waiting for responses from contractors to do the job.

2022/05/09 BINS WITH LIDS IN MELLORS LANE RECREATION GROUND

Following up on Cllr Bullas request to find out information about replacement waste bins in the park, the Clerk reported that AVBC had no objection to bins with lids and there would be no extra charge for emptying them if they were in the same position as the current ones. Designs and cost links were received only just prior to the meeting so the Clerk will report back at the next meeting with recommendations based on AVBC advice. No budget this year but to be included in next year's precept.

ACTION: CLERK

2022/05/10 PC STALL AT SUMMER FETE 9th JULY

Further to earlier discussion it was agreed to book a stall at the Summer Fete to promote a variety of ideas, activities, possible projects e.g. Parish Footpath Walk, Jubilee Tree and Fund, Community Cinema, Village in Bloom. All these to have posters, leaflets, forms etc and be included in the next edition of the Village Magazine. PC banner and flag to be used to draw people's attention to the stall.

ACTION: CLERK liaising with CLLRS

Cllr Roberts asked that the PC request to be included on the beneficiary list of the Summer Fete Committee Community Awards to contribute towards the Jubilee Tree.. Clerk to contact Fete Committee about this.

ACTION: CLERK

2022/05/11 PICNIC IN THE PARK UPDATE

Clerk thank Cllr Bradshaw and her husband for volunteering to assist at the event on the day. Some 32 children 7-11 years of age currently booked to participate in the circus skills sessions – awaiting for details about the session leader. Bunting to be kindly lent by the Knit and Stitch Group for the event. Small tokens (balloons and flags) relating to the Jubilee will be given out to families and children on the day.

2022/05/12 PRE-SCHOOL SITUATION

Clerk reported that Cllr Dadd had requested that it be brought to the PC's attention that the Pre-school building was in extremely poor condition, that she was working with them to submit a lottery bid to help refurbish it and that the pandemic had hit its finances very badly.

It was decided to agenda this item for the next meeting with a view, following discussion with Cllr Dadd present, to the PC making a small donation and discussing other ways of supporting the community facility.

ACTION: CLERK

2022/05/13 HOLBROOK SPORTS FC

Clerk reported that a request had been received for the Under 11s teams to use the field at the Recreation Ground twice a week during their usual pitch "rest and maintenance time" – 8th June – 6th July inclusive (Wed. evening and Sat. morning).

Following discussion, it was felt that the club would be better served requesting use of the School Playing Field which was at the rear of the school, fenced and would not disturb small children who would be present in the playground. Clerk to notify Holbrook Sports FC of this decision and provide contact details of the school. It was felt that the Rec. was not really suitable for organised sport when the playground was an integral part.

ACTION: CLERK

2022/05/14 CiLCA TRAINING FOR CLERK

Clerk informed the meeting that the training course will begin on Friday 27th May.

2022/05/15 FINANCE

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton Salary & Expenses – office consumables, items for Picnic in the Park – balloons, flags and MS365 Sub	£1072.29
J Mitchell Salary & Expenses (Fuel for equipment)	£ 666.80
HMRC PAYE	£ 22.76
Splats Entertainment Circus Skills Session Picnic in the Park	£ 300.00
MS Accountancy Payroll (Apr)	£ 30.00
Dove Valley Loo Hire Ltd Toilet Hire for 4.6.2022	£ 100.00
Nest Pensions – SB Pension Jan 2021-May 2022 – Via DD	£ 496.77*
	<u>£2688.62</u>

(*error on agenda – this figure did not include May contribution of £32.19 so total figure is **£2720.81**)

Payment approval proposed by Cllr Roberts, seconded by Cllr Cruickshank and agreed by all.

2022/05/16 PLANNING

- a) New Planning Applications** – None received
- b) Decisions** – None received

2022/05/17 CORRESPONDENCE FOR INFORMATION

Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Committee Papers; Citizens Advice Bureau impact report available; Clerk also mentioned the “Necklace of Stars” exhibition in the county – details only received prior to meeting – highlighting older people making art in the pandemic.

2022/05/18 DATE OF NEXT MEETING: Wednesday 29th June 2022 7.15pm at the Arkwright Village Hall

Meeting closed at 8.55pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 29th JUNE 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Massey (Chairman)
Cruickshank
Roberts
Rhodes
Paul
Bullas
Kennedy
Bradshaw

S. Burton (Clerk)

2022/06/01 APOLOGIES RECEIVED

Cllr J. Dadd (HPC), Cllr T. Ainsworth (DCC)

2022/06/02 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8

2022/06/03 PUBLIC SPEAKING:

Cllr Paul raised the issue of the Council providing a public toilet in the Playground (following numerous people mentioning this positive provision during the recent Jubilee event held there).

Although Cllrs appreciated that most of the public would welcome such a facility, others could misuse it. Vandalism, drug taking and other antisocial behaviour happening in/around it were concerns and it was stated that most local parks were closing their public toilets due to these reasons as well as the prohibitive costs involved in installing, maintaining, cleaning and managing such a facility.

2022/06/04 MINUTES OF THE GENERAL MEETING HELD ON 25th MAY 2022

The minutes of the May meeting were proposed as correct by Cllr Cruickshank, seconded by Cllr Bradshaw and unanimously agreed.

The AGM and Parish Meetings held on the same day as the general meeting above were Proposed as approved for accuracy by Cllr Rhodes and seconded by Cllr Roberts and unanimously agreed.

2022/06/05 CHAIRMANS ANNOUNCEMENTS

None made

2022/06/06 ACTION REPORTS FROM PREVIOUS MEETING MINUTES WHERE NOT COVERED BELOW

Covered in Clerk's Report (Item 7) and referred to specific Cllrs where appropriate.

- (a) **Mellors Lane Park:** Clerk provided feedback about the Jubilee event "Picnic in the Park" which was well received and well attended. The weather was kind albeit windy which affected some of the circus skills activities but it appeared that the sessions were enjoyed by the children (and adults!) who participated.
- (b) **Potterell Charity** – Cllrs Massey and Cruickshank said they were to take the issue of stonework condition raised by Cllr Dadd at the last meeting back to the trustees for further discussion.
- (c) **Footpaths, highways, hedges and verges:** Clerk reported that as the Little Eaton Trail bid submission had been rejected, it might put the needed works on Watering Lane in limbo – this is being followed up with Cllr Ainsworth (together with the ongoing situation of felled trees on the track near the railway line). Cllr Kennedy was meeting with Anna Chapman (lead officer from AVBC) about the resubmission of the bid and also planning permission applications.
- (d) **Defibrillator:** NTR
- (e) **Environmental Issues:** Clerk reported that more complaints had been received (and passed onto AVBC/DCC which do not seem to be achieving any results) regarding the state of the verges/trees/overgrown vegetation outside Peak Manor. DCC/AVBC have been urged to resolve this situation especially in the light of apparent disregard by the owners of their responsibilities. Cllr Ainsworth has been informed about the situation in the hope that something will happen to sort this. Fly tipping in Pond Road has also been complained about and reported to both AVBC and DCC. Hopefully the tree branches and other vegetation will be cleared soon.
- (f) **Live and Local Update** - NTR
- (g) **Community Cinema:** Clerk confirmed that July 30th screening of Belfast was to go ahead – posters are in the pipeline and it is hoped will be available for the summer fete PC stall. Saturday 3rd September has also been decided on as the date for a screening of "Downton Abbey – a new era" – posters for this also required for Summer Fete. Copy about the September screening to go to Magazine and to go on website.
ACTION - CLERK
- (h) **Gorsey Piece:** Clerk reported that the Parish Warden had scattered wild flower seeds in the entrance clearing at the reserve and that many beautiful flowers had appeared – complimentary comments made by many Cllrs. This news (and photos) to go into magazine and on website asap.
ACTION - CLERK
- (i) **Tree Warden Update:** Planning application received for tree works – no comments. Nothing further to report
- (j) **Footpath Officer Update:** Cllr Bullas reported that where Holbrook's Footpath 8 joins Horsley's Footpath 26 the route becomes impassable due to brambles, nettles and barbed wire. This has been reported to AVBC who passed it onto Rights of Way at DCC as it is their responsibility to maintain the footpaths.
- (k) **Cinderhill Development:** NTR

- (l) **Traffic Issues in the Parish:** Cllr Kennedy gave a presentation about the Traffic Team's recent work regarding the Speed Activated Device (SID) initiative that DCC are promoting. Cllrs have been provided with a copy of the presentation. Some concerns arose during discussion about security, liability, exact placement and definitely obtaining funding for the SID before any formal decision could be made by Council but there was generally a positive response to the idea of obtaining a moveable solar device for the parish. Clerk to contact insurers regarding cover situation in the event of vandalism or accident.

ACTION - CLERK

- (m) **Oil wood and Farleys Wood update:** NTR

- (n) **Changes in Landscape update:** NTR not already covered or on agenda later

2022/06/08 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey thanked Cllrs Cruickshank and Bradshaw for their assistance at the Jubilee celebration Tea Party. He also informed the meeting that the Lord Lieutenant of Derbyshire (Mrs Elizabeth Fothergill CBE) had been really pleased to attend and enjoyed talking to the over 70s present at the Tea Party.

Cllr Massey further informed the meeting that 13th July was an Open Garden day at the property next to Holbrook Hall (Greenacres, Makeney Road, Holbrook, DE56 0TF) with funds going to charity – Marie Curie and Macmillan Cancer Support.

2022/06/09 HOLBROOK VILLAGE FETE 2022 - HPC Stall

Cllrs Bullas and Bradshaw talked about the outline plans to use the stall to promote various Parish initiatives to gather support as well as encourage attendance: e.g. Annual Footpath Walk, Cinema Screenings, The "Jubilee Tree", Village in Bloom, Traffic in the Parish and the current council vacancy. Promotional materials will be displayed as well as distributed.

ACTION - CLERK

2022/06/10 VERGES, BIODIVERSITY AND ROUTINE MANAGEMENT

Clerk raised the issue of conflicting complaints received about verges being cut during the year i.e. some said not often enough and others said too much! Council were asked to consider adopting No Mow May to perhaps appease both camps, encourage biodiversity and demonstrate the PC were aware of the biodiversity issue.

Discussion concluded that the Parish Warden already took a balanced approach on any areas that he maintained and as no-one could please all the people all the time, that there were already a number of areas in the Parish that encouraged biodiversity and that traffic visibility and safety were legitimate concerns, it was agreed to review this issue later in the year.

ACTION – CLERK

Cllr Roberts raised the issue of some discarded rubber block liners in Toad Lane (believed to be left from previous Severn Trent work) which were currently being used by walkers as a receptacle for dog waste. There were a considerable number of bags and the area was becoming very unpleasant. Clerk to contact Severn Trent about this.

ACTION - CLERK

2022/06/11 BINS WITH LIDS

General discussion took place about litter being blown about the park and in response to the information circulated by the Clerk about types and costs of covered bins. Agreed to check the rota of bin emptying by AVBC and ask the Parish Warden to report to Clerk the situation in between emptings.

ACTION – CLERK

2022/06/12_ VILLAGE IN BLOOM

Cllr Bullas said that information about the scheme would be distributed at the Summer Fete to gather support, interest and involvement. Topic to be promoted in Magazine and on website.

ACTION - CLERK

2022/06/13 VACANCY FOR PARISH COUNCILLOR

No response from either public notice – election or co-option. Information has been sent out but no applications received.

2022/06/14 COMPUTER SUPPORT FOR CLERK

Clerk requested carry this item over to next month as information required not yet complete.

2022/06/15 FINANCE

(a) Accounts for payment (subject to confirmation at the meeting)

S. Burton	Salary & expenses (cartridges and Picnic session leader lunch)	£1037.88
J Mitchell	Salary	£ 658.66
HMRC	PAYE	£ 22.76
MS Accountancy	Payroll	£ 30.00
DALC	CiLCA course sessions	£ 250.00
SLCC	CiLCA registration	£ 410.00

Transfer of £2000 from RBS Current A/c to RBS Business Reserve a/c

Approval proposed by Cllr Bullas, seconded by Cllr Roberts and unanimously agreed.

Cllr Roberts asked that all expenses be separated from salary and be itemised on agendas in future.

ACTION - CLERK

Cllr Massey informed the meeting that RBS had failed to carry out the transfer instruction (again) due to someone not checking that our Current a/c was linked to the High Interest Account which automatically covered all withdrawals from the Current a/c. He was due to speak to the bank on Thursday 30th June about this matter.

2022/06/16 PLANNING

a) New Planning Applications

(i) **Ref:** AVA/2022/0498

Proposal: Proposed rear first floor extension form a third bedroom.

Location: 97 Belper Road Bargate Belper Derbyshire DE56 0SU

COMMENTS SUBMITTED TO AVBC

b) Decisions – none received

2022/06/17 CORRESPONDENCE

General items listed on agenda and specific pertinent items are forwarded to Cllrs. Clerk to send more details of anything requested. Clerk also informed meeting of some items received after the agenda had been distributed e.g. Cost of Living support via DCC.

2022/06/18 DATE OF NEXT MEETING:

Wednesday 27th July 2022 at the Arkwright Village Hall at 7.15pm

Meeting closed at 9.15pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 27th JULY 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Bradshaw
Bullas
Cruickshank (Vice-Chair) - Chaired meeting
Dadd
Kennedy
Paul
Rhodes
Roberts
S. Burton (Clerk)

2022/07/1 APOLOGIES RECEIVED

Cllr Massey (HPC) and Cllr Ainsworth (DCC)

2022/07/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Rhodes declared an interest in Item 8

2022/07/3 PUBLIC SPEAKING:

Cllr Rhodes informed the meeting that the stone wall next to his property was in need of repair and quotes were being sought. This was for information only as it doesn't concern the Council.

Cllr Cruickshank had been speaking to a resident who asked if a "mobile speed camera" sign could be used on the Belper Rd as it might get drivers to slow down. Cllr Kennedy to contact Richard Handbury at Highways to see what/who would need to be involved to obtain one.

ACTION - CLLR KENNEDY

Cllr Bradshaw has been spoken to by many residents who attended the Jubilee Tea Party - they had thoroughly enjoyed themselves and asked if another similar event was likely to take place? Cllr Cruickshank replied that such an idea would need to go to the Village Hall Committee.

ACTION - CLLR CRUICKSHANK

2022/07/4 MINUTES OF THE MEETING HELD ON 29TH JUNE 2022

The minutes of the June meeting were proposed as correct by Cllr Rhodes, seconded by Cllr Roberts and unanimously agreed.

2022/07/5 CHAIRMANS ANNOUNCEMENTS

None made

2022/07/6 ACTION REPORTS FROM PREVIOUS MEETING MINUTES NOT COVERED ELSEWHERE

(a) Bins with lids at Mellors Lane - The Clerk provided Cllr Bullas with the rota of bin emptying from AVBC (to pass on as the Parish Warden doesn't have broadband) and suggested that virement of funds could occur to cover a trial bin with a lid in the park. Cllr Cruickshank stated that virement of funds couldn't be made from one fund to another and Council then rejected the suggestion made by the Clerk. They agreed to wait until next year's precept planning meeting to include bins with lids. It was suggested by Cllr Paul that a sign be put up in the park near the picnic table (as this bin is most often overflowing) for people to take their litter home or place it in another of the bins available. Cllr Roberts offered to print and laminate a sign once it was designed.

ACTION - CLLR ROBERTS

(b) Watering and Stony Lanes: The Clerk reported that Cllr Ainsworth was chasing the works up with DCC as they had informed the PC that work would be done by the end of July which would enable them to be in a position to decide what future work was required. To date the PC has heard nothing. **ACTION - CLLR AINSWORTH**

2022/07/7 CLERK'S REPORT

(a) Mellors Lane Park: NTR from Clerk.

Cllrs Bullas and Bradshaw were asked for feedback about the Summer Fete and the HPC Stall. Cllr Bullas reported that the "Jubilee Tree" naming event drew lots of people to the stall. He stated that he was holding £37 in donations from the public to go towards the Field Maple which was chosen by the majority of people casting a vote. Councillors in attendance also talked about other topics involving the PC including the Annual Footpath Walk, the RHS It's Your Neighbourhood scheme, speeding in the Parish and asked about any concerns residents have. Cllr Bullas offered thanks to all who assisted at the stall and in particular to the Summer Fete Committee for the excellent job they did in clearing away after the Fete. He requested that a letter of thanks be sent from the PC to the Committee. **ACTION - CLERK**

(b) Potterell Charity - NTR

(c) Footpaths, highways, hedges and verges: Clerk reported that STW were investigating the reported rubber blocks discarded at Toad Lane (they confirmed that work had been carried out by them recently) to ascertain that the blocks were connected to these works. Awaiting feedback. Clerk to keep tabs on.

ACTION - CLERK

(d) Environmental Issues: NTR from Clerk.

Cllr Bullas informed the meeting that quite a lot of interest had been shown at the Fete about the RHS It's Your Neighbourhood scheme and was continuing to promote it. A poster has been designed and he asked for it to go on the website.

ACTION - CLERK

(e) Community Cinema:

The film Belfast will be screened on Saturday 30th July and Downton Abbey - a New Era on Saturday 3rd September.

Resident Martin Reid has produced posters for both - to go on the website. Tickets are £2.50 each and on sale at the Village Store as well as on the night.

ACTION - CLERK

(f) Gorsey Piece

Concerns raised over the potential risk of fire during this very dry and hot period. The Parish Warden has agreed to be the contact in case of an emergency.

(g) Tree Warden Update: NTR from Clerk.

Cllr Rhodes asked for clarity as to who was responsible for the upkeep of trees, hedges and verges at Mohan House as they are very overgrown. Some residents had offered to contribute towards sorting it out. Clerk to get clear information.

ACTION - CLERK

(h) Footpath Officer Update:

Cllr Bullas reported that the Annual Parish Walk was very well attended (about 20 members of the public came along) and considered a great success. Thanks were offered to Councillors who were also involved. He is to produce a report for submission to AVBC/Clerk.

ACTION - CLERK

With regard to the Autumn Footprints events (10-25 Sept) a guide was needed to take over from Richard Biggin who wished to step down from leading these. Whilst a couple of councillors were willing to do small groups on an ad hoc basis, it was felt that another guide was needed who could fit in the commitment required. Without formal HPC involvement the Autumn Footprints event will not be covered by the PC insurance. The organiser Marion Farrell to be made aware of this.

ACTION - CLERK

(i) Traffic Issues in the Parish: See item 13 below.

(j) Changes in Landscape update: NTR not already covered.

2022/07/8 UPDATE ON VILLAGE HALL

Cllr Rhodes declared an interest.

Cllr Rhodes said the Committee were awaiting a third quote for the planned extension.

2022/07/9 MOHAN HOUSE/PEAK MANOR PLANNING APPLICATION

All councillors had been sent a draft response to this re-submission to discuss/amend. Except for a couple of minor amendments it was agreed to submit it to AVBC as presented, copying in Cllrs Ainsworth, Buttery and Hillier.

ACTION - CLERK

Holding a pre-planning meeting with local residents was discussed so as to ensure the available 3 mins per person of public speaking were used as effectively as possible. Three councillor representatives of HPC put their names forward as possibly able to attend the Planning Board meeting once the date is known; Cllrs Massey, Cruickshank and Bullas.

2022/07/10 DISCUSSION/DECISION - IT SUPPORT FOR CLERK

All councillors had been sent a document outlining the technical support with IT that the Clerk requires together with a virement proposal to provide the funds for this should it be needed from a budget allocation in Training which is unlikely to be fully used.

The Clerk explained that work was severely hampered when emails remained in the outbox after being sent until the laptop was fully shut down and re-started together with other difficulties relating to memory capacity and problems experienced with the running of the machine and the software on it. A local compute company had suggested that costs to upgrade the memory might be in the region of £130-£150. Councillors made a few comments about what the difficulties might be caused by but as the Clerk is not a techie, these couldn't be answered. Cllr Cruickshank said funds couldn't be vired from one budget to another and when Cllr Kennedy offered to take a look at the machine - being an IT person - suggested that this avenue should be explored as upgrading appeared to be expensive (Cllr Kennedy also felt this). The Clerk said the situation needed resolving properly and permanently - Cllr Roberts had been assisting in trying to sort things over the past 18 months but the main difficulties remained.

It was decided by Council for Cllr Kennedy to have the laptop for a day to see what he could do to resolve the problems. Clerk and Cllr Kennedy to sort out a mutually convenient date to get the laptop to him.

ACTION - CLERK AND CLLR KENNEDY

2022/07/11 REVIEW OF COUNCIL FINANCIAL REGULATIONS

Cllr Cruickshank stated that Cllr Massey felt it appropriate to review the Financial Regulations of the Council as they hadn't been reviewed since 2017. Cllr Massey has recused himself from this activity and had suggested to Cllr Cruickshank that she, Cllr Roberts and another Councillor form a group to do this and include banking arrangements and the online storage of financial documents as part of the review. Cllr Cruickshank asked Cllr Kennedy to join the group. The Clerk stated that she (as Responsible Financial Officer (RFO)) should also be involved in this group as it was her role as Clerk to produce policies with regard to legislation and good practice and to present these to council and, as the Financial Regulations formed the basis for her role as RFO, it was unacceptable to side-line her from the group. Cllr Cruickshank said the RFO's input was not to be a part of the group - no reason was given. The Clerk/RFO pointed out that the Council's adopted Standing Orders and the Financial Regulations stated that the RFO's role was to manage the finances of the Council and strongly opposed Cllr Cruickshank's position on this matter. No formal decision was made and Cllr Cruickshank's position was unopposed.

2022/07/12 DISCUSSION/DECISION - PROPOSAL TO CHANGE CURRENT BANKING ARRANGEMENTS OF HPC

All Councillors had been sent a document presenting the reasons for the RFO's proposal to change from a paper and cheque-based system to online banking which would enable management to be more efficient and effective. The RFO stressed the difficulties experienced by having to have cheques and all instructions triple-signed, having to wait for paper statements and not be able to obtain banking statements as banks wouldn't communicate with her as she isn't a signatory to the accounts. Cllr Cruickshank said the Council had previously banked with Unity Trust (the recommended bank by the RFO) but had stopped because of the changes and that looking at banking arrangements would be included in the Review of the Financial Regulations. Questions and comments from Councillors were not forthcoming. No formal decision was made and Cllr Cruickshank's position was unopposed.

2022/07/13 TRAFFIC/SPEEDING ISSUES IN THE PARISH

Cllr Kennedy presented some information about the latest situation regarding obtaining funding for the SIDs - nothing definite from DCC/PCC so it was agreed to apply to take part in the speed trial initiative by DCC and wait and see what happens in relation to funding.

Involvement in the Speed Trial proposed by Cllr Kennedy, 2nd by Cllr Bullas and agreed by all.

ACTION - CLERK/CLLR KENNEDY

With regard to the National Traffic Noise initiative, Cllr Kennedy asked if the council agreed with approaching Cllr Trevor Ainsworth, Nigel Mills M.P, AVBC/DCC to take part and HPC would be involved as much as possible.

Involvement proposed by Cllr Bullas, 2nd by Cllr Bradshaw and agreed by all.

2022/07/14 FINANCE

The Clerk was granted permission by Cllr Cruickshank to make a statement ahead of the listed items: The Clerk informed the meeting that she had received an email from the payroll company saying that she had been overpaid by £60 per month since April, due to a typo. The Clerk said she had requested the payroll company pay the £240 owed from the next pay round (August) and to amend the pay rate immediately. The Clerk stated that she had never checked her salary and she had been unaware of this error by the payroll company.

(a) Accounts for payment (subject to confirmation at the meeting)

MS Accountancy Payroll	£ 30.00	
Community Heartbeat Trust- Annual Support Package	£198.00	
J. Mitchell - Salary	£658.66	
J. Mitchell expenses – fuel for strimmer (June)	£ 8.82	
- fuel for strimmer (July)	£ 9.92	
S. Burton - Salary	£985.31	
S. Burton expenses - Stamps	£ 6.89	
- Envelopes	£ 2.00	
Nest Pension - Contribution for Clerk Pension	£ 32.19	paid via DD
HMRC - PAYE	£ 2.00	

Acceptance of accounts payment proposed by Cllr Rhodes, 2nd by Cllr Dadd and agreed by all

(b) Payment listing omission from 25th May 2022 Meeting

Clerk had received an invoice for £871.84 from AVBC for emptying the bins at Mellors Lane on the evening of the meeting and omitted to minute receipt of this. The cheque was signed as payment was approved at the meeting. The Clerk apologised for not minuting the payment in May and for overlooking it in June meeting minutes.

Acceptance of this payment listing omission being minuted as of this meeting proposed by Cllr Bradshaw, 2nd by Cllr Paul and agreed by all.

2022/07/13 PLANNING

a) New Planning Applications

(i) Ref: AVA/2022/0457

Proposal: Erection of 1 x new lantern and 5 x new up / down lights to the front elevation (may affect the character and appearance of a conservation area)

Location: The Dead Poets Inn 38 Chapel Street Holbrook DE56 0TQ

COMMENT SUBMITTED TO AVBC

(ii) Ref: AVA/2022/0544

Proposal: Listed building consent for proposed porch to the stable block

Location: Coxbench Hall Alfreton Road Coxbench DE21 5BB

COMMENT SUBMITTED TO AVBC

(iii) Ref: AVA/2022/0589

Proposal: Change of use from Public house to Beauty Salon (Sui generis) and enclosing rear patio area to form cafe (Use Class E(b)), including new flat roofs with rooflights, and alterations to the store building to form a kitchen, including erection of a flue and alteration to the roof pitch and amendments to approved case AVA/2020/1025

Location: Wheel Inn 14 Chapel Street Holbrook Belper Derbyshire DE56 0TQ

COMMENT SUBMITTED TO AVBC

(iv) Ref: AVA/2022/0578

Proposal: Replace existing bedroom windows with bi-fold doors in enlarged opening and replacement of the back door and 3 windows, new gate and metal rails fence along the side path (this may affect the setting of the Conservation Area)

Location: Holly Barn 3 Pond Road Holbrook DE56 0TX

COMMENT SUBMITTED TO AVBC

(v) **Ref: AVA/2022/0581**

Proposal: Change of Use from Private Dwelling to Holiday Accommodation (may affect the setting of a listed building)

Location: Mohan House Makeney Road Holbrook DE56 0TZ

COMMENT NOT YET SUBMITTED TO AVBC

b) Decisions

(i) **Ref: AVA/2022/0430**

Proposal: Advertisement consent for 7 proposed adverts (4 to be illuminated)

Location: The Dead Poets Inn, 38 Chapel Street, Holbrook, DE56 0TQ,

DECISION: PERMITTED

(ii) **Ref: TRE/2022/0079** (HPC did not receive notification about this planned work)

Proposal: Various Tree works

Location: The Milking Parlour, Highfields Farm, Moorside Lane, Holbrook, DE56 0TW,

2022/07/14 CORRESPONDENCE FOR INFORMATION – PLEASE CONTACT CLERK IF FURTHER INFORMATION IS WANTED

Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Committee Papers; Library notices; summer holiday activities; Energy Crisis and cost of living support; Amber Valley CVS seeking Trustees; Carers news; Environmental project Funding available for PCs to apply for from Derbyshire Environmental Trust for projects within 10 miles of landfill site; DCC Household Support Fund – Children's Grocery Vouchers; Tackling Holiday Hunger

2022/07/15 DATE OF NEXT MEETING

Wednesday 31st August 2022 at 7.15pm at the Arkwright Village Hall, Holbrook

Meeting closed at: 8.55pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 31 AUGUST 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:- Cllrs: Bullas
Cruickshank
Massey (Chairman)
Paul
Roberts

S. Burton (Clerk)

2022/08/1 APOLOGIES RECEIVED

Cllrs. Bradshaw, Dadd, Kennedy and Rhodes

2022/08/2 DECLARATIONS OF MEMBERS INTERESTS

Cllr Massey declared an interest in Items 8 and 13

2022/xx/3 PUBLIC SPEAKING:

None

2022/08/4 MINUTES OF THE MEETING HELD ON 27th JULY 2022

The minutes of the meeting were proposed as correct by Cllr Bullas, seconded by Cllr Paul and unanimously agreed.

2022/08/5 CHAIRMANS ANNOUNCEMENTS*

(i) Cllr Massey suggested that a decision be taken about the Clerk releasing the password to the Council laptop in order for Cllr Kennedy to investigate the IT difficulties being experienced. Clerk informed Cllr Massey and the meeting that as this item hadn't been agenda'd, such a decision couldn't be made. Cllr Massey did not press the point and the matter will be agenda'd for the next meeting.

(ii) Cllr Massey attempted to provide "information about the timeline" which has led him to call a confidential extraordinary meeting about staffing issues. .

2022/08/6 ACTION REPORTS FROM PREVIOUS MEETING MINUTES NOT COVERED ELSEWHERE

None

2022/08/7 CLERK'S REPORT

(a) Mellors Lane Park: NTR

Cllr Bullas informed the meeting that the notices regarding litter placed in Mellors Lane Park appeared to be having a dramatic effect on the amount of litter being left in the park. Thanks were offered to Cllr Paul for having had the idea to put up signs and therefore having such a positive impact on quantity of litter and reducing the occurrence of wind-blown litter.

(b) Potterell Charity - NTR.

The Clerk asked why this item was a standing item on the agenda as it is not directly part of HPC business and was informed by the Chairman that it was included as two Councillors are appointed by HPC to the Board of Trustees.

(c) Footpaths, highways, hedges and verges: Covered in item 12.

(d) Environmental Issues: NTR

(e) Community Cinema:

Downton Abbey is due to be screened on Saturday 3rd September. Cllr Paul suggested that drawing attention to the low price of tickets, that more people might be tempted to attend. Perhaps just large stickers could be used? Clerk said she'd contact Martin Reid about whether there was time to do this.

ACTION - CLERK

(f) Gorsey Piece –

With regard to young lads recently seen congregating at and hanging around the reserve (about which the Clerk had been notified), the Parish Warden and Councillors were requested to try and have some visible presence there. It was reported by both the Warden and Cllr Cruickshank that nothing untoward had been seen over the last couple of weeks and that no sign of the lads has been seen again.

(g) Tree Warden Update: NTR

Councillor Bullas asked about the tree work carried out at Highfield Farm on a tree with a TPO in place - Clerk informed him that we had not received notice of this work.

(h) Footpath Officer Update: NTR

(i) Traffic Issues in the Parish:

Clerk mentioned the Wide and Slow walk taking place which all councillors had been notified of and that some were participating in.

(j) Changes in Landscape update: NTR

2022/08/8 UPDATE ON VILLAGE HALL - NTR

2022/08/9 DISCUSSION/ADOPTION BY COUNCIL OF LEGALLY REQUIRED POLICIES

Cllr Cruickshank asked to defer this item until the next meeting to provide more time to consider the policies: Councillors Code of Conduct and Privacy Notices.

All councillors were in agreement with this suggestion so it will be agenda'd for the September meeting.

2022/08/10 - FINAL CLOSURE ORDER FOR ST. MICHAEL'S CHURCHYARD

Clerk informed the meeting that although approval and agreement had already been submitted with regard to the closure of the churchyard, "final final" approval was required and requested.

Approval to close was proposed by Cllr Roberts, Seconded by Cllr Cruickshank and agreed by all.

2022/08/11 INSURANCE RENEWAL

Clerk informed Council that she was waiting for another quote to come in for the new policy due to start on 1st October. When quotes were in they would be sent to the Chairman and Vice-Chair for approval (as agreed by all present at the meeting) as it could be cutting it fine if left until after the next meeting.

2022/08/12 - STONY LANE / WATERING LANE WORK PARTY

Cllr Bullas offered thanks to the Parish Warden for working hard to cut back the overgrown vegetation and discussion revolved around getting volunteers to continue the work down both lanes. Cllr Bullas queried whether this would "tread on DCC toes" as they were understood to be carrying out work in the near future. It was agreed to raise the matter with Cllr Ainsworth to ascertain exactly where, when and what work was to be carried out by DCC so that it was clear who was doing what and where.

ACTION- CLERK

2022/08/13 FINANCE

(a) Accounts for payment (subject to confirmation at the meeting)

MS Accountancy	Payroll	£ 30.00
HAHVCC	Hall Hire	£ 26.18
J Mitchell	Salary	£658.66
S. Burton	Salary	£707.11
Nest Pension	Clerk's Pension (via DD)	£ 11.19

Payment approval proposed by Cllr Cruickshank, seconded by Cllr Bullas and agreed by all

2022/08/14 PLANNING

a) New Planning Applications

(i) Ref: AVA/2022/0665

Proposal: Application for a Lawful Development Certificate for the proposed replacement of existing rear single-storey garden room

Location: 42 Chapel Street, Holbrook, DE56 0TQ,

COMMENTS SUBMITTED TO AVBC

The Chairman stated that two applications had been received after the agendas had been sent out (i) a re-submission of an application in Pond Road and that no comments were required as none had been submitted previously. (ii) Ref: AVA/2022/0740 **Proposal:** New seating, re surfacing, timber pergola and lighting to the beer garden (this may affect the setting of a Conservation Area) **Location:** The Dead Poets Inn 38 Chapel Street Holbrook DE56 0TQ

It was discussed and decided that the Clerk should submit a comment along the lines of "HPC hopes all works will be sympathetic to the designated Conservation Area status".

ACTION - CLERK

b) Decisions

(i) Ref: AVA/2022/0498

Proposal: Proposed rear first floor extension form a third bedroom.

Location: 97 Belper Road, Bargate, Belper, Derbyshire, DE56 0SU

DECISION: PERMITTED

(ii)Ref: AVA/2022/0080

Proposal: reduce tree height

Location: 33A Town Street, Holbrook, DE56 0TA

DECISION: WITHDRAWN

2022/08/15 CORRESPONDENCE FOR INFORMATION – particulars listed on agenda and Cllrs forwarded pertinent mail. Clerk to send more details of anything requested.

2022/08/16 DATE OF NEXT MEETING: Wednesday 27th September 2022 - 7.15pm at the Arkwright Village Hall

Meeting closed at 7.45pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 28th SEPTEMBER 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Bradshaw
Bullas
Cruickshank
Dadd
Kennedy
Massey (Chairman)
Paul
Rhodes
Roberts
Cllr T. Ainsworth - DCC
S. Burton (Clerk)

2022/09/1 APOLOGIES RECEIVED

None

2022/09/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8

2022/09/3 PUBLIC SPEAKING:

Cllr Ainsworth (DCC) shared information relating to the provision of bus services in the Borough and urged everyone to respond to the consultation they had been notified of. With reference to Watering Lane/Stony Lane works, Cllr Ainsworth said a date for this was awaited as it was on the schedule of works. In response to a query raised about collection of vegetation if the work was done by community members, he said he would try to arrange this as he had done in the past.

ACTION - CLLR AINSWORTH

2022/09/4 MINUTES OF THE MEETING HELD ON 31st AUGUST 2022

Cllr Roberts stated that item 2022/08/05(ii) was incorrect as he did not recall the matter reported as occurring. This was seconded by Cllr Bullas. They requested that the second sentence onwards be struck through. This was agreed by all councillors present at the August meeting. The Draft Minutes were subsequently amended and signed by the Chairman.

2022/09/5 CHAIRMANS ANNOUNCEMENTS

Cllr Massey notified the meeting that the council had received notification of 2 planning applications relating to an important Parish building - too late for the agenda - these would be discussed under Item 17

2022/09/6 ACTION REPORTS FROM PREVIOUS MEETING MINUTES NOT COVERED ELSEWHERE

None

(a) Mellors Lane Park:

Councillors discussed the proposed Public Space Protection Order (Control of Dogs) consultation in relation to Mellors Lane Recreation Ground. The view of the Council is that it is Recreation Ground.

(b) Potterell Charity - NTR

(c) Footpaths, highways, hedges and verges:

The Public Rights of Way Team at DCC are responding to the Footpath report submitted by Cllr Bullas relating to access issues notified.

(d) Environmental Issues:

The Little Eaton Greenway Trail is covered in (j) below.

(e) Community Cinema:

The film ELVIS is to be screened on Saturday 15th October at 7.30pm with tickets costing £2.50. Poster awaited from Martin Reid. Council urged stressing the cheap ticket price by a strip on the poster to encourage ticket sales.

ACTION - CLERK

(f) Gorsey Piece:

Cllr Bradshaw proposed thanks, seconded by Cllr Roberts, to Cllr Bullas for the beautiful display of plants in the gate basket at the Reserve. Cllr Massey reported that a parishioner who spends a lot of time admiring the views from by the seat in his mobility scooter is full of praise for the area.

(g) Tree Warden Update: NTR

(h) Footpath Officer Update:

Nothing to add to that covered elsewhere.

(i) Traffic Issues in the Parish:

The recent Wide and Slow event (a national initiative) to encourage motorists to slow down for pedestrians, cyclists and horse riders was well attended by the community. Cllrs Bradshaw and Bullas attended as residents.

Cllr Paul raised the issue of a very recent motoring fatality occurring on the boundary of the parish when a car, approaching the village on Red Lane, overturned and a person died at the scene. Council felt this highlighted the fact that there are no speed signs on Red Lane even though there is a home for the elderly and a children's playground (with no pavement outside it) very close by. All agreed that this incident should be drawn to the attention of DCC Highways Dept to support an urgent request for signage and a reduced limit on Makeney Road.

ACTION - CLERK

(j) Changes in Landscape update:

The Little Eaton Greenway Trail Community Event took place in Little Eaton today. Cllrs Dadd and Bradshaw attended as residents. Cllr Paul raised the point that although the Trail would include horse rider access, the greater benefit to the community and the environment would be achieved by pedestrian and cyclist use.

Cllr Kennedy reported that he'd met with Anna Chapman from DCC to discuss in detail the plans for the Trail, including flooding risks and access issues. He felt the meeting had been very positive.

2022/09/8 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey reported that a Live Theatre group were interested in performing at the Hall and were to be encouraged but discussions still progressing. Cllr Bullas asked if the Hall could be considered suitable for live music performances if there were a local group or ensemble who might be interested in using it as a venue. Cllr Massey responded that the Hall was for the whole community.

2022/09/9 WEBSITE PROVIDER

Cllr Roberts informed the meeting that the Council's website provider, 4UH, had upgraded the site and both he and the Clerk were having difficulty using the new version...it wasn't as intuitive as it might be and not as user friendly as the former version. He felt that it might be a good idea to see what other providers could offer and the costs involved if the time came that we had to change provider due to not resolving the problems being experienced.

ACTION - CLERK

2022/09/10 POLICIES - DECISION REGARDING APPROVAL OF LEGALLY REQUIRED POLICIES - Members Code Of Conduct and Privacy Notices

This decision was deferred from the August meeting but Cllrs Roberts and Cruickshank felt it ought to be deferred again due to other matters being dealt with by the Council. All agreed. Clerk informed the meeting that these two policies, together with Standing Orders and Financial regulations were the core legal policy requirements of a parish council to have in place.

2022/09/11 DISCUSSION/DECISION - to purchase a long reach hedge trimmer for the Parish Warden to use

Cllr Bullas asked if a budget allocation could be made for this equipment in next year's precept as it would enable the Parish Warden to respond to situations quicker and cheaper than having to pay for flailing of hedges, particularly at the Recreation Ground. It would also ease any work undertaken at Stony Lane/Watering Lane and elsewhere in the parish. Costs for petrol long reach trimmers varied but a quality one (Stihl) could be purchased for around £700.

ACTION - RFO/FINANCE TEAM

2022/09/12 JUBILEE TREE - PURCHASING AND PLANTING

Discussion around where and when to purchase the Field Maple chosen by residents at the Summer Fete. Cllr Bullas proposed to buy a tree approx. 2m in height with a girth of around 150cm very soon and to care for it until such times as the diseased ash tree is removed and the new tree planted near to its position (close to where the old zip wire stand was). He agreed to organise the planting/staking of the tree with community involvement.

ACTION - CLLR BULLAS

2022/09/13 HOLBROOK IN BLOOM UPDATE

Cllr Bullas reported that he had met with the new Head Teacher of the Primary School to discuss the involvement of the school and children in the scheme, and she was very receptive to the idea. Cllr Bullas and the Head Teacher are now seeking staff/parents/other residents to volunteer for

work parties on the back area of the school (Cllr Dadd informed the meeting that the pre-school were planning on providing some "Forest School" activities in the wild area that backed onto the facility and which was part of the proposed scheme site).

2022/09/14 INSURANCE

The Clerk informed the meeting that the Chairman and Vice-Chair had agreed to taking up the insurance cover and premium provided by BHIB for 2022-23 at a cost of £778.33. The cheque for this premium was signed at the meeting with the expenditure to be added to the list under Item 15 below.

2022/09/15 FINANCE

(a) Accounts for payment (subject to confirmation at the meeting)

MS Accountancy	Payroll	£ 30.00
AVBC	Grass cutting 1 st payment	£615.60
PKF Littlejohn	2021-22 Audit fee	£240.00
J. Mitchell	Salary	£658.66
J. Mitchell	Expenses - fuel for equipment	£ 9.10
S. Burton	Salary	£929.71
BHIB Ltd	Ins Premium (chq signed 28.9.22)	£778.33

Payment approval proposed by Cllr Roberts, seconded by Cllr Bradshaw and agreed by all

- b) Re. July Mins: a typing error was made for the purchase of stamps by the Clerk...the correct cost was £5.44 and not £6.89 as stated. The correct payment was made to the Clerk.

2022/09/16 DECISION REGARDING RELEASE OF LAPTOP PASSWORD TO ENABLE CLLR KENNEDY TO PROVIDE IT SUPPORT

Proposed by Cllr Cruickshank, seconded by Cllr Paul and agreed by all. Clerk and Cllr Kennedy to liaise to find a mutually convenient time for the work to be undertaken.

Cllr Kennedy was proposed by Cllr Roberts to be the IT Specialist for the Council. This was agreed by all.

2022/09/17 PLANNING

a) New Planning Applications

As mentioned by the Chairman (Item 5), two applications were notified to the Clerk and as the building in question is an important heritage site for the Parish, it was raised for discussion (having been received too late for the agenda). Councillors were sure the proposals had been previously submitted - Clerk then noticed that the reference number was dated 2021. Enquiries to be made whether the notification had been sent in error or if they were an updated application.

ACTION - CLERK

(i)Ref: AVA/2021/1140

Proposal: Listed building consent for conversion of curtilage listed barn to dwelling and single storey extension, alterations to stone wall for creation of a vehicular access and associated parking

Location: Small Barn at Highfield Farm Browns Lane Holbrook Belper Derbyshire

(ii) Ref: AVA/2021/1109

Proposal: Conversion of barn to dwellinghouse, including a single storey extension, alterations to stone wall for creation of a vehicular access and associated parking (this proposal may affect the setting of a listed building and the character and appearance of a conservation area)

Location: Small Barn At Highfield Farm Browns Lane Holbrook Belper Derbyshire

b) Decisions

(i) Ref: AVA/2022/0665

Proposal: Application for a Lawful Development Certificate for the proposed replacement of existing rear single-storey garden room

Location: 42 Chapel Street, Holbrook, Belper, Derbyshire, DE56 0TQ,

DECISION: REFUSED

(ii) Ref: AVA/2022/0581

Proposal: Change of Use from Private Dwelling to Holiday Accommodation (may affect the setting of a listed building)

Location: Mohan House ,Makeney Road, Holbrook, Belper, Derbyshire, DE56 0TZ

DECISION: WITHDRAWN

2022/09/18CORRESPONDENCE FOR INFORMATION– particulars listed on agenda and Cllrs forwarded pertinent mail. Clerk to send more details of anything requested.

Item not on agenda which required decision and approved by Chairman to add.

ELECTRIC CAR CLUB

Details of a proposal put forward by Derbyshire Community Transport (and shared with councillors) which sought the involvement of HPC to promote and support was felt to have too many unanswered questions, no provision for a charging point or a site in the parish and considered to be more suitable for a more urban area. Clerk to notify Ms Liz Esnouf of the decision.

ACTION - CLERK

2022/09/19DATE OF NEXT MEETING: Wednesday 26th October 2022 - 7.15pm at the Arkwright Village Hall

Meeting closed at 9.00pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 26th OCTOBER 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Bradshaw
Bullas
Cruickshank
Kennedy
Massey (Chairman)
Rhodes
Roberts
Cllr T. Ainsworth - DCC
H Owen and J Jackson (Joint Acting Clerks)

2022/10/1 APOLOGIES RECEIVED

Cllr Dadd & Cllr Paul

2022/10/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8 and Item 11.2

2022/10/3 PUBLIC SPEAKING:

Cllr Roberts reported that the bus shelter at Coxbench.

Cllr Trevor Ainsworth advised discussions were taking place with Notts and Derby regarding smaller buses undertaking local routes.

Cllr Ainsworth advised there will be some funding available for the Kings Coronation next year.

Cllr Ainsworth had not had any updates regarding the repair work on Watering Lane. Trevor said he was going to try and arrange a zoom meeting to seek some progress.

Action - Cllr Ainsworth

Councillors raised concerns regarding the verge on Red Lane and the memorial flowers. It was agreed this was a sensitive issue and it would not be appropriate to remove these without taking the correct action. It was agreed to ask Trevor Ainsworth to speak to DCC Highways

Action - Cllr Ainsworth & Acting Clerk

Cllr Rhodes raised concerns regarding the closure on the one-way street which is leading to cars travelling the wrong way on the one way system. Cllr Ainsworth advised he would see if traffic lights were to be installed.

Action Cllr Ainsworth

2022/10/4 MINUTES OF THE MEETING HELD ON 28th SEPTEMBER 2022

The Minutes of the meeting held on September 28th 2022 were proposed as correct by Cllr Cruickshank, seconded by Cllr Kennedy and unanimously agreed.

2022/10/5 CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting. Cllr Massey informed Councillors that following the recent resignation of the Clerk & RFO with immediate effect, Hannah Owen and Janice Jackson had been approached to act as locum clerks until a new appointment can be made.

Cllrs unanimously agreed that Hannah Owen and Janice Jackson should be appointed as joint locum Clerks for a period of up to 6 months. This will be reviewed should no appointment be made in that time.

The acting clerks advised they would circulate contracts of employment to the Councillors for approval and signing at the next meeting. It was also agreed to begin reviewing the existing Parish Council Policies at the next meeting. Committee membership will also be on the agenda for the next meeting.

The process of appointing a new Clerk & RFO will be on the agenda for the next meeting.

The Chairman reported that a draft budget is being put together and will be circulated and discussed at the next meeting. It was noted that explanatory notes will be added and It was agreed that a document be created to have readily available explaining the history of the work with HAHVCC and the refurbishment of the hall.

2022/10/6 ACTION REPORTS FROM PREVIOUS MEETING MINUTES NOT COVERED ELSEWHERE

Cllr Roberts advised the Council that the website had been update

2022/10/7 CLERK'S REPORT

(a) Mellors Lane Park:

Councillor Cruickshank offered to become a playground inspector. Cllr Rhodes will go through the requirements.

The acting Clerk will be sent a copy of the new inspection forms by Cllr Bradshaw.

It was reported that 2 large containers of nitrous oxide had been found on Mellors Lane Park. The Acting Clerk will report the matter to Belper SNT.

(b) Potterell Charity -

No updates

(c) Footpaths, highways, hedges and verges:

No updates

(d) Environmental Issues:

No updates

(e) Community Cinema:

The recent screening of ELVIS sold 35 tickets. The next film is to be shown in December and will be announced shortly.

(f) Gorsey Piece:

Nothing to report

(g) Tree Warden Update:

Liz Swift will be planting the Jubilee Tree on Friday at Mellors Lane.

Cllr Rhodes reported he had looked at the Large tree at 12 The Paddock and he agreed it needed to be removed for safety reasons. A replacement will be planted.

(h) Footpath Officer Update:

No updates

(i) Traffic Issues in the Parish:

No updates

(j) Changes in Landscape update:

No updates

2022/10/8 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey reported that the film screening was an enjoyable evening.
A dance is taking place at the hall on 3rd December 2022.

2022/10/9 DOG WASTE AND THE PLAYGROUND

A report has been received raising concerns regarding dog mess on Mellors Lane. The concerns were noted and the situation will be monitored.

2022/10/10 DECISION/DISCUSSION - CHRISTMAS TREE AND LIGHTS-DONATION SOUGHT.

It was RESOLVED to donate £50 to the fund. This was proposed by Cllr Roberts, seconded by Cllr Bullas and unanimously agreed.

2022/10/11 FINANCE

(i) DISCUSSION/DECISION:

It was RESOLVED to make the payment of 3 invoices for legal advice totalling £3,120.00. This was proposed by Cllr Roberts, Seconded by Cllr Cruickshank. 5 Cllrs voted for this and 1 against.

(ii) Accounts for payment (subject to confirmation at the meeting)

Nest Pensions	Contributions paid via DD	£ 27.99
MS Accountancy	Payroll Sept	£ 30.00
S. Burton	Salary	£929.71
S. Burton	Expenses - stamps	£ 13.04
J Mitchell	Salary	£658.66
HAHVCC	Hall Hire July-Sept	£ 26.18
Ellis-Fermor& Negus	Legal Fees	£3120

2022/10/12 PLANNING

a) New Planning Applications

(i) Ref: AVA/2022/0865

Proposal: Replacement of existing rear single-storey garden room (this may affect the setting of a Conservation Area)

Location: 42 Chapel Street, Holbrook

As this application has only been slightly revised (the initial application received No Comments), this item is for info only.

Ref: AVA/2022/0860

Proposal: Listed building consent for the installation of log burners and rooflight

Location: The Milking Parlour And Wonky Barn At Moorside Lane Holbrook Belper

The Parish Council has no observations

Ref: AVA/2022/0861

Proposal: Proposed bungalow

Location: Land adjacent to 29 Moor Rise, Holbrook

The Parish Council feel there is insufficient information with the application for the Council to make an informed decision and requests more information is received.

b) Decisions

(i) Ref: AVA/2022/0544

Proposal: Listed building consent for proposed porch to stable block

Location: Coxbench Hall, DE21 5BB

DECISION: WITHDRAWN

- (ii) **Ref:** AVA/2022/0764
Proposal: Resubmission of AVA/2021/1068- Replacement of conservatory with single storey rear extension. Loft conversion with rooflights to rear
Location: 16 Pond Road, Holbrook, DE56 0TX
DECISION: PERMITTED
- (iii) **Ref:** AVA/2022/0764
Proposal: Resubmission of AVA/2021/1068- Replacement of conservatory with single storey rear extension. Loft conversion with rooflights to rear
Location: 16 Pond Road, Holbrook, DE56 0TX
DECISION: PERMITTED
- (iv) **Ref:** AVA/2022/0589
Proposal: Change of use from public House to Beauty Salon
Location: Wheel Inn, 14 Chapel Street, Holbrook, DE56 0TQ
DECISION: PERMITTED

2022/10/13 CORRESPONDENCE FOR INFORMATION – particulars listed on agenda and Cllrs forwarded pertinent mail.

2022/10/14 DATE OF NEXT MEETING: Wednesday 30th November 2022 - 7.15pm at the Arkwright Village Hall

Meeting closed at 9.50

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 30th NOVEMBER 2022 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Bradshaw
Bullas
Cruickshank
Dadd
Massey (Chairman)
Paul
Rhodes
Roberts
H Owen and J Jackson (Joint Acting Clerks)

2022/11/1 APOLOGIES RECEIVED

Cllr Kennedy

2022/11/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8 and Item 13

2022/11/3 PUBLIC SPEAKING:

Cllr Bullas informed the Council he had been approached by a resident enquiring about a development which is ongoing at Pit House. The Clerk will enquire as to if planning permission was received/required.

Action - The Clerk

2022/11/4 MINUTES OF THE MEETING HELD ON 26th OCTOBER 2022

Meeting held on 26th October 2022 and to note the approval of minutes of the extraordinary meetings held on Tuesday 13th September and Tuesday 4th October 2022. (The two extraordinary meeting minutes are confidential and not for publication.) The minutes of all meetings were proposed as correct by Cllr Rhodes, seconded by Cllr Bullas and unanimously agreed.

2022/11/5 CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting.

2022/11/6 EMPLOYMENT CONTRACT FOR ACTING CLERKS& RECRUITMENT OF NEW CLERK & RFO

Employment contracts were signed by Hannah Owen and Janice Jackson. The recruitment of a new Clerk & RFO will be discussed at the next meeting.

2022/11/7 CLERK'S REPORT

(a)**Mellors Lane Park:**

Following on from recent concerns regarding dog mess at Mellors Lane Park it was RESOLVED to add dog mess to the inspection reports so the situation can be monitored and documented. Cllrs will look at existing signage and further discussions will take place as to what other signs are required.

(b) Potterell Charity -

No updates

(c) Footpaths, highways, hedges and verges:

The Flowers at Red Lane have now been removed.

There has been reports of Fly Tipping again at Red Lane.

A discussion took place regarding the reinstallation of a Pond in the Parish. It was confirmed that the land was DCC and they would need to approve its reinstallation. It was RESOLVED that Cllr Bullas and Cllr Dadd would look into this and report back.

ACTION - Cllrs Bullas and Dadd to investigate pond installation

Cllr Bradshaw reported that there was a collection of water which keeps forming below the drains on Moorpool Crescent. The drains are in the wrong position and too high to be effective for where the water is. It was RESOLVED for the Clerk to report the issue to Severn Trent.

ACTION - Clerk to contact Severn Trent

(d) Environmental Issues:

Cllr Bullas has circulated emails regarding the Bio-Diversity Summit to be held shortly. It was noted that it is very important to all be doing our bit at local level. The Parish Council plans to work with the Community on these issues.

Cllr Bullas has also been in contact with the new school caretaker who is keen to work on bio-diversity and climate crisis projects

(e) Community Cinema:

The next two films have been selected with Fisherman's Friend screening in December.

(f) Gorsey Piece:

Nothing to report

(g) Tree Warden Update:

The applications Cllr Rhodes had looked at recently have now all been permitted at AVBC. Cllr Dadd requested a walk of the village with Cllr Rhodes to point out important trees in the Parish.

(h) Footpath Officer Update:

No updates

(i) Traffic Issues in the Parish:

It was noted Cllr Kennedy was working on this and the Clerk would contact him for an update and also advise on the recent email received selling community speed watch equipment. Cllr Paul offered to help on the matter if required.

(j) Changes in Landscape update:

No updates

2022/11/8 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

Cllr Massey had circulated a document in advance of the meeting which gave background information on the relationship between HAHVCC and Holbrook Parish Council. All agreed this was a very informative and useful document. The upcoming Christmas Tree lights switch on, cinema club, dance and pantomime were all discussed, and it was agreed that it was great to see so much happening at the hall for the community.

2022/11/9 EVENTS INCLUDING KINGS CORONATION

It was resolved for a working party to meet to discuss ideas of what to do to mark the occasion. Cllr Ainsworth said at the last meeting there would be funds available. Cllrs Massey, Cruickshank and Bradshaw will meet to discuss further and involve other members of the community in the discussions. It was noted that it would be positive to have young people from the Parish involved too. The matter will be discussed again at the next meeting.

2022/11/10 PARISH COUNCIL POLICIES AND COMMITTEE MEMBERSHIPS FOR HOLBROOK PARISH COUNCIL.

It was RESOLVED to look at existing policies and ensure content is up to date. It was noted these policies were originally taken from other templates from DALC and NALC. Cllrs Cruickshank and Bradshaw are going to meet early in the new year to discuss the templates and draft new policies for Council approval. The Clerk will advise on content where required and cross check with recommended policies for important information.

The Clerk advised she would investigate joining the Parish Council forum called Derbyshire Liaison Group. Cllr Dadd suggested it may be useful having a point of contact with other Councils to seek advice on items other councils may have experience with etc. The Acting Clerk advised that you could send enquiries to DALC who will circulate amongst all members councils and share responses.

2022/11/11 PERMISSION FOR USE OF MELLORS LANE PARK FOR VILLAGE FETE 8TH JULY 2023

It was RESOLVED to allow use of Mellors Lane Park for the 2023 Village Fete.

2022/11/12 AUTHORISATION FOR CHAIRMAN AND VICE CHAIR TO DEAL WITH ANY URGENT MATTERS DURING DECEMBER INCLUDING ACCOUNTS PAYABLE AND SALARIES ETC

It was RESOLVED to authorise the Chairman and Vice Chair to deal with any urgent matters during December including accounts payable and salaries. This was proposed by Cllr Dadd, seconded by Cllr Bradshaw and unanimously agreed.

2022/11/13 FINANCE

i) Accounts for payments

a)

Ellis-Fermor & Negus Ltd	Legal Fees £600	1,260.00
Ellis-Fermor & Negus Ltd	Legal Fees £660	

All Councillors were in favour of paying items a on the Agenda.

b)

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll (October)	30.00
J. Mitchell	Salary + Expenses (Fuel £7.44 +£8.01)	674.11
Roger Kennedy	RAM for Laptop	19.99

Holbrook Friendship Group	Donation	60.00
Rainbows Children's Hospice	Donation	60.00
Derbys Children's Holiday Centre	Donation	60.00
Holbrook Green Team	Donation	60.00
Holbrook Christmas Tree	Donation	50.00
Holbrook Pre School	Donation	60.00
Holbrook Village Store	Wreath	35.00

All Councillors were in favour of paying items b on the Agenda

(ii) DISCUSSION/DECISION: Virements to the 2022/23 budget

Legal costs have been incurred over the position of the Clerk/RFO and the Finance Committee propose the following virements to the 2022/23 budget:

£3,200 is vired from the Clerk's salary budget, £100 is vired from the Payroll budget, £121 is vired from the Insurance budget, £540 is vired from the CILCA budget, £100 is vired from the Donations budget, £100 is vired from the War Memorial Cleaning budget, £30 is vired from the Audit budget, £900 is vired to the Parish Maintenance budget, £3291 is vired to the Contingencies budget.

All virements were approved by all Councillors and unanimously agreed

(iii) Purchase of hedge trimmer and removal of tree on Mellors Lane.

It was RESOLVED to purchase new hedge trimmer for use by Parish Warden. Cllr Rhodes offered to go and look at Hedge Trimmers once suitable equipment had been located. Cllr Bullas advised he is about to purchase similar equipment and that the warden was welcome to look at that and judge what he required after looking at equipment.

It was RESOLVED to seek 3 quotes for the removal of the tree on Mellors Lane. Cllr Bullas offered to meet with contractors on site if required.

(iv)DISCUSSION/ DECISION: Budget/Precept 2023/24

It was RESOLVED to accept the circulated budget for 2023/24 and set the precept as £31424. This was proposed by Cllr Bullas, Seconded by Cllr Bradshaw and unanimously agreed.

(v) New letter for change of address to Barclays Bank.

It was RESOLVED to send letter to Barclays advising of change of address.

2022/11/14 PLANNING

a) New Planning Applications

App ref: AVA/2022/0874

App address:30 Belper Road Holbrook Belper Derbyshire DE56 0SX

Proposal: Proposed porch, single storey side and rear extension, alterations to roof design including dormer windows to front and rear. Juliet balcony to rear and detached garage to front elevation.

Response submitted to AVBC. HPC has no observations.

App ref: AVA/2022/0952

App address:97 Belper Road Bargate Belper Derbyshire DE56 0SU

Proposal: Replacement of an existing Industrial Unit with a single detached bungalow.

Response submitted to AVBC. HPC have the same objections to the original application. Holbrook PC has a planning policy which objects to Tandem development.

Ref: AVA/2022/1037

Proposal: Outline application for the demolition of existing garage/workshops and proposed construction of 8 new dwellings with new access drive (this may affect the setting of a Conservation Area)

Location: Venture Garage Ltd , Belper Road, Holbrook, Belper, Derbyshire, DE56 0SX

Whilst HPC does have a planning policy which objects to tandem development, having studied the plans, the layout and design doesn't fall into this description with this development.

Councillors are not opposed to the development; however, the Council would like to see affordable housing included in the development. The Council also discussed the safe removal of toxic materials from site and would like to stress the importance of this and assume that is all looked at before any such approval is given to proceed. The below was submitted to AVBC.

If this site is to be treated as a tandem development, then we would like to highlight that the Parish Council have adopted a policy of opposing tandem developments. However looking at the initial plans and the positioning we are not sure that will be the case in this instance.

We appreciate that this is an Outline application, and therefore proposals are indicative only. However, we hope that in the detailed/reserved matters planning permission, the following would still be secured:

1. *A development of 2 and 3 bedroomed houses to provide homes at the lower-priced end of the market*
2. *The ecological opportunities outlined in 7.6.2 of the Design and Access statement would be implemented.*
3. *Concerns about contamination from this former petrol station will be fully addressed."*

Any opportunity to provide affordable housing would be welcomed.

Decisions

Ref: TRE/2022/0152 PERMITTED
Address: 12 The Paddock, Holbrook DE56 0UN
Proposal: Fell Ash Tree

Ref: TRE/2022/0140 PERMITTED
Address: 9 Town street, Holbrook DE56 0TA
Proposal: Reduce height of Silver Birch

Ref: AVA/2022/.457 PERMITTED
Proposal: Erection of 1 x new lantern and 5 x new up / down lights to the front elevation
Location: The Dead Poets Inn, 38 Chapel Street, Holbrook, Belper, Derbyshire, DE56 0TQ

2022/11/15 CORRESPONDENCE FOR INFORMATION— Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Election information from AVBC, Dog mess concerns email, Village Fete Email

2022/11/16 DATE OF NEXT MEETING: Wednesday 25th January 2023 - 7.15pm at the Arkwright Village Hall

Meeting closed at 9.25pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 25th JANUARY 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Bradshaw
Bullas
Cruickshank
Dadd
Kennedy
Massey (Chairman)
Paul
Rhodes
Roberts
J Jackson (Acting Clerk)
One Member of the Public

2023/01/1 APOLOGIES RECEIVED

Apologies were received from Hannah Owen, Acting Clerk.

2023/01/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in Item 8 and Item 13. Cllr Kennedy Item 10.

2023/01/3 PUBLIC SPEAKING:

There were no new matters raised.

2023/01/4 MINUTES OF THE MEETING HELD ON 30TH NOVEMBER 2022

Meeting held on 30th November 2022, the minutes of all meetings were proposed as correct by Cllr Rhodes, seconded by Cllr Kennedy and unanimously agreed.

2023/01/5 CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and on wishing everyone a happy new year reminded them that elections will be held in May and that nomination forms will be available from Amber Valley Borough Council. It was noted that the May meeting has to be held within two weeks of the Election and therefore it was agreed that this meeting be held on 17th May 2023.

2023/01/6 CLERK'S REPORT

(a)Mellors Lane Park:

It was reported that three quotations had been received and the most competitively priced one accepted with the work due to be carried out before the end of March at a cost of £645.00. The new Play Area inspection system was explained and it was agreed that the Clerk should be copied into all reports. Discussion took place about carrying out a "Spring Clean" of the area. Consideration is to be given into the provision of a football practice board which can be used for kicking a ball against for those who want to work on their football skills.

(b) **Potterell Charity**

Cllr Massey outlined the background to this Charity. It was noted that there are not currently any vacancies.

(c) **Footpaths, highways, hedges and verges:**

It was noted that DCC are currently compiling a list of highway repairs and it was agreed that Councillors would draw up and submit a list of matters which need attention in the Parish. Potholes were discussed.

(d) **Environmental Issues:**

It was reported that development at Cinderhill was again being considered and Councillors undertook to seek out more detail and make the necessary representations. It was RESOLVED to agenda this item for discussion at the next meeting.

(e) **Community Cinema:**

The next two films have been selected - The Last Bus and Mrs Harris goes to Paris.

(f) **Gorsey Piece:**

It was reported that some of the slats on a seat appear to have been set fire to. Councillors undertook to consider what additional improvements can be made to the area.

(g) **Tree Warden Update:**

It was noted that some ivy has been cut back from some trees.

(h) **Footpath Officer Update:**

No updates

(i) **Traffic Issues in the Parish:**

There were no new matters raised..

(j) **Changes in Landscape update:**

No updates

2023/01/7 UPDATE ON VILLAGE HALL

Cllrs Massey and Rhodes declared an interest.

It was reported that there has been a request for up to £25000 of funds to be released to allow the building of the storage area at the rear of the Village Hall. All Councillors voted in favour.

2023/01/8 EVENTS INCLUDING KINGS CORONATION

It was reported that various activities are being considered including an afternoon tea buffet for the over 60's at a cost of £5 per head.

2023/01/9 PARISH COUNCIL POLICIES AND COMMITTEE MEMBERSHIPS FOR HOLBROOK PARISH COUNCIL.

To be discussed at the next meeting.

2023/01/10 COMET BUS TO STOP AT COXBENCH

Cllr Kennedy gave a presentation showing that if the Comet Bus service stopped at the traffic lights at Coxbench then the public transport needs of Holbrook and Horsley would possibly be better served. It was RESOLVED to write to Horsley Parish Council to see if they would be interested in a joint approach to the bus company.

Cllr Kennedy spoke about his investigations in to SIDS and it was noted that grant funding is still available. It was RESOLVED that Cllr Kennedy should seek further information and that the Chair, Vice Chair and Clerk be authorised to approve up to £1000 of expenditure to progress the project if it appears to be worthwhile.

2023/01/11 FINANCE

i) Accounts for payments

a)

RBS	Transfer RBS- Mellors Lane	1250.00
RBS	Transfer Nat West – Hall	1250.00

All Councillors were in favour of making the above transfers between accounts

b)

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll (October)	30.00
J. Mitchell	Salary + Expenses (Fuel £9.39)	668.05
HAHVCC	Hire of Hall	26.18

HAHVCC	Contribution towards letting discount	500.00
M Rhodes	Lock for Noticeboard	9.49

All Councillors were in favour of paying items b on the Agenda

(ii) Signing of Precept Form

The Precept request form was approved and signed.

(iii) Deposit Account and Change of Address

Cllr Massey and Cllr Roberts gave details of their attempts to open a deposit account with NatWest and the difficulties encountered in changing the Clerks name and address on the Barclays Account.

It was RESOLVED that the Chair and Vice Chair be authorised to continue to open a deposit account with NatWest and transfer £50,000 from the NatWest Current Account to the new NatWest Deposit Account once it is set up. All voted in favour.

2023/01/12 PLANNING

a) New Planning Applications

App ref: AVA/2022/1127

App address: 6 Brown Lane, Holbrook Belper Derbyshire

Proposal: Two storey front and rear extension to enlarge existing rooms and provide additional bedroom

Noted.

Decisions

There were no decisions

2023/01/13 CORRESPONDENCE FOR INFORMATION

Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Election information from AVBC, Dog mess concerns email, Village Fete Email

2023/01/14 DATE OF NEXT MEETING: Wednesday 22nd February 2023 - 7.15pm at the Arkwright Village Hall.

Meeting closed at 8.59pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 22nd FEBRUARY 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT:-Cllrs: Bradshaw
Bullas
Cruickshank
Kennedy
Paul
Rhodes
Roberts
H Owen (Acting Clerk)
One Member of the Public

2023/02/1 APOLOGIES RECEIVED

Apologies were received from Cllrs Massey & Dadd

2023/02/2 DECLARATIONS OF MEMBERS INTERESTS

Cllrs Rhodes declared an interest in Item 8.

2023/03/3 PUBLIC SPEAKING:

Cllrs raised concerns regarding an increasing amount of vandalism around the Parish. This includes the damage to the tree sign at Mellors Lane Park, deliberate removal of bolts from play equipment at Mellors Lane Park, the removal of stones from a wall and placed into the road causing an accident, the deliberate repositioning of signs, kicking the recycling bins over to smash glass, damage to signs and evidence of drug use in Gorsey Piece, opening of gates to allow livestock to escape and several other damaged signs and plaques.

It was RESOLVED to report all incidents via the online report system to the police and then follow this up with an email to Mark Worrall PCSO. It was RESOLVED to place information in the Village Magazine which Cllr Bradshaw will draft asking for people to report any suspicious activity to the Police. It was also agreed to speak to the village shop and ask them to inform people to report any incidents to the police. The Acting Clerk will also ask the Parish Warden to report all vandalism to her as he finds them so she can report to the police.

2023/02/4 MINUTES OF THE MEETING HELD ON 30TH NOVEMBER 2022

Meeting held on 25th January 2023, the minutes of all meetings were proposed as correct by Cllr Rhodes, seconded by Cllr Roberts and unanimously agreed.

2023/02/5 CHAIRMAN'S ANNOUNCEMENTS

Cllr Cruickshank was chair for the evening and reported Cllr Massey was recovering well.

2023/02/6 CLERK'S REPORT

(a)**Mellors Lane Park:**

The tree application for the work on the Mellors Lane tree requiring attention has been submitted to AVBC by the contractor. It was agreed to put on hold the football kick board until the ongoing issues with vandalism are resolved. All other Mellors Lane issues had been raised during the vandalism discussion.

(b) Potterell Charity

No updates

(c) Footpaths, highways, hedges and verges:

A discussion took place regarding a recent email asking for roads and streets which require repairs to be reported to Trevor Ainsworth. It was agreed to report the following areas;

Church Street Holbrook. Surfaces are breaking up.

Footpath on Portway from Junction with Alfreton Road for most of its length is very broken up.

Stoney Lane and the adjacent culvert. The section of DCC road from the entrance to the allotments to the junction with watering lane. This section for around 200 yards is breaking up, partly due to water erosion from the blocked and ineffective culver on the north side.

Other areas suggested were the pavement from 32 Pond road downwards and the pavement at Moorfield Road from number 4-12.

The Parish Warden advised that there had been concerns about the amount of leaves and vegetation on Portway. The warden advised AVBC usually come and do some clearance every 6 months but nothing has happened. The Clerk will raise the issue to AVBC.

It was RESOLVED for the Clerk to follow up on the action from last months meeting regarding the Comet bus and seeking support from Horsley PC. The Clerk will update the Councillors when she has more information.

(d) Environmental Issues:

Cllr Paul has compiled some information on the history of Cinderhill.

Cllr Cruickshank advised information has been received from Dean Watson. It was RESOLVED for the Clerk to keep a file of all information on Cinderhill for reference and monitor ongoing developments. The matter will be discussed again at the next meeting.

(e) Community Cinema:

The last film was a big success and enjoyed by over 50 people. It was noted that the next films need to be chosen so information can be placed in the village magazine.

(f) Gorsey Piece:

The issues were discussed during the vandalism discussion.

(g) Tree Warden Update:

Cllr Rhodes had looked at all tree applications and confirmed there were no issues.

(h) Footpath Officer Update:

Cllr Bullas advised there was a missing gate towards The Hollybush and would try and speak to landowner.

(i) Traffic Issues in the Parish:

Cllr Kennedy gave a presentation on the SID's information. It was discussed that the project would fall into the next financial year. The grant application is to be submitted and it was suggested that the PC offer some match funding. It was agreed to offer £100 taking the Parish Council contribution for the project to £550. This was proposed by Cllr Kennedy, seconded by Cllr Paul and all agreed. The Acting Clerk will contact the PC insurer to find out about insuring the SID once installed.

(j) Changes in Landscape update:

No updates

2023/02/7 UPDATE ON VILLAGE HALL

Cllr Rhodes declared an interest. The Contractor is attending a meeting next Tuesday to requote for the porch work.

2023/02/8 EVENTS INCLUDING KINGS CORONATION

It was noted that the £5 per head cost is to be covered by the grant from Cllr Ainsworth and that the event will be free of charge to those attending. Knit and Stich are making some bunting for the coronation celebrations. A further meeting is planned and more information will follow from that meeting.

2023/02/9 PARISH COUNCIL POLICIES AND COMMITTEE MEMBERSHIPS FOR HOLBROOK PARISH COUNCIL.

It was RESOLVED Committee membership will be discussed at the AGM in May.

The PC were circulated the drafted policies which had been worked on by Cllrs Cruickshank, Paul and Bradshaw. Some minor changes were suggested in wording and with those changes the policies were all approved to be adopted with a review date in January 2024. This was proposed by Cllr Bullas, Seconded by Cllr Kennedy and all agreed.

2023/02/10 DALC ANNUAL SUBSCRIPTIONS

It was noted that the DALC subscriptions invoice had been received. The matter will be discussed again next month. A meeting with DALC regarding recent issues was cancelled by DALC shortly after the meeting start time due to illness. HPC are waiting for the rescheduled date.

2023/02/11 FINANCE

i) Accounts for payments

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll January	30.00

J. Mitchell	Salary	658.66
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All Councillors were in favour of paying items on the Agenda

It was RESOLVED to proceed with the purchase of the Hedge Trimmer. It was RESOLVED to spend as required keeping within the budget. The Hedge Trimmer cost is in two parts. Power bank is £320 and Clipper £277. Cllr Roberts is to speak to the company regarding ordering and payment. This was proposed by Cllr Bullas, seconded by Cllr Bradshaw and all agreed.

2023/02/12 PLANNING

a) New Planning Applications

App ref: AVA/2022/1127

App address: 6 Brown Lane, Holbrook Belper Derbyshire

Proposal: Two storey front and rear extension to enlarge existing rooms and provide additional bedroom

As this application arrived after the agenda it was RESOLVED to discuss the application at this meeting. The PC have no observations on the application.

TRE/2023/0204 24 Bradshaw Drive, Reduce crown on Walnut Tree, No objections

TRE/2023/0207 Holbrook School for Autism, Fell Yew Tree. No Objections

TRE/2023/0208 Fell Ash Tree, Holbrook PC Application.

b) Decisions:

AVA/2022/0874 30 Belper road Holbrook

Proposed porch, single storey side and rear extension, alterations to roof design including dormer windows to front and rear. Juliet balcony to rear and detached garage to front elevation.

PERMITTED

2023/02/13 CORRESPONDENCE FOR INFORMATION

Various newsletters and updates from AVBC and DCC (some forwarded to Cllrs); Election information from AVBC,

2023/02/14 DATE OF NEXT MEETING: Wednesday 22nd February 2023 - 7.15pm at the Arkwright Village Hall.

Meeting closed at 9pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 29TH MARCH 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr Bradshaw
 Bullas
 Cruickshank
 Massey
 Paul
 Rhodes
 Roberts
 2 Police Officers
 2 Members of the Public
 Acting Clerk Janice Jackson

2023/03/1. APOLOGIES

Apologies were received from Cllr Dabb, Cllr Kennedy and Hannah Owen (Acting Clerk)

2023/03/2. DECLARATIONS ON MEMBERS INTERESTS

Cllr Massey and Cllr Rhodes declared an interest in item 7 Update on Village Hall

2023/03/3. PUBLIC SPEAKING

It was noted that the recently released crime figures have been published in the Magazine. The recent anti-social behaviour in the village was discussed and the Police Officers stated that despite the recent problem Holbrook is still a low crime area and a safe place to live. Councillors stated that if anti-social behaviour is not addressed matters will escalate and one crime was one too many. Discussion took place about gathering evidence from resident CCTV etc. The possible installation of CCTV was discussed and it was agreed to investigate this further. It was noted that there are a lot of discarded nitrous oxide canister around the area.

Concerns were express about the condition of the roads in the village residents stated that in their view that Councillors should bring more pressure on other authorities and their representatives to sort matters out was expressed. Cllr Massey replied that issues are constantly reported to our County Councillor and the Highway's Department and emphasised that although the Parish Council represents all the residents of Holbrook any representation that are made by the Council is only one counted as voice and it is open to others to report issues. The more people that report the same problem the more likely it is that the matter will get addressed more quickly. It was noted that the state of the pavements has been reported three times in recent months.

2023/03/4. MINUTES

The Minutes of the Meeting held on 23rd February 2023 were approved and signed by the Chairman.

2023/03/5. CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and said that he was happy to be back in the Chair after his recent operation and outlined the business for the evening.

Cllr Massey reported that Peter Holton who has carried out the internal audit for many years is stepping down and Chis Stanton has agreed to take on the role. All Councillors voted in favour of this change and it was RESOLVED that the Acting Clerk write to Mr Holton and thank him for his work over so many years.

2023/03/6. CLERKS REPORT

- (a) Mellors Lane – It was reported that the tree work has been completed.
- (b) Potterell Charity – No update.
- (c) Footpaths, Highways, Hedges and Verges - It was agreed that it would be a good opportunity for the Warden to clear the leaves and weeds on Portway whilst it is closed and it was RESOLVED that the Acting Clerk contact DCC for possible suitable dates for this work to take place. Concerns were expressed about the increase in parking around the Autism Centre and Councillors undertook to monitor the situation.
- (d) Environmental Issues – It was reported that there has been no further consultation from the potential developers of Cinder Hill and it was agreed that the Acting Clerk would keep a file on all matters relating to Cinder Hill. It was reported that discussions have been held with the Head teacher and they are very interested in the children helping with weeding etc it was noted that the new caretaker is very interested in helping with Forest Schools.
- (e) Community Cinema – It was reported that this continues to be a success with films planned for April and June.
- (f) Tree Warden Update - It was reported that some trees at the top end of Mellors Lane Park are overhanging the road and will need some trimming, It was thought that they may have TPO's and so it was RESOLVED that the Acting Clerk arrange for a meeting between the DCC Tree Officer and Cllr Rhodes.
- (g) Footpath Officer Update - It was reported that the footpath on Watering Lane had had a hardcore surface put down with some piping has been put in at either end. Concerns were expressed that water issues could still arise and it was agreed to monitor the situation. It was reported that Greenway has some substantial clearance work carried out. It was noted that the dogs are still there.

- (h) Traffic Issues - It was noted that the approved expenditure on SIDS is £637 with possible further expenditure to take place in the next financial year and it was RESOLVED that up to £1000 could be spent to secure the grant at the discretion of the Chair, Vice Chair and Acting Clerk.

- (i) Changes in Landscape – No update

2023/03/7. VILLAGE HALL

It was reported that a meeting with the contractor is to take place shortly.

2023/03/8. EVENTS

Arrangements for the celebrations for the Kings Coronation were discussed and it was noted that a grant of £400 towards the catering costs had been given by Cllr Ainsworth.

2023/03/9. ASB GRANT INFORMATION

It was noted that the application was currently being compiled and would be forwarded to all Councillors for review before submission.

2023/03/10. COMET BUS SERVICE

It was reported that Horsley Parish Council are interested in being part of any altered route and that Comet Bus have agreed to look into the proposal.

2023/03/11. POLICIES

It was RESOLVED to adopt the new/amended policies which have been previously circulated. Discussion took place about Grants and Donations.

2023/03/12. FINANCE

- (a) Accounts for Payment

Payee:	Expenditure purpose	Amount
Arb & Grounds Equipment Ltd	Hedge Trimmer	£718.00
Hannah Owen	Salary	£388.00
Janice Jackson	Salary	£388.00
Jonathan Mitchell	Salary plus expenses £7.17 & £14.02	£679.85
HMRC	PAYE	£185.80
MS Accountancy Ltd	Payroll February	£ 30.00
AVBC	Grass Cutting	£615.60
Garratts Tree Services	Removal of Ash Tree	£645.00

- (b) DALC Subs – Cllr Massey reported on the recent meeting with DALC which resulted in an offer of a reduced subscription of £272.00 for the next financial year. It was RESOLVED to take up this offer.

2023/03/13. PLANNING

- (a) Applications
None

- (b) Decisions
TRE/2023/207 Holbrook School for Autism – Tree work – APPROVED
TRE/2023/208 Mellors Lane Park – Tree work – APPROVED

2023/03/14. CORRESPONDENCE FOR INFORMATION

Noted.

2023/03/15. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 26th April 2023

There being no further business the meeting closed at 9.03pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 26th APRIL 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr Bradshaw
Bullas
Cruickshank
Kennedy
Massey
Roberts
Acting Clerks Hannah Owen & Janice Jackson

2023/04/1. APOLOGIES

Apologies were received from Cllr Dadd, Cllr Paul and Cllr Rhodes

2023/04/2. DECLARATIONS ON MEMBERS INTERESTS

Cllr Massey declared an interest in item 7 Update on Village Hall and item 11 Finance.

2023/04/3. PUBLIC SPEAKING

Cllr Roberts made the Council aware of copper cable been stolen from under ground in the middle of the night in Coxbench.

There is a blue box which has been fly tipped. It has been reported in but still not been removed. The Clerk will re-report the matter.

2023/04/4

The Minutes of the Meeting held on 29th March 2023 were approved by all Councillors and signed by the Chairman.

2023/04/5. CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting.

2023/04/6. CLERKS REPORT

- (a) Mellors Lane – It was reported that the goal posts were unstable, and it was felt that this should be replaced. A discussion took place and Cllr Bullas agreed to go with the Parish Council and look at the posts and see if they could be removed easily.

Cllr Paul raised a concern regarding the no parking on the pavement sign at Mellors Lane being bent and dirty. It was agreed for remedial work to be completed by the Parish Warden to straighten the sign. It was agreed that it was still not the time to replace the signage which was removed until we feel the removal won't be repeated.

A discussion also took place regarding the slight gap in the planted bushes and it was agreed that this will close as the bush grows and no further action is required.

It was RESOLVED to contact Garratts to see if they have any bark available to lay around the path at the nature trail at the back of Mellors Lane Park.

It was RESOLVED for Cllr Bullas to seek a suitable native tree to be planted.

(b) Potterell Charity – No update.

(c) Footpaths, Highways, Hedges and Verges - It was reported that Stoney and Watering Lane had received some attention and improvements had been made.

Cllr Bradshaw advised that some of the potholes which had been reported in, had still not been done. It was agreed to forward the email confirming the reported pothole, into Contact Derbyshire.

(d) Environmental Issues – Cllr Bullas advised that the village has been put forward for the RHS Neighbourhood Garden Scheme and gave information to the Councillors about the scheme.

(e) Community Cinema – Mrs Harris Goes to Paris was shown and thoroughly enjoyed. The next film will be shown in June.

(f) Tree Warden Update - Cllr Rhodes had advised the Clerk he has spoken to Fergus at AVBC who has advised him the work can be completed as the height is under 5.2m. It was agreed to re look at the trees and confirm exactly what was needed and then seek 3 quotes for the work.

(g) Footpath Officer Update - Cllr Bullas raised a comment regarding the accessibility of some styles. It was RESOLVED to arrange a meeting with the footpaths officer at DCC to discuss this further.

(h) Traffic Issues - It was noted that the funding application had been submitted and confirmation of receipt has been received.

(i) Changes in Landscape – No updates. It was RESOLVED to remove this item from the agenda.

2023/04/7. VILLAGE HALL

Nothing to reports. Cllrs commented on how nice it is that the hall is being so well used.

2023/04/8. EVENTS

There had only been 42 confirmed as attending the coronation event, although it was agreed that a few more would likely attend. It was agreed to contact the company providing the food and ask when numbers needed to be confirmed.

2023/04/9. ASB GRANT INFORMATION

The application had been circulated to councillors in advance of the meeting. Following further discussions it was RESOLVED to use the grant application to apply for a kick board multi-sport unit. Cllr Bradshaw will complete this and submit.

2023/04/10. COMET BUS SERVICE

No updates since they confirmed that would look at the requested stop.

2023/04/11. FINANCE

- (a) Accounts for Payment were proposed by Cllr Cruickshank, seconded by Cllr Roberts and unanimously agreed.

Payee:	Expenditure purpose	Amount
Hannah Owen	Salary	£64.80
Janice Jackson	Salary	£80.80
Jonathan Mitchell	Salary plus expenses £7.17 & £14.02	£658.66
HMRC	PAYE	£16
MS Accountancy Ltd	Payroll February	£ 33.30
John Beecham	Notice board repair	£42

Due to the continued issues with getting bank statements from the banks, it was RESOLVED for Cllr Massey to have a read only version of the accounts on his online banking. There is no access to make any transactions and this is for administration purchases only. It was agreed by all this is a sensible way to be able to access the information needed for accounting and it was possible as Cllr Massey was an existing customer at Barclays.

Cllr Massey had transferred £50 from his personal account into the Barclays Holbrook PC account in error. It was RESOLVED to write a cheque from the Barclays account to return the £50 to Cllr Massey. This was done.

Barclays account:

Payee:	Expenditure purpose	Amount
Richard Massey	Funds returned	£50

(b) Audit Statement

The end of year accounts were circulated in advance of the meeting. No questions were raised and it was proposed by Cllr Bullas that the accounts were correct, seconded by Cllr Cruickshank and everyone agreed.

2023/04/12. PLANNING

(a) Applications

AVA/2023/0182 Land North of Derby Road, Denby. Outline application for up to 300 dwellings.

Although out of the Parish, this application will have an impact on the area and the PC have been monitoring for applications for this.

Planning Application AVA/2023/0182

Land North of Derby Road, Denby

Holbrook Parish Council asks Amber Valley Borough Council to refuse planning application AVA/2023/0182 on two grounds: 1) The ecological danger of disturbance of the Cinderhill Tar Pits, 2) Traffic and related environmental disturbance.

Cinderhill Tar Pits: Holbrook Parish Council has taken a keen interest in Cinderhill Tar Pits since 1977 as it is believed that similar material was deposited, at about the same time, in a site in Holbrook.

Background:

The material was deposited in the Cinderhill Tar Pits prior to the Environmental Protection Act 1974 which established tighter controls over what could be placed in the ground and the information required about it.

This was also before the Local Government reorganisation in 1974 which created Amber Valley District Council. Prior to that reorganisation Belper Rural District Council and Ripley Urban District Council covered the Denby area. This was also pre computerisation meaning much of the information would have been in paper form.

The issue of the Cinderhill Tar Pits first became public during the construction of the A38 when land disturbance caused by the construction followed by continuous ground vibration from traffic brought acid tar to the surface. A stretch of embankment on the West side of the A38 North of Belper Road was particularly affected and the black patches without plant life appeared on TV news programmes.

Derbyshire County Council had looked repeatedly at the problem but the cost of remedial work meant nothing got done.

Over the ensuing period a number of planning proposals have come forward but have not proceeded because of the cost of remedial work. Dealing with the rest of the area and hoping the Tar Pits problem will go away has not been pursued.

We would draw your attention to the comprehensive report by Banks, Nesbit, Firth and Power on or around 1998 for Derbyshire County Council and in particular the Remedial options from page 307 included below:

Remediation options

“The fractured, anisotropic and exceptionally complex nature of groundwater flow at the study site renders any attempt at ground water clean-up extremely expensive and with a low chance of success. This observation, coupled with the current lack of any measurable impact on off-site surface water receptors and the lack of water abstractions in the vicinity which might be considered to be at risk argue strongly against an attempt to remediate the quality of the groundwater in the Coal Measures aquifer system. Nevertheless, the fact that the waste is measurably contaminating groundwater below the site and that the groundwater, with possible future cessation of mined watering, may undergo changes in flow regime and render the removal of the contaminant source (i.e. the tar pits) highly desirable. Other factors in favour of some form of remedial action include the following:

- odour;
- risk to users of the site and wildlife from direct contact with the wastes;
- highly visible contamination of soils and surface water lagoons;
- political pressure to clean up what is perceived to be a highly undesirable site.

The excavation of the contaminated materials is seen as being desirable. Simply capping the tar waste to reduce infiltration of rainfall and direct contact with the waste would be cheap and would lead to a reduction in risk. It would, however, not fully address the issue of groundwater contamination and would be unlikely to contain the tar, given its ability to flow under loading and emerge at unpredictable points. The possibility of off-site disposal by landfill is regarded as unrealistic, due to risks associated with transport and the difficulty of finding a landfill operator willing to take the waste. Several methods (Sims 1990) of on-site and off-site waste treatment were assessed by Aspinwall & Co., including those detailed in Table 10. Incineration was considered the most attractive treatment option on a combination of financial and environmental grounds, and this was compared with other isolation /encapsulation options as detailed in table 1. “

Present situation

Holbrook Parish Council is concerned that there could be any possibility of material in the Cinderhill Tar Pits reaching Bottle Brook.

We believe it is accepted today that the possibility of localised flooding has increased considerably since the time the Banks etc report was written.

In addition there would be an increased risk from run-off from the site development of surface water getting into the Bottle Brook. If the material reached Bottle Brook because of local flooding it would pass to the River Derwent and on to the River Trent. The potential ecological damage is huge and could hinge on Amber Valley Borough Council ignoring history and the many detailed reports that have been written.

Holbrook Parish Council urges the Borough Council to reject any proposal that does not deal conclusively with the issue of the Cinderhill Tar Pits before any other development.

Traffic and related environmental disturbance.

As stated we urge the Borough Council not to risk the ecological catastrophe that a discharge of material from the Cinderhill Tar Pits into the Bottle Brook might unleash but there are other issues.

Without an off/on the A38 South the potential traffic issues at the Kilburn crossroads will be serious and in this modern satnav age the local villages like Holbrook will be even more of a rat run.

Messages received by drivers in their cars enable them to take alternative routes and Holbrook already suffers if there are traffic issues nearer Derby.

b) Decisions

AVA/2022/1127: 6 Browns Lane, Holbrook. Two storey front and rear extensions to enlarge existing rooms and provide additional bedroom and study.

2023/03/13. CORRESPONDENCE FOR INFORMATION

Noted.

2023/03/14. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 17th May 2023. This will include the Annual Parish Meeting and AGM of the Parish Council.

There being no further business the meeting closed at 8.58pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 17TH MAY 2023 AT 7.30p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr

Massey(Chairman)
Cruickshank
Roberts
Rhodes
Paul
Bullas
Kennedy
Bradshaw
H Owen (Acting Clerk)
J Jackson (Acting Clerk)
Julie Whitmore (AVBC)
Linsey Farnsworth (AVBC)
One member of the public

2023/05/1. APOLOGIES

None received

2023/05/2. DECLARATIONS ON MEMBERS INTERESTS

Cllrs Massey and Rhodes declared an interest in item 7 Update on Village Hall and item 11 Finance Councillor Roberts declared an interest in item 11 Finance.

2023/05/3. PUBLIC SPEAKING

Cllr Roberts advised the Council that the recent repairs on potholes on Portway are already crumbling away. Also the repairs to the pavement on Moorside Road have deteriorated. It was RESOLVED to contact County Councillor Trevor Ainsworth and raise concerns about the quality of the repairs.

Cllr Bullas advised a resident had raised concerns about the works going on at Rachdale Lodge. It is believed the parking bays are not been installed correctly and not following the planning permission granted.

It was reported the Clerk had received concerns from a resident regarding potential upcoming plans for Mohan House. It was noted that the Council would need to wait for a planning application to make comment but the situation would be monitored.

Cllr Rhodes had received concerns regarding speeding on Mellors Lane. It was agreed to recontact DCC Highways to discuss possible options for traffic calming by the park.

Cllr Linsey Farnsworth and Cllr Julie Whitmore from AVBC attended the meeting and introduced themselves to the Council.

2023/05/4 TO APPROVE THE MINUTES OF THE MEETING HELD ON 26TH APRIL 2023.

The Minutes of the Meeting held on 26th April 2023 were approved by all Councillors and signed by the Chairman.

2023/05/5. CHAIRMAN'S ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and thanked the councillors for standing in the recent election. It was noted there were two vacancies. A member of the public had contacted the Parish Council with a view to being co-opted onto the Parish Council. The Chairman suggested moving agenda item 10 Casual Vacancy and co-option of new councillors up the agenda for discussion after Chairman's Announcements.

2023/05/6. CLERKS REPORT

- (a) Mellors Lane – It was reported that the goal posts were unstable, and it was felt that this should be replaced. A discussion took place and Cllr Bullas agreed to go with the Parish Warden and look at the posts and see if they could be removed easily.

Cllr Rhodes had visited the equipment which a resident had raised concerns about a loose bolt. Cllr Rhodes had tightened the bolt and advised the equipment was safe for use.

The sign at Mellors Lane has been straightened.

It was RESOLVED to re-look at the trees overhanging the road and see if any work is required.

The Clerk had contacted Garratts and had been offered wood chippings for free. It was RESOLVED to accept the offer of wood chippings to lay around the path at the nature trail at the back of Mellors Lane Park.

It was RESOLVED for Cllr Bullas to proceed with purchasing a suitable native tree to be planted as a resident has offered to water the tree as required. It was agreed for Cllr Bullas to purchase the tree and be refunded by the Parish Council.

- (b) Potterell Charity – No update.

- (c) Footpaths, Highways, Hedges and Verges -

Cllr Roberts raised concerns regarding the Greenway and lack of progress. Cllr Kennedy advised he had been advised that they are currently putting together a detailed planning application for submission.

It was RESOLVED to hold the annual footpath walk on Wednesday 12th July 2023 at 6pm, meeting at The Spotted Cow.

The Clerk has requested a meeting with Cllr Bullas and the DCC Footpath officer. The Clerk is waiting for a response. It was agreed it would be useful to do this around the time of the annual footpath walk.

Reports had been made that the verge at Makeney Road hadn't been strimmed recently. It was noted that this was likely to be due to no mow May. The Clerk will contact Johnathan Beard to check that is the case. #

A discussion took place regarding activity at Pitt Cottage. It was RESOLVED to contact AVBC to ask what the permissions had been passed in the area.

- (d) Environmental Issues – Cllr Bullas advised of the upcoming plant sharing event.

It was RESOLVED for the £60 grant given to Holbrook Green Team is brought back into the PC accounts (due to the Green Team not having a bank account) this money will then be used to purchase the tree.

Cllr Bullas also advised of another leaf pile which has been created to collect leaves on Pond Road.

- (e) Community Cinema – The next film is being shown in June.

- (f) Tree Warden Update -No further matters to discuss.

- (g) Footpath Officer Update -No further matters to discuss.

- (h) Traffic Issues - It was noted that there is no news yet regarding the grant application.

- (i) Comet Bus Route – No updates. It was RESOLVED to contact Trent Barton for an update.

2023/05/7. VILLAGE HALL

HAHVCC are still waiting for responses from builders for the required works.

The recent coronation event was very well attended in the end with over 60 residents enjoying the tea party.

2023/05/8. EVENTS

No further updates to the information in item 7.

2023/05/9. ASB GRANT INFORMATION

The application had been circulated to councillors in advance of the meeting. Following further discussions, it was RESOLVED to use the grant application to apply for a kick board multi-sport unit. Cllr Bradshaw will complete this and submit.

2023/05/10. CASUAL VACANCY AND CO-OPTION OF NEW COUNCILLORS

Matthew Murray attended the meeting with a view to joining the Parish Council. Matthew gave information to the Parish Council about why he wished to join the PC and some of his experience. Matthew left the room whilst the Councillors discussed his application. It was agreed Matthew would be a very welcomed addition to the Parish Council. It was proposed to co-opt Matthew Murray onto Holbrook PC by Cllr Bullas, this was seconded by Cllr Roberts and unanimously agreed. Matthew returned to the meeting and signed the acceptance of office form and joined the meeting.

2023/05/11. FINANCE

- (a) Accounts for Payment were proposed by Cllr Bradshaw, seconded by Cllr Murray and unanimously agreed. Councillors Massey, Roberts and Rhodes declared an interest and did not take part in the discussion.

Payee:	Expenditure purpose	Amount
Hannah Owen	Salary	£64.80
Janice Jackson	Salary	£80.80
Jonathan Mitchell	Salary	£804.27
HMRC	PAYE	£16.20
MS Accountancy Ltd	Payroll February	£ 33.30
HAHVCC	Hire of Hall	£26.18
Paul Roberts	Seed	£31.99

- (b) Audit Statement and internal audit return

The internal auditor has approved the accounts as correct.

The Chairman advised the Council of issues on last years Audit return from the external auditor. These issues were not raised by the previous clerk to the Council and it only came to the attention of the Finance committee when looking out the documents for this year. The matters raised have now all been resolved.

Moving forward a budget monitoring form will be completed and published on the website on a regular basis.

The annual governance statement was read out and the councillors responded to the questions accordingly. The form was then signed and dated by the Chairman and the Clerk/RFO.

2023/05/12. PLANNING

(a) Applications

AVA/2023/0342 25 Bradshaw Drive, Holbrook. Demolition of existing porch and rebuilding of enclosed porch.

The Parish Council has no objections.

(b) Decisions

None received.

It was RESOLVED to contact AVBC planning department regarding application AVA/2018/0873 regarding the concerns raised during public speaking.

2023/05/13. CORRESPONDENCE FOR INFORMATION

Noted.

2023/05/14. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 28th June 2023.

There being no further business the meeting closed at 9.10pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 28th JUNE AT 7.15p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr

Massey(Chairman)
Cruickshank
Roberts
Paul
Bullas
Kennedy
Bradshaw
Murray
H Owen (Acting Clerk)
Trevor Ainsworth (DCC)
Linsey Farnsworth (AVBC)

2023/06/1. APOLOGIES

Cllr Rhodes, Janice Jackson(Acting Clerk)

2023/06/2. DECLARATIONS ON MEMBERS INTERESTS

Cllrs Massey declared an interest in item 7 Update on Village Hall.

2023/06/3. PUBLIC SPEAKING

Cllr Linsey Farnsworth:

Linsey advised the council AVBC have now had their first full council meeting and roles in the cabinet and on committees etc have been assigned.

The main point of information was regarding a possible rescue package for Belper Leisure Centre. The matter is on going and will be discussed further.

Linsey advised that Mick Wilson was now chair of the planning committee. She advised the Cinderhill application would be going to committee but probably not in July.

Linsey is planning on setting up a monthly surgery which would visit one of her Parishes each month, this would mean Holbrook would get a visit every 4 months.

Cllr Ainsworth:

Cllr Ainsworth gave information on the £2.7 million expenditure on the pathway which is hoped to be complete by next Summer. Then the rest of the path is hoped to be worked on. Opening the footpath under the A38 has also been looked at.

Concerns were raised to Cllr Ainsworth about the quality of recent pothole and

pavement repairs. All of which seem to be crumbling already. Cllr Ainsworth advised he would raise the concerns and agreed the quality of repair is not good enough.

Cllr Ainsworth gave information on some new equipment the Council are hoping to purchase which will improve things.

Further concerns were raised to Cllr Ainsworth about the amount of time it is taking to complete the new lighting in the area. This was also noted.

Cllr Ainsworth advised that there are discussions ongoing about possible rerouting of the 138 They are looking at numbers and usage but the suggestions being made had been widely supported.

Cllrs raised concerns about motorbikes going down watering lane. It was agreed to make DCC aware.

It was also noted that large groups of motorbikes and cars have been on the A38 speeding and racing. It was suggested to record a small window of time that this takes place, then we can report this in for the Police to investigate. It was suggested a window of time this occurs would help improve the chances of the police visiting the site.

Cllr Massey thanked Cllr Ainsworth for the recent donation to the King's Coronation tea party which was enjoyed by many people.

Cllr Massey advised that horse riders had been telling dog walkers Watering Lane wasn't a footpath.

2023/06/4 TO APPROVE THE MINUTES OF THE MEETINGS HELD ON 17th MAY 2023.

The Minutes of the AGM, Annual Parish Meeting and the monthly meeting of the Parish Council held on 17th May 2023 were proposed as correct by Cllr Roberts, seconded by Cllr Kennedy and agreed by all Councillors and signed by the Chairman.

2023/06/5. CHAIRMAN'S ANNOUNCEMENTS

Since the May meeting the Chairman had received resignation from the Acting Clerk. He thanked her for stepping into the role and for helping where she could over the last few months. Councillors made clear how much they appreciated Hannah's help and the way everybody had worked as a team.

2023/06/6. CLERKS REPORT

(a) Mellors Lane –

The wood chippings have been installed and looks great. The PC have been offered more chippings should we require them. It was agreed to ask for some

for Gorsey Piece.

The tree has been purchased but Cllr Bullas is waiting for an appropriate break in the hot weather and improved ground conditions to plant the tree to ensure it thrives.

It has been reported that the hedge needs a gentle trim to stop it becoming a big job later. It was agreed to look at the required work and do the light cutting, providing no nesting birds are located.

Traffic Calming was discussed on Mellors lane, it was RESOLVED to recontact Highways copying in Cllr Ainsworth and request a meeting to discuss options.

(b) Potterell Charity – No update.

(c) Footpaths, Highways, Hedges and Verges -

It was agreed to not do any further to the verges than what has been done.

Johnathan Beard is no longer maintaining the Makeney Road verge. AVBC have recently tidied the area and it was agreed this was sufficient.

The Parish Warden advised some clearance maintenance work had been completed and asked about branches on Makeney road. It was agreed to monitor them and decide in the future when work is required.

(d) Environmental Issues –

Cllr Bullas updated the Council on the upcoming RHS visit. It was also discussed about the possibility of the village holding an open garden event.

(e) Community Cinema – The recent screening was well attended again. The next film is Otto in August.

(f) Gorsey Piece - It was RESOLVED to contact the Parish Warden and ask for the brambles around the notice board to be cleared. It was also suggested he cuts and tidies the area in preparation for the chippings.

(g) Tree Warden Update -No further matters to discuss.

(h) Footpath Officer Update -Cllr Bullas has met with Andrew Carson at DCC and discussed the footpaths. There is little hope of any new gates and stiles due to the lack of funds.

The footpath walk on July 12th was discussed.

(i) Traffic Issues - Cllr Kennedy gave an update on the SID information. Cllr Ainsworth offered to assist if we hit any stumbling blocks. It is hoped we will have a decision on the SID application by mid July.

- (j) Comet Bus Route – It has been confirmed that new stops have been added to the Comet Bus at Coxbench. The location of the stops is not what was expected but it is assumed they have been placed based on the requirements for new bus stops and health and safety.

2023/06/7. VILLAGE HALL

There were no updates.

2023/06/8. EVENTS - INCLUDING VILLAGE FETE

A discussion took place regarding the Village fete and the Parish Council stall. It was agreed to give news of the recent grants and the ongoing work of the PC and possibly have a suggestions board to see what the Parish is thinking. The Clerk will contact the organisers and confirm we have a stand.

2023/06/9. ASB GRANT RESULT

The PC have been awarded a grant of £5000 for the Mellors Lane multi sport equipment. It was RESOLVED for the clerk to complete the required documents.

It was RESOLVED to contact Cllr Ainsworth to seek a grant of £255 for the final costs of the project.

2023/06/10. CASUAL VACANCY AND CO-OPTION OF NEW COUNCILLORS

The Council has one vacancy. No applications have been received.

2023/06/11 RECRUITMENT FOR NEW CLERK /RFO

It was RESOLVED for Cllr Massey, Cllr Cruickshank and Cllr Roberts along with the acting clerk, will work on the advertising of the position .

2023/06/12. FINANCE

- (a) Accounts for Payment were proposed by Cllr Bradshaw seconded by Cllr Kennedy and unanimously agreed.

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll May	£33.30
Hannah Owen	Salary	£64.60
Janice Jackson	Salary	£80.80
Jonathan Mitchell	Salary plus expenses	£804.27 + EXPENSES 24.74
HMRC	PAYE	£16.20
AVBC	Mellors Lane Bin	£1016.58

The Budget Monitoring statement for May was approved to go on the website.

2023/06/13. PLANNING

(a) Applications

AVA/2023/0417 35 Belper Road Widening of vehicular access. The Parish Council has no observations.

AVA/2023/0437 AND 0438 Coxbench Hall, demolition of existing conservatory and replacement with new orangery. Holbrook Parish Council supports the planning application AVA/2023/0437 in principle.

There does not seem to be any negative visual impacts of the development on the landscape or on Coxbench Hall itself as a listed building. Due to the nature of the high boundary wall at Coxbench Hall there will not be an adverse visual impact from Alfreton Road.

The proposed orangery is a very similar footprint to the current 1980's build conservatory. The orangery will most probably be more athletically pleasing than the current conservatory for residents and visitors.

The Parish Council supports the plans to bring the extension into compliance with 2022 building regulations & thermal efficiency standards. By making the space more comfortable for use all year round, this will benefit residents, visitors and staff at the residential home. It would also bring environmental benefits in the long term by reducing the energy usage and costs for heating the space.

TRE/2023/0279 The Coach House, Holbrook Hall. Various tree works

The Parish Council understands the required work and does not object, however sycamore on the plan T18 is not on the applicants land so needs to be discussed and agreed with land owners

The sycamore they would like to take out is right up against their garage and is into it's foundations and intruding onto electric and telephone cables and needs removing.

b) Decisions:

AVA/2022/0861 Land adjacent to 29 Moor Rise, Holbrook. Proposed Bungalow. REFUSED.

It was noted that an enquiry had been made with AVBC regarding application AVA/2018/0873 at Rachdale Lodge. An enforcement officer is looking at the application and will report back.

An email has been received regarding a stable and not requiring planning permission. It was agreed to forward the email to AVBC enforcement and check that the content of the email is accurate, and no planning is required.

2023/06/14. CORRESPONDENCE FOR INFORMATION

Noted.

2023/06/15. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 26th July 2023.

There being no further business the meeting closed at 9.10pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 26TH JULY 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr Bradshaw
 Kennedy
 Murray
 Paul
 Rhodes
 Roberts
 T Ainsworth (DCC)
 Acting Clerk Janice Jackson

Cllr Roberts was elected to act as Chairman for the evening.

2023/07/1. APOLOGIES

Apologies were received from Cllr Bullas, Cllr Cruickshank, Cllr Massey and Hannah Owen (Acting Clerk)

2023/07/2. DECLARATIONS OF MEMBERS INTERESTS

Cllr Rhodes declared an interest in items 7 and 12.

2023/07/3. PUBLIC SPEAKING

Cllr Ainsworth undertook to find out more details of the Greenway opening. It was noted that the boundary review will not affect Holbrook. The poor condition of the road surfaces was discussed and Cllr Ainsworth asked Councillors to provide him with details of the most severely affected areas as it was hoped that some Government funding would be available to lay hot rolled sections rather than just pothole filling. Cllr Ainsworth made a note of the suggestions made at the meeting with the worst areas mentioned being: Portway, Portway Junction, Makeney Road and Coxbench traffic lights. Concerns were expressed about the drainage at the Coxbench junction and it was noted that the white lines at the Coxbench traffic lights need to be repainted.

Concerns were expressed about the condition of the footpaths and it was noted that a resident is having difficulty using their motorised scooter. It was reported that there is a very large pothole on Pond Road

2023/07/4. MINUTES

The Minutes of the Meeting held on 28th June 2023 were approved and signed by the Chairman.

2023/07/5. CHAIRMAN'S ANNOUNCEMENTS

Cllr Roberts welcomed everyone to the meeting and outlined the business for the evening.

2023/07/6. CLERK'S REPORT

- (a) Mellors Lane –replacing the missing signs on the bins and it was agreed that this should be done. Following issues with rubbish from the bins being spread around the area it was agreed to look at the cost of providing bins with lids. Cllr Paul agreed to undertake a search of suitable bins. It was noted that the hedge has been trimmed and that the tree will be planted soon. It was reported that children have been climbing on the roof of the shelter. It was agreed to purchase a new part for the Skier. Cllr Rhodes would lead on this item.

Cllr Bradshaw reported that the new equipment is to be installed between 14th and 16th August and that the toilets at Holbrook St Michaels are going to be available for the contractors to use. It was noted that the topsoil will be replaced and the area reseeded by the football club.

- (b) Potterell Charity – No update.

- (c) Footpaths, Highways, Hedges and Verges – It was reported that the Village Walk has been completed with a good number of people attending. DCC to be informed. It was noted that Stoney Lane and Watering Lane are very overgrown.

- (d) Environmental Issues – Holbrook in Bloom was discussed and mention made of an upcoming visit by RHS representatives on 4 August.

- (e) Community Cinema – It was reported that this continues to be a success with A Man Called Otto to be shown next.

- (f) Gorsey Piece- It was noted that there had been a complaint about brambles. It was noted that chippings need to be put under the seat and the picnic bench and it was RESOLVED that the Acting Clerk should arrange for a load of chippings to be tipped in the entrance.

- (g) Tree Warden Update - It was noted that two trees have been reported as needing attention.

- (h) Footpath Officer Update -As discussed in (c) above.

- (i) Traffic Issues - It was noted that the grant for SIDS has been approved and expenditure of £100 for the licence was approved. It was noted that a pole will be required at Coxbench. Cllr Kennedy will confirm the number of sites and overall costs involved.

- (j) Comet Bus Service Update. It was noted that the new route is now operational and proving very popular.

2023/07/7. VILLAGE HALL

It was reported that a quote of £24950 plus VAT has been received for the building of the much needed storage room at the back of the hall. Discussion took place about the need to obtain three quotes. It was noted that a number of builders had been approached but only one has actually quoted. It was noted that taking into account inflation the current quote was in line with the one received a few years ago pre Covid. It was RESOLVED to transfer the necessary funds from the LTP fund to the relevant account to allow the building work to commence.

2023/07/8. EVENTS

Arrangements for the RHS “ It’s Your Neighbourhood” event at 2.30pm on 4th August at the Spotted Cow were discussed.

2023/07/9. CASUAL VACANCY

It was noted that there is still a vacancy and it was RESOLVED to discuss the matter at the next meeting.

2023/07/10. RECRUITMENT OF NEW CLERK

It was noted that work on the job description, contract and advert are at an advanced stage.

2023/07/11. POLICIES

It was noted that there are twenty-eight policies in all and work continues on updating them.

2023/07/12. FINANCE

(a) Accounts for Payment

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll	33.30
Hannah Owen	Salary	64.60
Janice Jackson	Salary	80.80
Jonathan Mitchell	Salary & Expenses	755.73
HMRC	PAYE	16.20
HAHVCC	Hire of Hall	26.18
Holbrook Xmas Tree	Replacement Cq	50.00
DALC	Subs	295.00
HostPresto	Annual Website Subs	43.00

2023/03/13. PLANNING

(a) Applications

AVA/2023/0506 35 Town Street Demolition of existing flat roof grey brick extension – No comment

TRE/2023/0298 8 Moorside Lane – tree work T1 Conifer pushing retaining wall to be felled. T2 Cherry to be 2m crown reduced – no comment

AVA/2023/0582 Hydra, St Michaels Close. Removal of existing orangery to side/rear. Proposed side/rear lean to extension with front hipped roof – No Comment.

(b) Decisions

AVA/2023/0342 25 Bradshaw Drive Demolition of existing open porch and construction of porch – Permitted

TRE/2023/0279 The Coach House, Holbrook Hall, Various tree work – Partial permission/refused.

2023/07/14. CORRESPONDENCE FOR INFORMATION

Noted.

2023/073/15. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 30th August 2023 there being no further business the meeting closed at 8.07pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 30th AUGUST 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr Bradshaw
Bullas
Cruickshank
Kennedy
Massey
Murray
Paul
Rhodes
Roberts
One Member of the Public
Acting Clerk Janice Jackson

2023/08/1. APOLOGIES

Apologies were received from Hannah Owen (Acting Clerk)

2023/08/2. DECLARATIONS ON MEMBERS INTERESTS

Cllr Rhodes Cllr Bradshaw and Cllr Massey declared an interest in items 7 and 11.

2023/08/3. PUBLIC SPEAKING

It was reported that dog fouling is taking place in various areas including the park and it was agreed to place an article in the Magazine and purchase some dog fouling notices

It was noted that County Surveyors have visited the footpath where difficulties were being encountered by the motorised scooter user.

2023/08/4. MINUTES

The Minutes of the Meeting held on 26th July 2023 were approved and signed by the Chairman.

2023/08/5. CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and outlined the business for the evening.

2023/08/6. CLERK'S REPORT

- (a) Mellors Lane – Councillors discussed the items in red on the recent play ground inspection report and it was RESOLVED that Councillors would inspect the items concerned and then authorise the necessary actions.

(b) Potterell Charity – Nothing to report.

(c) Footpaths, Highways, Hedges and Verges– The Nappers Bays at Coxbench were discussed and it was noted that maintenance of this area is the responsibility of DCC however recently some trees have been set there by a third party. It was RESOLVED to report the matter to DCC. It was noted that Watery Lane which is the main entrance to the Greenway is very overgrown and it was RESOLVED to report this to DCC. It was also reported that the ground surface of Stoney Lane has drainage issues and it was RESOLVED to report this matter to DCC.

Concerns were expressed about cyclists riding at speed on the public footpaths and it was RESOLVED to seek advice on putting up “No Cycling” signs.

(d) Environmental Issues –It was reported that the recent Holbrook in Bloom inspection went very well with the wildlife areas attracting very positive comments.

(e) Community Cinema – It was reported that this continues to be a success with Top Gun Maverick to be shown next.

(f) Gorsey Piece-It was noted that the chippings have been requested. Discussion took place about the clearing of brambles and overgrown trees and it was RESOLVED to hold a site meeting with the Warden to discuss what needs to be done before seeking quotations for the work..

(g) Tree Warden Update -Ash Die Back was discussed.

(h) Footpath Officer Update– Discussion took place about bushes which overhang on the footpaths and it was RESOLVED that these should be reported to DCC via their interactive map.

(i) Traffic Issues - Concerns were expressed about the speed at which cyclists pass through the village. Cllr Kennedy reported on the SIDS progress

(j) Comet Bus Service Update – Service running well and proving popular.

(k) HPC Policies – It was noted that the Committee will send all the completed policies to the Clerk for publication.

2023/08/7. VILLAGE HALL

It was reported that work is due to start on 4th September and it was noted that the contractor will take users of the hall into consideration at all times.

2023/08/8. EVENTS

It was noted that there are no events planned for the foreseeable future.

2023/08/9. CASUAL VACANCY

A member of the public expressed an interest in joining the Council and they were asked to write an application letter and attend the next meeting to discuss their interest further.

2023/08/10. RECRUITMENT OF NEW CLERK

It was reported that the position will be advertised in the next week or so.

2023/08/11. FINANCE

(a) Accounts for Payment

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll	33.30
Hannah Owen	Salary	64.60
Janice Jackson	Salary	80.80
Jonathan Mitchell	Salary & Expenses	801.54
HMRC	PAYE	16.20
Community Heartbeat	Defib Ann Support	198.00
Richard Massey	Hostpresto Ann Web Sub	43.06
AVBC	Election Cost	120.250

It was noted that in accepting the quote for the Village Hall extension in July the Parish Council agreed to weekly stage payments being made to the contractor and it was RESOLVED that the Finance Group are able to authorise these payments between meetings.

2023/08/12. PLANNING

(a) Applications

TRE/2023/0309 9 Chapel Street, Holbrook – Various Tree Work – No objections.

Discussion took place the progress of the Tarpits Planning Application and it was noted that further documents have been submitted .

(b) Decisions

AVA/2023/0506 35 Town Street Demolition of existing flat roof grey breck extension – Permitted

TRE/2023/0298 8 Moorside Lane – tree work T1 Conifer pushing retaining wall to be felled. T2 Cherry to be 2m crown reduced – - PERMITTED

AVA/2023/041735 Belper Road, Widen existing vehicular access - PERMITTED.

2023/08/13. CORRESPONDENCE FOR INFORMATION

Noted.

2023/07/14. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 27th September 2023.

There being no further business the meeting closed at 9.02pm

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 27th SEPTEMBER 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr Bradshaw
 Bullas
 Cruickshank
 Kennedy
 Massey
 Murray
 Rhodes
 Roberts

2023/09/1. APOLOGIES

Apologies were received from Cllr Paul and Hannah Owen and Janice Jackson (Acting Clerks)

2023/09/2. DECLARATIONS ON MEMBERS INTERESTS

Cllr Rhodes Cllr Bradshaw and Cllr Massey declared an interest in items 7 and 11.

2023/09/3. PUBLIC SPEAKING

Cllr Ainsworth had received a complaint that bins were not being emptied on Portway due to AVBC changes. He was investigating a yellow car which ended up on the wall on Killis Lane. He also advised that there would be disruption on the road from Marehay to Tants Meadow due to work on the sewage works.

Cllr Whitmore asked to be added to the circulation list at julie.whitmore@ambervalley.cov.uk

Cllr Farnsworth reported on the AVBC decision to include 300 houses at Cinderhill in the future housing plan. This was a concern to Cllrs and Cllr Massey had asked to be able to speak at the AVBC planning meeting to oppose the current planning application. Cllrs Ainsworth and Farnsworth were both opposing the application but had some disagreement over the handling of the subject.

Cllr Farnsworth reported that speeding traffic was mentioned on the doorstep.

2023/09/4. MINUTES

Cllr Bullas raised minor corrections to 2023/8/6 (c) and Cllr Massey to a minor typo on 2023/8/11

The Minutes of the Meeting held on 30th August 2023 were approved and signed by the Chairman.

2023/09/5. CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and outlined the business for the evening.

He brought Cllrs up to speed about the reason for the absence of the Joint Clerks and advised the Council that Hannah had still prepared the material for the meeting. Cllr Massey asked Cllrs to work as a team to get through the meeting as best as possible. Cllrs expressed their gratitude to Hannah for her support to the Council despite her bereavement. **Resolved to** thank Hannah formally for her work for the meeting.

2023/09/6. CLERK'S REPORT

(a) Mellors Lane –Cllr Rhodes has been in discussion with Playdale and a site meeting arranged for completion of the repair work. Cllr Bradshaw raised issues raised repeatedly in the weekly inspection reports. Actions agreed: Jonathan to be asked to sweep chippings off the pavement at the entrance when required.

Cllr Roberts to put “don’t climb” sign on shelter.

Cllr Bullas to investigate wood for bench near entrance.

Cllr Bradshaw to e-mail Wicksteeds re baby swings.

Protruding metal bar near football pitch fence to be investigated.

Dog poo signs to be followed up, ideally adhesive labels. Hannah to contact AVBC dog warden.

A picnic table for the West end of the park had already been agreed. It was considered that the table on Gorsey Piece was ideal as it was made of recycled material and very sturdy. **Agreed** to purchase a similar picnic table for Mellors Lane.

(b) Potterell Charity – Nothing to report.

(c) Footpaths, Highways, Hedges and Verges–The Clerk has been contacted regarding land ownership by Gigaclear who intend to improve infrastructure for Broadband. Residents have been contacted and one resident has raised concerns about the legitimacy of the installation and who has requested the works. The Clerk advised the resident to contact DCC. The clerk also advised Gigaclear to contact DCC /AVBC regarding ownership as it was believed to be private land.

Stoney Lane and Watering Lane needed reporting to DCC re surfacing and overgrowing vegetation. **Action** the Clerk.

Bush on corner of Moorfield Road and Moorside Lane **Action** Cllr Massey to report on DCC website.

Bulging walls on Makeney Road **Action** Cllr Murray to report on DCC/AVBC website.

Discussion re horses fouling pavements which was against the Highway Code. Agreed to include in next Magazine report together with a photo. Hannah to contact Kate Lemmon at "Pass wide and slow".

(d) Environmental Issues – Cinderhill already covered.

(e) Community Cinema – Top Gun Maverick to be shown on 14th October.

(f) Gorsey Piece- A working party has met and discussed the required work. The Clerk has sent details of the work to three contractors to submit quotes. The Council confirmed the working party recommendations.

Three dead trees to be removed by the working party.

(g) Tree Warden Update– nothing to report other than Gorsey Piece. The Tree Warden considered that Ash Dieback was not currently much of a problem in the Parish.

(h) Footpath Officer Update– update on Greenway.

(i) Traffic Issues- Speed indicator sign update.

The application has been received at DCC and the Clerk has completed the application for the structural testing of the streetlighting usage. This has been submitted and once approved the licence required will be issued. Once that is received it is to be passed to the PCC funding board and the grant money will be released for the purchase of the SID's.

(j) HPC Policies – work continues to review Standing Orders

2023/09/7 VILLAGE HALL

Work on the extension is nearly completed. Councillors who arrived early were able to see the work and were positive. Once the work is completed the VAT will be reclaimed.

2023/09/8. EVENTS

Consideration being given to mince pies at the Christmas film showing.

2023/09/9. CASUAL VACANCY

The interested party advised they were unable to attend the meeting tonight but will be at the October meeting.

2023/09/10. RECRUITMENT OF NEW CLERK

The position of the Clerk has been advertised and the closing date for applications is 8th October with interviews being held on 18th October.

2023/09/11. FINANCE

(a) Accounts for Payment

Payee:	Expenditure purpose	Amount
MS Accountancy	Payroll	33.30
Hannah Owen	Salary	64.80
Janice Jackson	Salary	80.80
Jonathan Mitchell	Salary & Expenses	755.73
HMRC	PAYE	16.00
Clear Insurance	PC Insurance	861.75
PKF Littlejohn	External Audit	252.00

Village Hall Extension Payments

Cartfield Group Ltd	Hall extension payment 1 09/09/23	5988
Cartfield Group Ltd	Hall extension payment 2 17/09/23	5988
CartField Group Ltd	Hall extension payment 3 27/09/23	5988

The Audit document has been returned from PKF Littlejohn. The Audit has been approved and it was noted that moving forward the play equipment at Mellors Lane must now be listed as an asset.

The Council's explanation of omissions in the two prior year audit forms, of which the Council was unaware, and the corrective action proposed had been accepted by the Auditor.

Cllrs thanked the Finance Working Group and Clerk for achieving a clear audit despite difficult times.

The August budget monitoring statement was agreed to go on the website.

2023/09/12. PLANNING

a)Applications

AVA/2023/0695 25 Moor Rise Holbrook, Proposed porch and 2 storey extension. The Parish Council has no objections.

AVA/2023/0648 11 Moorside Lane Holbrook, 2 storey extension. The Parish

Council have raised comments of observation due to the size of the extension and the impact it will have on neighbouring properties.

AVA/2023/0700 Land west of Portway Change of use to equestrian use, erection of stables and menage for personal use.

**Holbrook Parish Objects to the Planning Application on the following grounds:
A temporary building has been erected without planning permission.**

Current access through an illegally installed gate.

The Parish Council planning policy is to oppose ribbon development and building on the green belt.

Significant development and new build within the green belt.

Significant change of use from agricultural use.

Vehicular access with trailer close to a dangerous bend and with limited visibility.

b) Decisions

AVA/2023/0551 22 Bradshaw Drive. Porch. PERMITTED

AVA/2023/0506 35 Town Street conservation area permission for demolition of flat roof. PERMITTED

TRE/2023/0309 9 Chapel street. Tree works PERMITTED

2023/09/13. CORRESPONDENCE FOR INFORMATION

Noted.

2023/09/14.DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 25th October2023.

There being no further business the meeting closed at 20-51pm.

**MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 25th OCTOBER 2023 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL**

PRESENT Cllr Bradshaw
Cruickshank
Kennedy
Massey
Murray
Rhodes
Roberts
Cllr Linsey Farnsworth (AVBC)
One member of the public

2023/10/1. APOLOGIES

Apologies were received from Simon Bullas, Tessa Paul, Trevor Ainsworth,(DCC) Julie Whitmore (AVBC) and Janice Jackson (Acting Clerk)

2023/10/2. DECLARATIONS ON MEMBERS INTERESTS

Cllr Rhodes Cllr Bradshaw and Cllr Massey declared an interest in items 7 and 11.

2023/10/3. PUBLIC SPEAKING

Cllr Farnsworth discussed the recent flooding and advised further on the Derbyshire Hardship Fund which has been set up for businesses and residents who have been affected by the recent flooding.

The flooding brings further concerns and reiterations to the existing concerns regarding the Cinderhill development.

2023/10/4. MINUTES

The Minutes of the Meeting held on 27th September 2023 were proposed as correct by Cllr Kennedy, seconded by Cllr Roberts and unanimously agreed and then signed by the Chairman.

2023/10/5. CHAIRMANS ANNOUNCEMENTS

Cllr Massey welcomed everyone to the meeting and thanks Cllr Cruickshank and Cllr Roberts for their help in creating the minutes from the last meeting following the absence of the Clerks. The items Causal Vacancy and Finance were to be discussed first in the meeting as matters in these items may impact discussions in other areas of the agenda.

2023/10/6. CLERK'S REPORT

- (a) Mellors Lane – Cllr Rhodes organised the repairs at Mellor's Lane to be completed by Playdale.

It was RESOLVED to purchase the baby swings. Cllr Bradshaw will complete the order.

It was RESOLVED to order the new picnic bench and anchoring equipment from TDP.

The old bench has been repaired and treated and will be returned to position shortly.

It was RESOLVED to speak to Dave Shaw regarding new bins for Mellors Lane. The Clerk will ask what style is allowed and see if there is any subsidised bins that could be purchased from AVBC.

- (b) Potterell Charity – A meeting has taken place with the trustees. Work required has been approved and they are getting a gas and electric safe certificate.

- (c) Footpaths, Highways, Hedges and Verges

A 30 mph sign is missing at the top of Killis Lane, Cllr Murry has reported it in the DCC.

The Council are to request a discussion with DCC to discuss traffic calming measures on Mellors Lane. The clerk will contact DCC Highways to arrange.

The Give Way sign by Mohan House on pond road is covered in foliage. The clerk will arrange clearance.

Concerns regarding bulging walls have been raised, as still nothing has been done. Re-report the concerns and ask for landowner to be contacted by DCC.

It was agreed to seek permission to place a bench at the top of Moor Rise.

- (d) Environmental Issues –

Concerns have been raised that the removal of the level crossing gates and the placing of the soil bags have effected the flow of water. Houses have been flooded in the recent storm. Concerns have been raised that the proposed raising of the greenway is going to have an affect on this too and Coxbench could suffer severe flooding in the future.

- (e) Community Cinema – It has been agreed to offer free tea and biscuits at the screenings. The next film is What's Love Got To Do With It.

(f) Gorsey Piece- Quotes have been received from 3 contractors and the councillors approved the quote from Garratts. Clerk to contact all contractors to advise of decision.

(g) Tree Warden Update - No further updates.

(h) Footpath Officer Update– Stoney Lane issues have been reported to DCC and Clerk has sent pictures to Trevor Ainsworth, requesting he raises the concerns too.

(i) Traffic Issues- Speed indicator sign update.

Following 2 very high quotes for the testing of street lighting as part of the licence application, a third quote of £50 has been received. It was approved to proceed with this quote and try and get the project moving forward again.

(j) Cinderhill

The subject of flooding was raised here again with the recent results of the storm adding proof to the concerns raised about the possibility of contamination into the water supply during storms should the proposed development be approved.

(k) HPC Policies – No matters discussed.

(l) Events – It was RESOLVED to purchase a wreath for Remembrance Sunday. Cllr Rhodes will lay the wreath at the service. Cllr Massey will arrange the purchase.

2023/10/7 VILLAGE HALL

Work on the extension is completed and all agreed the work done is fantastic.

2023/10/8. CASUAL VACANCY – Item moved to top of the Agenda

David Straw had submitted an application to join the Parish Council prior to the meeting. A discussion took place and it was proposed by Cllr Roberts to co-opt David Straw onto the Council, this was seconded by Cllr Kennedy and all voted in favour. David signed the acceptance of office form and joined the meeting as a Councillor.

2023/10/9. RECRUITMENT OF NEW CLERK

Subject to the return of references and right to work information, a candidate has been offered the role of Clerk and RFO.

2023/10/10. FINANCE

(a) Accounts for Payment

MS Accountancy	Payroll September	33.30
Hannah Owen	Salary	64.60
Janice Jackson	Salary	80.80
Jonathan Mitchell	Salary 755.73 + expenses £8.01	763.74
HMRC	PAYE	16.20
HAHVCC	Hall Hire	26.18
Bailey Street Furniture Group Ltd	Goal unit	6306.00
MS Accountancy	Payroll October	£33.30

Village Hall Extension Payment

CartField Group Ltd	Hall Extension stage payment 4	5988.00
CartField Group Ltd	Hall Extension stage payment 5	5988.00

B) Virements and Precept setting for 2024/2025

In advance of the meeting, documents were circulated with virements and explanation of redistribution of funds in the budget. This will be published and added to the end of the minutes as an appendix. Movement of amounts were explained and unanimously agreed. The purchase of a new bench for Moor Rise (subject to permission from AVBC to place bench on their land) and a mower for the Parish Warden were agreed.

Councillors were given a copy of the suggested budget for next year, this was discussed and will be decided upon at the November PC meeting.

2023/10/11. PLANNING

a)Applications

AVA/2023/0700 Land west of Portway Change of use to equestrian use, erection of stables and menage for personal use. Repeat minute from discussion at Sept PC Meeting.

Holbrook Parish Objects to the Planning Application on the following grounds: A temporary building has been erected without planning permission. Current access through an illegally installed gate. The Parish Council planning policy is to oppose ribbon development and building on the green belt. Significant development and new build within the green belt. Significant change of use from agricultural use. Vehicular access with trailer close to a dangerous bend and with limited

b) decisions

None received

2023/10/12. CORRESPONDENCE FOR INFORMATION

Noted.

2023/10/13. DATE OF NEXT MEETING

It was RESOLVED that the next meeting be held on Wednesday 29th November 2023.

There being no further business the meeting closed at 21.15.

Appendix 1 : Virement Details for information.

Work, equipment, reserves etc required October 2023 to March 2024

Prices net of VAT ie the actual cost to HPC

Parish Maintenance

Mellors Lane

2 x baby swings	£298
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2 x picnic tables Bradbourne	£1454
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General

New mower say	£250
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Seat Moor Rise	£541
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Gorsey Piece

Clearance behind wall Garratts	£380
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Other

Increase to HAHVCC to support activities including Community Cinema	£500
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Increase LTP Hall	£500
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Increase LTP Village Amenities for Mellors Lane equipment	£3000
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Total	£6923
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Budget virements required

From Clerk Salary £5,000, Parish Warden salary £500, Office expenses £150, Contingencies £450 and Events £700 total £6,800.

To Parish Maintenance £2800, HAHVCC £500, LTP Hall £500 and LTP Amenities £3000 total £6,800.

HOLBROOK PARISH COUNCIL

MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING HELD ON WEDNESDAY 29th NOVEMBER 2023 AT 7.15 p.m. AT ARKWRIGHT VILLAGE HALL

PRESENT Cllr Bradshaw
Cruikshank
Kennedy
Massey
Rhodes
Roberts
Straw
Bullas
Paul
Cllr Trevor Ainsworth (DCC & AVBC)
Cllr Linsey Farnsworth (AVBC)

C Hedley (Clerk)
H Owen (Acting Clerk)
J Jackson (Acting Clerk)

1/2023.24. APOLOGIES – Cllr M Murray

2/2023.24 DECLARATIONS ON MEMBERS INTERESTS

Cllr Rhodes, Cllr Bradshaw and Cllr Massey declared an interest in Item 7/2023.24 & 8/2023.24
Cllr Massey and Cllr Cruikshank declared an interest in Item 6(b)/2023.24 and 9(b)/2023.24

3/2023.24: Public Speaking

- (a) Cllr Farnsworth informed the meeting that the Cinderhill planning application was not on the agenda for the December planning meeting at AVBC. Cllr Massey asked about speaking at the meeting when it was being considered. Cllrs Ainsworth and Farnsworth agreed to keep the parish council informed of when it was being considered. Cllr Farnsworth informed the meeting that a councillor surgery was taking place on the 13th January in the Arkwright Village Centre from 10-11am. Cllr Ainsworth spoke about the availability of a warm spaces grant from DCC. A discussion took place concerning the land at the side of Portway planning application.

It was mentioned that a grit bin full of dog bags was at the top of Shaw lane at the side of number 52. Cllr Ainsworth agreed to report the matter. Also a recycling bin was sited at the side of the bus shelter on Belper Road towards East Crescent. Cllr Farnsworth agreed to pursue with the relevant department. General points about possible speed restrictions and other traffic issues in the village were made. Cllr Ainsworth requested that a list be forwarded to him and stated that he would arrange for a traffic officer to visit in the New Year to observe the issues.

4/2023.24: The Minutes of the Meeting held on Wednesday 25th October 2023 were **APPROVED.**

5/2023.24: Chairman's Announcements: Cllr Massey welcomed the new clerk, Catherine Hedley. He also expressed his personal thanks together with the councils appreciation to the outgoing acting clerks, Hannah Owen and Janice Jackson.

6/2023.24: Clerk's Report :- including action report from previous meeting.

(a) Mellors Lane Park- The picnic benches were in situ and the cradle swings have been ordered. The advisory notice as per the AVBC report has once again been ripped down and will be replaced asap. It was noted that the chains had still not been removed as per the inspection report from AVBC.

(b) Potterell Charity – Cllr Cruikshank reported that trustees had some concerns and a meeting was arranged for the New Year. Cllr Massey explained that reports from the charity to the Parish Council were required as it was named as an official trustee

(c) Footpaths, highways, hedges and verges – Two waste bins were to be purchased and AVBC would empty. Dave Shaw had forwarded specification. There were potholes on Makeney Road and when exiting Bradshaw Drive. Advised to report to DCC. Mohan house required big cut back of the hedge by DCC. Clerk to follow up. Bulging wall had been reported to DCC

(d) Environmental Issues – None at present

(e) Community Cinema – Whats Love Got To Do With It is the next showing on 9th December. Possibly Unlikely Pilgrimage of Harold Fry in February

(f) Gorsey Piece – Rubbish had been cleared. Gorse will be supplied to fill foliage gap. Small area still requires clearing.

(g) Tree Warden Update – Consultations: Cllr Rhodes reported that the Autism School were clearing some dead trees and ivy from tree trunks. Lavender cottage unable to contact at present.

(h) Footpath Officer Update – Stoney Lane upkeep concerns. Clerk to follow up with DCC

(i) Traffic Issues in the Parish & update on speed indicator signs – Stress test arrangements were progressing.

(j) Cinderhill - No comments

(k) HPC Policies – No additional policies at present.

(i) Events – The switch on of Christmas lights and the pantomime were taking place on Friday 1st December.

7/2023.24: The work on the Village Hall and extension were now complete

8/2023.24: Council **RESOLVED** that the Chairman and Vice Chair be authorised to deal with any urgent matters during December, including accounts payable and salaries etc.

9/2023.24: Finance: Council **APPROVED** the following payments:

(a)

MS Accountancy	Payroll November	£33.30
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Hannah Owen	Salary	£64.60
Janice Jackson	Salary	£80.80
Jonathan Mitchell	Salary & Expenses Petrol £6.90	£838.90
Catherine Hedley	Salary	£320.50
HMRC	PAYE	£96.20
Catena Inspection & Engineering	Lamp-post Test	£72.43
TDP Ltd	Picnic tables (2)	£1582.20

(b) Council **RESOLVED** that the precept be set at **£32990** for 2024/2025

10/2023.24: Planning:

Consultation Responses

AVA/2023/0809 – council noted the response

Ref: TRE/2023/0368 – Discussed at Item 6(g)/2023.24 above. Council has no comments.

Proposal:

Tree works as listed in the attached tree survey.

Location: Holbrook Centre For Autism Southwood House Portway Holbrook Belper Derbyshire DE56 0TE

AVA/2023/0700 – Discussed at item 3(a)/2023.24 above.

Land to the West of Portway, Coxbench, Derby Derbyshire. Change of use of the site to equestrian use, erection of a stables and menage for personal use. Wray c/o Agent, Vernon Gate, Derbyshire, Derby DE1 1UL. Mr Shaun Hyde Planning & Design Practice Ltd, 3 Woburn House, Derby, DE1 1UL.

PERMITTED

11/2023.24: Correspondence for information - None

12/2023.24: Date of next meeting Wednesday 31st January 2024.

HOLBROOK PARISH COUNCIL
MINUTES OF THE HOLBROOK PARISH COUNCIL MEETING
HELD ON WEDNESDAY 31st JANUARY 2024 AT 7.15 p.m.
AT ARKWRIGHT VILLAGE HALL

PRESENT Cllr Bradshaw
 Bullas
 Cruickshank
 Straw
 Kennedy
 Massey - Chairman
 Paul
 Rhodes
 Murray
 Roberts

Cllr Trevor Ainsworth (DCC & AVBC)
Cllr Linsey Farnsworth (AVBC)

C Hedley (Clerk)

26/2023.24. APOLOGIES – None

27/2023.24 DECLARATIONS ON MEMBERS INTERESTS

Cllr Rhodes, Cllr Bradshaw and Cllr Massey declared an interest in Items 32/2023.24 & 34/2023.24

28/2023.24: Public Speaking

- (a) No members of the public were present.
- (b) The police representative reported on crime statistics for the area. There had been six crime reports in three months - (to 31st December 2023). A number of other issues concerning road issues and fallen trees had also been reported. A quantity of drugs had been recovered. Councillors asked a number of questions regarding laws around the use of motor bikes and scooters, particularly on footpaths. A discussion took place outlining the difficulties involved in apprehending offenders on these vehicles. Cllr Cruickshank reported that signs from around the village were being repeatedly taken down. The police representative agreed to speak to the culprit should they be identified.
- (c) Cllr Farnsworth reported that the recycling bin had been removed. Also that the Cinderhill application was not yet on the planning meeting agenda. There had been reports of a recent scam where an individual was taking money for garden waste collections.

Cllrs advised Cllr Ainsworth that reported potholes had not been progressed. Cllr Ainsworth agreed to chase up. He advised that the grit bin at the top of Shaw Lane full of dog bags was actually a round yellow bin and not a grit bin. Unable to identify who the bin belongs to. Cllr Ainsworth agreed to investigate further. He advised that a traffic officer from DCC would be visiting the parish on Monday 12 February at 8am. Cllrs Kennedy, Bullas and Bradshaw agreed to meet with the officer to discuss the traffic issues reported. Cllrs raised concerns about the overgrown hedge at Mohan House on the boundary with council verge land. Cllr Ainsworth agreed to look into who was responsible for the maintenance. Also bus stop outside the Fox & Hound had been removed. Cllr Ainsworth agreed to investigate. Cllr Ainsworth requested that the quote for the SIDS post be forwarded to him for payment. Cllr Ainsworth confirmed that the Local Government Boundary commission proposals related only to electoral county boundaries..

29/2023.24: The Minutes of the Meeting held on Wednesday 29th November 2023 were **APPROVED**.

30/2023.24: Chairman's Announcements: Cinderhill – Cllr Massey requested to consider Item **35/2023.24** at this time.

Council **RESOLVED** to:

- a. Send comments as identified in the agenda to AVBC. Provide one to Nigel Mills.
- b. Arrange for a meeting between Nigel Mills, Cllr Massey, Cruickshank and A N Other councillor to discuss concerns and seek support.
- c. For the clerk to enquire why the consultation letter had been sent to the wrong address.
- d. To consider again at the next council meeting in February

31/2023.24: Clerk's Report :- including action report from previous meeting.

(a) Mellors Lane Park – Council discussed the fact that training was desirable for playground inspections. Council **RESOLVED**:

- i. That all councillors be placed on inspection rota and that 3 of those attend the training.
- ii: That the clerk look at playground inspection courses carried out by DALC and ROSPA, the associated costs and report back to councillors.
- iii. That the decision for training provider and subsequent booking be delegated to Chair, Vice Chair and Clerk
- iv. Panel damaged – football club may have spare one. Cllr Rhodes to contact football club for details. Council to buy panel if necessary.

(b) Potterell Charity – Cllr Cruickshank reported that the building required re-wiring and had no electrical safety certificate. Inspection of premises taking place following weekend.

(c) Footpaths, highways, hedges and verges – Discussed at Item 28(c)/2023. Cllr Bullas to send location to clerk

(d) Environmental Issues – None at present

(e) Community Cinema –Unlikely Pilgrimage of Harold Fry.

(f) Gorsey Piece –. Gorse had not yet been supplied to fill foliage gap but the matter is in hand.

(g) Tree Warden Update – Consultations: No problems reported with the applications.

(h) Footpath Officer Update – None

(i) Traffic Issues in the Parish & update on speed indicator signs – Stress test had been carried out and DCC notices had been displayed. Scheme was progressing.

(j) Cinderhill - As previously discussed at Item **30/2023.24**.

(k) HPC Policies – No additional policies at present.

(l) Events – Request from Holbrook PCC to use Mellors Lane Recreation Area as the venue for the village fete on Saturday 13th July 2024.

Council **RESOLVED** to **AGREE** the request.

32/2023.24: The work on the Village Hall and extension were now complete. New tree had been planted.

33/2023.24: Holbrook church clock contract – Council **RESOLVED** to delegate the decision to the Finance Working Group

34/2023.24: Finance: Council **APPROVED** the following payments:

(a) (i) Accounts for payment: - **December** – Information only

MS Accountancy	Payroll December	33.30
Hannah Owen	Salary	64.60
Janice Jackson	Salary	80.80
Jonathan Mitchell	Salary £832 plus expenses	832.00
Catherine Hedley	Salary	320.30
HMRC	PAYE	96.40
D C Bradshaw	Shackles (Cradle swings)	8.99
Wicksteed Leisure	Cradle Swings	358.06
HAHVCC	Contribution	1000.00
Holbrook Village Store	Poppy Wreath	35.00

TOTAL 2829.45

(a) (ii) Accounts for payment – January

MS Accountancy	Payroll	£33.30
Jonathan Mitchell	Salary & Expenses Petrol £7.26	£839.26
Catherine Hedley	Salary	£320.50
HMRC	PAYE	£80.00
ARB & Grounds Equipment Ltd	Lawn mower	£349.00

(b) AVBC Form - Precept request - 2024/2025 – Council **RESOLVED to sign the precept form.**

35/2023.24: Cinderhill - Proposed letter to Nigel Mills MP requesting support to oppose planning application and report the actions of AVBC.

36/2023.24: Planning:

Consultation Responses:

AVA/2023/0182 - Cinderhill Planning Application – Previous submitted comments and report re-submitted.

CD8/1123/37 - Little Eaton Branch Line Greenway from the village of Little Eaton (south) to the village of Rawson Green (north). Part of the Key Cycle Network. Proposal: Development of part of the former Midland Railway Ripley Branch Line to construct a 3m wide, 5.6 kilometre long surfaced strategic greenway between Duffield Road, Little Eaton (south) and A609 Rawson Green (north). The route will form part of the Key Cycle Network.

HPC comments:

“Holbrook Parish Council has concerns about the proposed Greenway, between Holbrook Crossing South to approximately opposite the Fox and Hounds, and how this might increase the likelihood of flooding occurring to homes along Alfreton Road. These concerns have increased following the flooding resulting from Storm Babet which yet again demonstrated that floodwater from the Bottle Brook and run off from Portway and surrounding fields flows down the old railway track. The Council, therefore, seeks assurance from Derbyshire County Council that the design of the Greenway (e.g. track bed height and permeability) will not make the flooding worse in this area and that steps are being taken to improve drainage along the Greenway and the flow of water down Bottle Brook, between these points, to lessen the possibility of flooding.

The council believes that a considerable number of Holbrook residents will wish to use the Greenway. Their main access will be via Stoney Lane or Nether Lane, which combine into Watering Lane, maintained by DCC. Stoney Lane and Watering Lane are

both subject to obstruction from flood water and vegetation, plus water erosion causing crevasses and potholes which are dangerous for cyclists, walkers and horse riders “.

The council had no comments on the following decisions & applications:

AVA/2023/0809 – Raised patio at rear of house (may affect the setting and character of the conservation area. Sharon Cotterill 31 Town Street, Holbrook DE56 0TA

TREE WORKS

TRE/2023/0377

Proposal:

See attached ??? 231123 Mr Fountain schedule???. Works are to provide more space for a suppressed walnut which is grown underneath the ash???'s crown area.

Location: Rachdale Lodge Portway Coxbench Derby Derbyshire DE21 5BE

TRE/2023/0378

Proposal:

Please see attached map showing T1- Sweet Chestnut Located on the RHS of Lower Hall Close drive entrance. Reduce branch length on the eastern side by 1.5m to bring it away from the street light and the road. **Location:** Hillside 2 Lower Hall Close Holbrook Belper Derbyshire DE56 0TN

37/2023.24: Correspondence for information - Garden waste scam and Local Government Boundary proposals discussed at 28/2023.24

38/2023.24: Date of next meeting Wednesday 28th February 2024.

The meeting ended at 21.20pm.